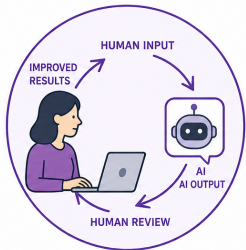


For Client Use



Remember: A Key Risk of using AI for career planning is relying on inaccurate information or recommendations that do not reflect your personal goals, values, skills, and circumstances.

Always conduct a **‘Human-in-the-Loop evaluation’** which is a critical review process for auditing and verifying AI-generated content or strategies for career planning.

Note: When using AI tools, consider using ‘Temporary Chat’ mode to reduce the retention of your conversations. Avoid entering sensitive personal information and review the privacy settings of your preferred AI tool. ‘Temporary Chat’ mode in your preferred AI chat app often appears as a button in the top right corner when starting a new chat window.

Step 1

Identify your current occupation, industry, and the city or region where you want to work. If you are considering a career change, think about the types of occupations or industries you would like to explore.

Step 2

Provide AI with relevant information about your education, work experience, professional qualifications, and 3–5 key skills or strengths. Include any transferable skills you have developed through previous employment, volunteering, or other experiences.

Step 3

Select the career planning prompt that best matches your goal. Replace the information in brackets with your own details. Ask AI to suggest alternative career paths or compare your qualifications with the requirements of your target occupation.

Step 4

Critically evaluate AI's recommendations. Verify occupational requirements, employment prospects, and any suggested training or certifications using reliable Canadian labour market sources and current job postings. Consider how the options align with your interests, circumstances, and long-term career goals before making decisions.

Useful AI Prompts

- Act as a Canadian Career Development Advisor. I have [X years] of experience in [industry] and strengths in [3–5 skills]. Suggest 5 alternative careers that use my transferable skills. Identify additional qualifications, potential barriers, and career prospects in [location].
- I want to become a [target occupation] in [location]. My background includes [education, experience, and skills]. Compare my qualifications with typical employer requirements. Identify my strengths, transferable skills, and key gaps I need to address.