

2026-2027 TUITION AND FEES POLICY



We make every effort to keep tuition and fees as affordable as possible. We also understand the financial sacrifice that parents make to send their children to Catholic school. The majority of the school's funding is derived from tuition and fees. The school must operate in a financially sound manner in order to provide a top quality Catholic education for each and every one of our students.

The school's expectation at the time of registration is that all tuition and fees will be paid on time. Tuition is an annual charge that may be paid in monthly installments. Tuition must be paid directly to FACTS by each month's designated due date. **Monthly tuition payments will begin in July and run through April (10 months)**

WITHDRAWALS AND REFUNDS

Considerable effort is expended throughout the registration period and continues through the summer months as we plan and prepare for your child's inclusion in our school family. We understand that plans and circumstances sometimes change. Should you decide to withdraw your child, the following policy applies:

- If a written notice of withdrawal is received by the school **on or before the August start date**, the entire tuition obligation will be waived, and any payments made toward tuition will be refunded upon written request to the school.
- If a written notice of withdrawal is received by the school **after the August start date** and the student does NOT attend, 90% of the annual tuition will be forgiven. You, the family, are obligated to pay the remaining balance of 10% of the annual tuition as billed. If payments were made in excess of 10% of the annual tuition, a refund of that amount will be issued upon a written request to the school.
- The registration fee required for pre-registration is not refundable regardless of the withdrawal date.
- If you, the family, choose to withdraw your child(ren) from the school once they begin attending, the family tuition obligation will be calculated as follows:

Withdrawal Date	Annual Tuition Obligation
September	80% of tuition forgiven; family obligation 20%
October	70% of tuition forgiven; family obligation 30%
November	60% of tuition forgiven; family obligation 40%
December	50% of tuition forgiven; family obligation 50%
January	40% of tuition forgiven; family obligation 60%
February	30% of tuition forgiven; family obligation 70%
March	20% of tuition forgiven; family obligation 80%
April	10% of tuition forgiven; family obligation 90%
May	No adjustment; family obligation 100%

- Calculations will be based on the last month in which the child(ren) attended one or more days of school. If payment has been made in excess of the family obligation, a refund will be granted upon written request to the school.
- Student records will only be released to the child's new school upon satisfaction of the tuition obligation.

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DELINQUENCIES

Failure to keep current with the tuition obligation jeopardizes the child(ren)'s placement in school. If tuition and fees cannot be paid on time, families must communicate with the school administration and bookkeeper in writing to prevent enforcement of delinquent tuition procedures.

- Families who experience financial difficulties have a responsibility to discuss with the Finance Manager to make reasonable arrangements.
- Families whose tuition is delinquent (late) will receive notification from the school Finance Manager.
- Families whose tuition payment is delinquent 30 days will receive a second notification from the Finance Manager. If a parent/guardian does not contact the Finance Manager within two weeks of receiving this notification, their child(ren) may not be permitted to attend classes.
- Delinquent tuition payments that have not been addressed will be sent to the Finance/School Advisory Board for review and possible student withdrawal.
- If the terms of the agreement are not met and no specific arrangements are made for payment, the following will be withheld or denied until all financial obligations have been satisfied:
 - Access to Renweb
 - Report cards and records
 - Diplomas
 - Final exams
 - Testing results
 - Participation in athletics or extracurricular activities
 - Registration for the following school year
- Three or more failed payments within a month will result in a change of payment terms.

FEES

- Families are charged an annual \$55 FACTS Tuition administrative fee upon activation of their account.
- Families applying for tuition assistance through FACTS will be charged a \$40 fee.
- Accounts with late payments will be assessed a late fee of \$30 for each late payment through FACTS.
- Check payments made through the school that fail (i.e., that do not clear the bank) will result in a \$30 fee per occurrence.
- Families may be charged other fees in addition to tuition (i.e., registration, after school programs, cafeteria program, Physical Education, or other general fees).
- Families with accounts requiring collection action will be responsible for paying all associated collection fees, attorney's fees and costs.

ACCEPTANCE OF THIS TUITION AND FEES POLICY

SCHOOL YEAR: 2026-2027

When completing the registration/re-registration process in FACTS, a digital copy of this policy is available for review, and your electronic signature will be requested to successfully complete enrollment. Your electronic signature confirmed the following:

- I understand my obligation to make timely tuition payments.
- I understand that FACTS Tuition will charge a \$55 administration fee for its service.
- I understand that my account will be assessed a \$30 late fee for each late payment
- I understand that I will be charged a \$30 fee for returned or rejected check payments.
- I understand that I have a tuition obligation if withdrawal notice is given after August 9th even if my child does not attend school.

Sacred Heart School 2026-2027 Tuition and Fees

Fees: Fees must be paid in full before students are allowed to start classes in August.

Total Fees: Include the following: \$200.00 Registration Fee (This fee must be paid to save your child's spot.)

* School Supply & PE Fee to be paid at Open House

3k-5k	\$60.00
1 st -6 th	\$80.00

*Registration fees go up \$25.00 every 30 days.

Tuition:

3K & 4K	\$ 4000.00
3K Only	\$ 3250.00
5K – 6 th grade	\$6900.00

3K through 6th-grade tuition is paid through FACTS Tuition Management. There are two payment options available: a one-time payment in July or 10 monthly installments from July through April.

To qualify for a Parishioner discount, you must complete a Parish Participation Form by March 1st.

Multi-child discounts are available.

Any requests for tuition assistance for children in 5K through 6th grade, other than parishioners or those with multiple children, must submit a financial/aid application through FACTS Grant & Aid for Sacred Heart School to be considered. Requests must be made by March 1st each year. (Tax returns from the previous year are required.)

There are no discounts, reduced tuition, or scholarships for Pre-Kindergarten students.

Facts payment plan initialization fees are charged by FACTS and paid through FACTS Tuition Management.

If you have any questions regarding tuition, please contact Michelle at 256-736-5403.