



## TRUSTEE'S MEETING

7.00 p.m. Wednesday 8<sup>th</sup> May 2024

held at Crawcrook Pavilion

### MINUTES

- 1) **Present:** Chris Beer (chair), Barbara Williams, Caroline James, Laura Clark, Derrick Marrs, Sharon Dodds, Sue Welch, Norma Blackith
- 2) **Apologies in advance:** Kathryn Henderson, Matt Broderick, Julie Gavin, Penny Laverick
- 3) **Did not attend:**
- 4) **Acceptance of minutes of previous meetings held on 10<sup>th</sup> April 2024** – Minutes accepted, Laura to upload to website (**Action LC**).
- 5) **Financial matters:**
  - a) Finance report: (LC) – Noted the purchase of Wildlife trail boards (£1428). Postcode and National lottery funds still to be spent by the end of June 2024. Laura has applied for £750 from the LCF fund to cover the installation costs for the wildlife trail.

Finance Report	Up to 30/04/24					
Bank Account Balance	£	28,734.13				
Petty Cash Balance	£	727.89				
Total Funds	£	29,462.02				
Restricted Funds	B/F 1.12.2023	Income 2023/2024	Spent 2023/2024	Balance	Comments	
Lights Crawcrook & Greenside	£ 4,362.43	£ 1,138.78	-£ 3,527.22	£ 1,973.99	2023 bill was £3,375 split £2,550 Crawcrook and £825 Greenside	
	£ 2,318.48		-£ 120.01	£ 2,198.47	Donations from AkzoNobel (£1k), Essity (£0.2k), Thompsons of Prudhoe (£0.5k), Denise's fundraising (£0.7k) and Barbour Foundation (£2k)	
Community Garden						
Community Garden: Co-op	£ 3,452.73			£ 3,452.73	£3,452.73 awarded November 2023 to cover plants, seeds, tools etc for community garden.	
Community Fund	£ 12,070.00			£ 12,070.00	Postcode Lottery Grant to cover bowling green benches, lawnmower, Pavilion roller shutter refurbishment, play area fence and Pavilion seating area	
Postcode Lottery Grant - Pavilion, Fence and Green improvements						
Sculpture Trail Crawcrook Park	£ 1,000.00	£ 30.00	-£ 1,428.00	-£ 398.00	Council funded £500 and Tesco Fund £500. Jumble sale £30	
	£ 5,991.94		-£ 250.00	£ 5,741.94	£10,000 awarded June 2023 to cover seating area, fence, storage and café counter additional	
National Lottery Community Fund						
	£ 750.00		-£ 237.97	£ 512.03	£750 received November 2023 - to cover delivery of classes at Crawcrook Pavilion and bowling green	
Operation Payback						
		£ 699.79	-£ 117.50	£ 582.29	Paypal donations to fence fund, income from Easter knitted novelties and Easter Egg Hunt	
Fence Fund						
Akzo Nobel Community Fund - Warm Spaces		£ 1,000.00	-£ 817.28	£ 182.72	£1000 granted for Pavilion warm spaces sessions	
<b>Restricted Funds</b>				<b>£ 26,316.17</b>		
Community Café		£ 373.06	-£ 263.20	£ 109.86	Community Café takings and purchases	
Pavilion and Green Hire Income		£ 356.00	£ -	£ 356.00	Income from hire bookings	
Pavilion running expenses				£ -	Insurance, Utilities and sundries	
<b>Pavilion &amp; Green subtotal</b>		<b>£ 729.06</b>	<b>-£ 263.20</b>	<b>£ 465.86</b>		
<b>Unrestricted Funds</b>				<b>£ 3,145.85</b>		

