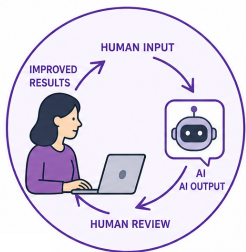

For Client Use



Remember: A Key Risk of using AI for job search is relying on inaccurate employer information or generic strategies that do not reflect current labor market conditions or your individual circumstances.

Always conduct a **‘Human-in-the-Loop evaluation’** which is a critical review process for verifying AI-generated employer information and assessing job search strategies.

Note: When using AI tools, consider using ‘Temporary Chat’ mode to reduce the retention of your conversations. Avoid entering sensitive personal information and review the privacy settings of your preferred AI tool. ‘Temporary Chat’ mode in your preferred AI chat app often appears as a button in the top right corner when starting a new chat window.

Step 1

Identify your target occupation and the city or region where you are seeking employment. Consider the types of employers, industries, and opportunities you want to explore as well as related job titles and industries where your skills may also be valuable.

Step 2

Provide AI with relevant background information, including your work experience, education, skills, career goals, and current job search activities. Include any challenges you have encountered, such as limited interview invitations or difficulty identifying suitable employers.

Step 3

Select a job search prompt that matches your current needs. Replace the information in brackets with your own background details and ask AI to generate practical recommendations, research strategies, or a step-by-step action plan.

Step 4

Critically evaluate AI's suggestions. Verify AI-generated employer information, labour market trends, and recommended resources using company websites, LinkedIn and other reliable sources. Adapt the recommendations to your circumstances, professional goals, and local labour market before putting them into action.

Useful AI Prompts

- I am seeking employment as a [target occupation] in [location]. Identify 5 types of employers that may need my skills, including those not actively advertising. Suggest ways to research employers, connect with decision-makers, and develop a 2-week networking strategy.
- I have been searching for a [target occupation] in [location] for [X months], using [job search methods], with [X applications] and [X interviews]. Identify possible weaknesses in my approach and recommend 5 measurable improvements to test over the next 30 days.