

2024-2025 TUITION AND FEES

FEES:

Registration Fee: \$125.00 PER CHILD (NON-REFUNDABLE)
Supply Fee: 3K-5K - \$30.00
1st- 2nd - \$40.00
3rd-6th - \$50.00

Tuition:

3K 3 days \$3032.00 per child
3K & 4K 5 days \$3760.00 per child

**Tuition 5k-6th Grade
\$6213.00 First Child
\$5589.00Second Child
\$4965.00.....Third Child
\$4341.00.....Fourth Child

**To qualify for the Parishioner Catholic Tuition Rate, you will need to complete a Parish Verification Form.

PARISH VERIFICATION FORMS FOR THE CATHOLIC DISCOUNT

Parish verification forms will be required to receive the Catholic discount on tuition. A parish verification form can be found when registering/reregistering your child through FACTS. This form will determine active Catholic status for purposes of identifying tuition rates. To be considered an Active Catholic and receive a discount a signed Parish Verification form confirming active status must be completed.

“ Active Parishioners” are defined as those registered and worshipping members who contribute their time, talent, and the financial resources to support the parish by the following:

- Regular attendance at liturgy
- Consistent financial support of the parish through the Parish Contribution Envelope, a check where you can be identified, or cash placed in an envelope with your name on the envelope

2024-2025 TUITION AND FEES POLICY



We make every effort to keep tuition and fees as affordable as possible. We also understand the financial sacrifice that parents make to send their children to Catholic school. The majority of the school's funding is derived from tuition and fees. The school must operate in a financially sound manner in order to provide a top quality Catholic education for each and every one of our students.

The school's expectation at the time of registration is that all tuition and fees will be paid on time. Tuition is an annual charge that may be paid in monthly installments. Tuition must be paid directly to FACTS by each month's designated due date.

WITHDRAWALS AND REFUNDS

Considerable effort is expended throughout the registration period and continues through the summer months as we plan and prepare for your child's inclusion in our school family. We understand that plans and circumstances sometimes change. Should you decide to withdraw your child, the following policy applies:

- If a written notice of withdrawal is received by the school **on or before August 9**, the entire tuition obligation will be waived, and any payments made toward tuition will be refunded upon written request to the school.
- If a written notice of withdrawal is received by the school **after August 9** and the student does NOT attend, 90% of the annual tuition will be forgiven. You, the family, are obligated to pay the remaining balance of 10% of the annual tuition as billed. If payments were made in excess of 10% of the annual tuition, a refund of that amount will be issued upon a written request to the school.
- The registration fee required for pre-registration is not refundable regardless of the withdrawal date.
- If you, the family, choose to withdraw your child(ren) from the school once they begin attending, the family tuition obligation will be calculated as follows:

Withdrawal Date	Annual Tuition Obligation
September	70% of tuition forgiven; family obligation 30%
October	60% of tuition forgiven; family obligation 40%
November	50% of tuition forgiven; family obligation 50%
December	40% of tuition forgiven; family obligation 60%
January	30% of tuition forgiven; family obligation 70%
February	20% of tuition forgiven; family obligation 80%
March	10% of tuition forgiven; family obligation 90%
April	No adjustment; family obligation 100%
May	No adjustment; family obligation 100%

- Calculations will be based on the last month in which the child(ren) attended one or more days of school. If payment has been made in excess of the family obligation, a refund will be granted upon written request to the school.
- Student records will only be released to the child's new school upon satisfaction of the tuition obligation.

2024-2025 TUITION AND FEES POLICY

DELINQUENCIES

Failure to keep current with the tuition obligation jeopardizes the child(ren)'s placement in school. If tuition and fees cannot be paid on time, families must communicate with the school administration and bookkeeper in writing to prevent enforcement of delinquent tuition procedures.

- Families who experience financial difficulties have a responsibility to discuss with the office to make reasonable arrangements.
- Families whose tuition is delinquent (late) will receive a letter from the school.
- Families whose tuition payment is delinquent 60 days will receive a second letter from the principal. If a parent/guardian does not contact the principal within two weeks of receiving this letter, their child(ren) may not be permitted to attend classes.
- Delinquent tuition payments that have not been addressed will be sent to the Finance/School Advisory Board for review and possible student withdrawal.
- If the terms of the agreement are not met and no specific arrangements are made for payment, the following will be withheld or denied until all financial obligations have been satisfied:
 - Access to Renweb
 - Report cards and records
 - Diplomas
 - Final exams
 - Testing results
 - Participation in athletics or extracurricular activities
 - Registration for the following school year
- Three or more failed payments within a month will result in a change of payment terms.

FEES

- Families are charged an annual \$55 FACTS Tuition administrative fee upon activation of their account.
- Families applying for tuition assistance through FACTS will be charged a \$40 fee.
- Accounts with late payments will be assessed a late fee of \$30 for each late payment through FACTS.
- Check payments made through the school that fail (i.e., that do not clear the bank) will result in a \$30 fee per occurrence.
- Families may be charged other fees in addition to tuition (i.e., registration, after school programs, cafeteria program, Physical Education, or other general fees).
- Families with accounts requiring collection action will be responsible for paying all associated collection fees, attorney's fees and costs.

ACCEPTANCE OF THIS TUITION AND FEES POLICY

SCHOOL YEAR: 2024-2025

When completing the registration/re-registration process in FACTS, a digital copy of this policy is available for review, and your electronic signature will be requested to successfully complete enrollment. Your electronic signature confirmed the following:

- I understand my obligation to make timely tuition payments.
- I understand that FACTS Tuition will charge a \$55 administration fee for its service.
- I understand that my account will be assessed a \$30 late fee for each late payment
- I understand that I will be charged a \$30 fee for returned or rejected check payments.
- I understand that I have a tuition obligation if withdrawal notice is given after August 9th even if my child does not attend school.