**6) Crawcrook Pavilion & Green – Pavilion Subgroup Lead is Laura Clark**

- a) **Pavilion works** - Joiner has now lowered the café counter and fitted the kitchen kickboards. Sealant still to be applied underneath the counter to complete the work. Chris has purchased a new water boiler which he'll arranged to get fitted ASAP (**Action Chris**).
- b) **Café and Warm spaces** – Now the better weather has arrived the café is getting busier. Still limited take up of warm spaces free soup and hot drinks offer, sandwiches, hot dogs and scones to be trialled instead.
- c) **Fence** – We're still waiting on the council to provide details of the second quote for installation of the fence around the Children's play area. As The funds need to be spent by the end of June Kathryn to help to push for the quote and an installation date (**Action Kathryn**).
- d) **Wildlife trail** – Trail boards have been ordered and expected to be delivered mid-May. Kathryn to follow up with Gateshead Council for a date to install the trail in the park but likely to be early June (**Action Kathryn**).
- e) **Storage Container** – Kathryn has chased Gateshead Council regarding the option of a 2<sup>nd</sup> hand container from Gateshead Stadium. Alternatively it would be possible to purchase a container. Plan would be to position it on the paved area where the pool used to be. (**Action Kathryn**).
- f) **Operation Payback funded sessions** – 4 craft sessions will take place in the Pavilion on Saturday mornings in May and June funded from the grant money. Further activities to be organised including arranging first aid sessions (**Action Kathryn**) and boot camp activity on the green (**Action Chris**).
- g) **Bowling Green** – Steve has cut the grass in the bowling green and is happy to continue doing it until OV have a lawnmower of their own.

**7) Review of regular activities:**

**a) Litter Picking:**

- i) General Update (CB) – Stuart has stepped down as a trustee and co-ordinator of the volunteer litter pickers. He will stay on as a volunteer litter picker, however, he has returned all the extra litter picking equipment which will be stored in the compound. Chris will ask Stuart for his list of volunteers and equipment (**Action Chris**). Hayley organised a 2<sup>nd</sup> Greenside litter pick at the end of April which was successful and well attended. She'll continue to organise litter picking events in Greenside for the foreseeable future.

**b) Gardening:**

- i) General update: (SW) -Weather hampering gardening activities. All the pots around the village are going to be refreshed for the summer season. Noted that the horseshoe area in front of the Church is becoming burdensome for the volunteers, Barbara to discuss with Paddy whether a shout out can be done to the Church congregation to take over managing the gardening (**Action Barbara**).

**8) Community Garden –**

- a) **Access** - Gateshead council responded to the appeal regarding installing an access gate from Crawcrook park, the response was short and didn't address the points raised in the appeal. The outcome was that Gateshead Council do not want a path from the park but didn't comment on the gate, consequently as a path has not been requested the church will proceed with the installation of a temporary gate.

- b) **Raised Beds** – All 4 raised beds are now taken with Willow’s nursery in Crawcrook taking on the 4<sup>th</sup> bed.

**9) Upcoming Events – Event Subgroup Lead is Chris Beer**

- i) Crawcrook Fair 2024 – 14<sup>th</sup> September 2024 – poster to be sent to Tyne Valley express for inclusion in the summer Tyne Valley Express (**Action Julie/Caroline**). Stall bookings are open, catering, face painting and rides/inflatables pitches fully booked up. Stoneacre will sponsor the event again this year.
- ii) **Jumble Sale feedback** – The jumble sale made £205 which was considered a good outcome due to poor weather on the day. Left over jumble goods are in the compound. It was decided a further jumble sale should be held in around 3 months with the intention to use the church hall which was likely to attract more passers by. Date to be decided at later trustee meeting.
- iii) **AGM/Open meetings** – dates for the AGM to be set at the June trustee meeting for a day in July. Laura to contact Amanda Bell from DWT to give an update on the Hill 60 conservation efforts at the AGM (**Action Laura**). Dates for future open meetings to be planned at the June trustee meeting.
- iv) **Hildrew’s restaurant night** – Chris to follow up to get a date for a restaurant charity night in the café (**Action Chris**).

**10) A.O.B.:**

- i) Newsletter – Barbara is compiling, please send details to Barbara of what you want included if you haven’t already.
- ii) Leaving present for Stuart – discussed to purchase a small present for Stuart to recognise the years of dedication to the charity and community (**Action Chris**).
- iii) Councillor surgery – discussed possibility for Kathryn to hold councillor surgery sessions in the pavilion.

**11) Date and time of next meeting(s):**

- i) **Next scheduled Trustees meeting.** Wednesday 5<sup>th</sup> June 2024 at 7.00 p.m. to be held in Crawcrook Pavilion.