

## **ABLE Fall Bazaar 2018**

## **Vendor Guidelines**

- Vendor set up starts no earlier than 7:00 AM and must be completed no later than 8:30 AM
- For safety reasons no vendors will be permitted into the venue after 8:30 AM
- Unload/load your vehicles as quickly as possible and move your vehicle to the parking area
- Hours of operation are from 9:00 AM to 3:00 PM
- Vendors are responsible for setting up their own space
- Vendors must provide their own tent, table, and chairs
- Booth sharing is not permitted
- Please keep your area clean during the event and upon your departure (trash receptacles and recycling containers will be available for your convenience)
- If you are food vendor, you are responsible for providing paper products and plastic utensils to serve your food/beverage items
- For safety concerns, vendors must stay until the end of the event
- Rain or shine (please, no refunds)
- This year we are highlighting a Health & Wellness, Community Awareness, and Technology Expo inside and are offering interior rental space for related vendors only

Please go to the DSN Booth for help in locating the following onsite contacts should you need assistance the day of the event:

- Terry Geitner
- Lisa McGowan

Thank you for being part of the beginning of a great tradition.