



44th Annual Virginia Cantaloupe Festival

www.valopefest.com

Friday, July 26, 2024

2024 FOOD VENDOR APPLICATION

Food Truck/Vendor Name:
Contact Name/Number:
Email Address:
Mailing Address:
List menu items and pricing: (All vendors must serve food items)
Measurements of set up:
Do you sell from the RIGHT, LEFT or BOTH (please circle one)
Accepted forms of payment: CASH, CARD, or BOTH (please circle one)

NO ELECTRICITY IS PROVIDED-GENERATORS ARE ALLOWED

How did you hear about this festival? _____

Approximately how many patrons can you serve per hour? _____

Payment Information (Payment is due with the application to secure your spot)

Payment: Please make check or money order payable to Halifax County Chamber of Commerce
\$100.00 make payable to **Halifax County Chamber of Commerce** (fee is non-refundable after June 30, 2024)

Send completed application, certificate of insurance, copy of your Virginia vendor permit, and check, money order or credit card information to:

Halifax County Chamber of Commerce
PO Box 399
South Boston, VA 24592
Service Charge for all returned checks \$25.00

Final Deadline – June 30, 2024 @ 5:00 pm.

For Office Use Only:

App# _____ Date Rec. _____ Conf. Sent _____ Fee Paid _____

44th Annual Virginia Cantaloupe Festival
Halifax County Chamber of Commerce
Telephone: (434) 572-3085 Fax: (434) 572-1733
E-mail: info@halifaxchamber.net Website: www.valopefest.com

Please read, sign, date, and return to the Halifax County Chamber of Commerce with your application.

TERMS AND CONDITIONS:

1. Vendor must submit at least one photo of what your display will resemble. Applications will NOT be considered without accurate and updated photo.
2. Vendor will be required to send a copy of the menu and pricing with application. We suggest a limited menu in the interest of serving our patrons in a timely manner.
3. Vendors must adhere to all policies and permit procedures required by the VA Department of Health. Please call the VA Department of Health at 434-433-3545, to obtain needed information.
4. Vendors shall give all measurements of booth space needs. *Measurements must include footage for the trailer, tongue, tents, canopies, counters, etc.*
5. Vendors must provide a "Certificate of Insurance" indicating \$1,000,000 liability limit and Halifax County Chamber of Commerce, 180 Factory Street, South Boston, VA to be listed as an "Additional Insured". This certificate must accompany the application.
6. MUST provide a working fire extinguisher. The Fire Marshall will stop cooking operations immediately if the food vendor lacks an appropriate fire extinguisher. The type of fire extinguisher(s) required varies with the type of fuel used. The following type fire extinguishers are required as noted:

Type of Fuel or Cooking Operation	Fire Extinguisher Required
Charcoal or Wood BBQ	Minimum U.L. Rating of 2A 20BC
Propane, Butane or Natural Gas	Minimum U.L. Rating of 2A 40BC
Deep Fat Frying (Heated Electric, Propane, Other)	U.L. Rated for Class "K"

Fire extinguishers must have a tag that indicates they have been serviced within the past 12 months. All extinguishers shall be mounted in a readily accessible and visible location, between 3 and 5 feet above the ground.

PROCEEDS: All proceeds from vendor sales will belong to the vendor. Vendors will NOT be permitted to sell alcoholic beverages during the event at any time.

GENERAL INFORMATION:

- This is an outdoor festival and is held rain or shine. The 44th Annual Virginia Cantaloupe Festival will be held at Berry Hill Resort, 3105 River Road, South Boston, VA 24592.
- **VIP sponsors will have food vouchers. We will reimburse vendors at the end of the festival. Vendors will not receive payment for vouchers not turned in at 9:45pm. The vouchers must have menu item and price notated on the back to be valid for reimbursement.**
- Vendors provide own tables, chairs, tents, generators, extension cords, etc.
- Festival hours are 5p-10p. Set up by 1:00pm and be ready to sell at 5:00 p.m. Sales are expected until 9:45 p.m., but not after 9:45 p.m.
- Fee is nonrefundable due to cancellation on your part.
- Exhibit spaces will be arranged by festival organizers according to the order of application received, paid application fee, and what works best for the flow of the festival.
- **Confirmation of acceptance and vendor check-in information will be sent prior to the festival. Estimated attendance: 2,000. We have 10 spaces available and will review applications to ensure minimal competition between vendors and offer a variety to festival attendees.**

NO SOLICITATION AGREEMENT

The Virginia Cantaloupe Festival allows all vendors to operate their booth space within the allotted space. All vendors will agree to use their booth space to display their wares in that area. At no time during festival hours (5:00 pm to 10:00 pm) will vendors or any of their associates be allowed to go up and down the festival streets and solicit the visitors. Any vendor or their associates who do not abide by this agreement will be asked to leave the festival immediately and will not be allowed to return to the festival in future years.

By signing this application, each vendor is fully responsible for their own entries, including loss by breakage, theft, fire, rain, or any other cause of damage to inventory or self. Vendors are responsible for any insurance they deem necessary. Also, the vendor hereby expressly releases Halifax County Chamber of Commerce and Berry Hill Resort from any and all liability for damage, loss or injury to any person or goods from any cause whatsoever. Halifax County Chamber of Commerce and Berry Hill Resort assume no responsibility or liability for fire, theft, rain, or other loss or damage or for injuries to person or property.

Signature (required) _____ Date: _____