



TRUSTEE'S MEETING

7.00 p.m. Tuesday 7 January 2025

held at Crawcrook Pavilion

MINUTES

- 1) **Present:** Chris Beer, Laura Clark, Caroline James, Susan Welch, Julie Gavin.
- 2) **Apologies in advance:** Barbara Williams, Norma Blackith, Kathryn Henderson, Linda Chappell.
- 3) **Did not attend:** Matthew Broderick.
- 4) **Acceptance of minutes of previous meetings held on 3 December 2024 (circulated via email).** Yes
- 5) **Financial matters:**
 - a) Finance report: (LC)

Finance Report	Up to 31/12/24					
Bank Account Balance	£	11,849.34				
Petty Cash Balance	£	208.50				
Total Funds	£	12,057.84				
Restricted Funds	B/F 1.12.2024	Income 2024/2025	Spent 2024/2025	Balance	Comments	
Lights Crawcrook & Greenside	£ 2,083.76	£ 78.50	-£ 24.60	£ 2,137.66	2023 bill was £3,375 split £2,550 Crawcrook and £825 Greenside	
Crawcrook Fair 2024	£ 2,098.46			£ 2,098.46	Crawcrook Fair 2024 - Money raised towards Christmas lights and other community improvements	
Christmas Fair 2024 & Calendars	£ 136.00	£ 114.35	-£ 20.00	£ 230.35	Christmas Fair 2024 & Calendars - Money raised towards Christmas lights and other community improvements	
Community Garden	£ 786.03	£ -	-£ 235.00	£ 551.03	Donations from Thompsons of Prudhoe (£15.21 brought forward) and Denise's fundraising (£770.82 brought forward)	
Postcode Lottery Grant - Pavilion, Fence and Green improvements	£ 2,849.83			£ 2,849.83	Postcode Lottery Grant to cover bowling green benches, lawnmower, Pavilion roller shutter refurbishment, play area fence and Pavilion seating area	
Asda Community Fund	£ 800.00			£ 800.00	Asda Grassroots grant received November 2024 to cover materials to deliver subsidised arts & crafts sessions	
Restricted Funds				£ 8,667.33		

Notes to financials:

- a) Not much to report since last month's meeting.
- b) Willow dome now paid (£200), leaving £551 community garden funds which is unrestricted, and we can use this as needed.
- c) The church has agreed to buy two benches for the community garden.
- d) £2,800 remaining will go towards buying the storage shed.
- e) Total balance currently just over £12,000.

6) Crawcrook Pavilion & Green:

- a) Pavilion address request form. CB to sign and submit the completed form.

- b) CB to prepare a scale drawing of the storage shed, including distance from Main Street and Garden House Estate roads. The council has confirmed that a hand drawing will suffice, but he must draw it to scale.
- c) There's been no movement on demolition of the Compound. The council has confirmed that they won't demolish it until we have removed OV belongings. There is currently no demolition notice on display. There are concerns that the demolition will affect the pavilion power supply, as this feeds into the pavilion from the compound.
- d) We initially planned to store items in the pavilion until the construction of the storage shed. However, we have already taken some bookings for the pavilion, so we cannot use it for storage. It is vital that we have the shed in place before the café reopens after the winter break.

7) Review of regular activities:

- a) Litter Picking – (CB) no updates.
- b) Gardening - (SW) there's not been much to do other than some litter picking along Main Street. She mentioned that the pots are looking tidy.

8) Community Garden Update (LC/BW) –

- a) Meeting planned for Monday 13 January 2025.
- b) The willow dome looks great.
- c) BW contacted Liz Twist about a gate from the community garden into the park, but there are no further updates. We noted our frustration when we ask the council for help. LC to reach out to the new council solicitor on Zoe Sharratt's team, Catherine Calendar to see if she can help.

9) Upcoming Events

- a) We agreed that we need to have the 2025 event's plan set out in good time. This will be the main agenda item for the February trustee's meeting.
- b) We need to be mindful of the volunteer numbers to help at any planned events. We agreed that our established events, such as Easter Egg Hunt, Crawcrook Fair and Halloween activities are very popular with the community, and we will continue to organise these.
- c) 2025 Crawcrook Fair. We agreed to hold it in September again, as we already have banners. Urban Bakery have been in touch to let us know that the only weekend they are currently booked in September is 14/15th (Stanhope Show). The Great North Run is on 7/8th September, so that weekend is not suitable. We don't want to leave it too late in the month, as we need to consider the weather. We agreed that we shouldn't change our preferred date to accommodate one trader, so decided to hold it on 14 September. Laura will prepare the necessary paperwork.

10) Greenside Update (All)

- a) JG to look at booking Greenside Cricket Club to hold a Christmas/Winter craft fair in November. While JG is happy to make the arrangements for this, it will be dependent on us having volunteers to help on the day. CJ noted we may struggle to get volunteers from Crawcrook to help at a Greenside event.
- b) There will be another craft fair at The Fox and Hounds on the day of the Crawcrook Christmas Lights switch on. Last year's event was a big success.

11) A.O.B.:

- a) Crawcrook & Clara vale allotment committee contacted CB to ask if we would like to have one of the allotments next to Emmaville School rent free. The committee will fix it up beforehand. This will include supplying a new fence and shed and we only need

to keep the space tidy. We agreed this is an excellent opportunity; we can use the shed for storage, and we will be able to prepare plants for both the community garden as well as general planting in the park/village.

- b) SW mentioned that people have started to cut over the grass from the park footpath to the new Co-op causing the grass to become worn. We agreed that while this is frustrating, there's not much we can do about it.
- c) LCh offered to revamp the OV website. We need to check that LCh wants to continue using Weebly, as this is now quite dated. LC to check about changing the Weebly subscription to monthly rolling, so we can cancel it without incurring charges.
- d) JG to create an Action Plan document to share with all trustees, so we can keep track of plans etc.
- e) CJ to draft a letter to the council highlighting our disappointment with the lack of support they have given. She will prepare the letter but will wait before sending, to avoid causing unnecessary issues with the council.
- f) CJ mentioned the benefits of holding quarterly open meetings, to draw in potential volunteers. CB said he will find it difficult to attend a further four meetings a year due to other commitments, but we noted that he doesn't need to be present, as any of the trustees can chair the meeting.

12) Date and time of next meeting(s):

- a) Next scheduled Trustees meeting – Tuesday 4 February at 7pm in Crawcrook pavilion.