REGISTERED CHARITY NUMBER: 1173252

TRUSTEE'S MEETING

7.00 p.m. Wednesday 1st July 2026

held at Crawcrook Pavilion

MINUTES

1) **Present:** Norma Blackith, Linda Chappell, Laura Clark, Shaun Edge, Kathryn Henderson (online), Christine Rutter.

2) **Apologies in advance:** Julie Gavin, Chris Beer

3) **Did not attend:**

4) **Acceptance of minutes of previous meetings held on 3rd June 2026 (circulated via email).** Yes

5) **Financial matters:**

a) Finance report: (LCL)

Finance Report	Up to 30/06/26					
Bank Account Balance	£ 4,984.17					
Petty Cash Balance	£ 478.78					
Total Funds	£ 5,462.95					
Restricted Funds	**B/F 1.12.2025**	**Income 2025/2026**	**Spent 2025/2026**	**Balance**	**Comments**	**Actions**
Lights Crawcrook & Greenside 2025	£ 376.75	£ 118.95	-£ 495.70	£ -	Money from collection tins	
Lights Crawcrook 2026	£ -	£ 22.05	£ -	£ 22.05	Money from collection tins	
Community Garden	£ 602.53		-£ 594.00	£ 8.53	Money raised from fundraising events	
LCF Fund 2025 A	£ 250.00		-£ 257.39	-£ 7.39	Grant received March 2025 towards refurbishment of Pavilion toilet	
LCF Fund 2025 A				£ 7.39	Offset to unrestricted	
LCF Fund 2025 B	£ 187.44			£ 187.44	Family Fun Day grant	
Co-op Community Fund 2024/2025	£ 2,031.97			£ 2,031.97	Co-op community fund grant for Pavilion toilet facility improvements. £500 stage payment received March 2025, balance received October 2025.	
Restricted Funds	**£ 3,448.69**	£ 141.00	-£ 1,347.09	**£ 2,249.99**		
Fundraising (Unrestricted)	**B/F 1.12.2025**	**Income 2025/2026**	**Spent 2025/2026**	**Balance**	**Comments**	**Actions**
Crawcrook Fair 2024	£ 223.00		-£ 223.00	£ -	Crawcrook Fair 2024 - Money raised towards Christmas lights and other community improvements	£1551.69 used from Crawcrook Fair 2024 for lights
Christmas Fair 2024 & Calendars	£ 272.35		-£ 272.35	£ -	Christmas Fair 2024 & Calendars - Money raised towards Christmas lights and other community improvements	Calendars cost £198 to produce
Crawcrook Fair 2025	£ 2,763.72		-£ 2,763.72	£ -	Crawcrook Fair 2025 - Money raised for general community improvements	
Easter 2025	£ 539.02		-£ 501.79	£ 37.23	Easter Egg scavenger hunt 2025 and income from knitted novelties	
Christmas 2025		£ 289.44	-£ 289.44	£ -	Income from knitted novelties	
Crawcrook Fair 2026		£ 540.00	-£ 21.00	£ 519.00	Crawcrook Fair 2026 - Money raised for general community improvements	
Easter 2026		£ 737.16	-£ 175.80	£ 561.36	Easter Egg scavenger hunt 2026 and income from knitted novelties	
Fundraising Funds (Unrestricted)	**£ 3,798.09**	1566.6	-£ 4,247.10	**£ 1,117.59**		
Community Café		£ 495.09	-£ 383.20	£ 111.89	Community Café takings and purchases	
Pavilion and Green Hire Income		£ 1,086.57	£ -	£ 1,086.57	Income from hire bookings	
Pavilion running expenses		£ -	-£ 293.59	-£ 293.59	Insurance, Utilities and sundries	
Pavilion subtotal		£ 1,581.66	-£ 676.79	**£ 904.87**		
Green Gardening			-£ 1,268.84	-£ 1,268.84	Purchase of tools, plants, equipment for Green Garden	
Grant income (unrestricted)		£ 500.00		£ 500.00	Income from fundraising and Grants. £500 from Beaverbrooks June 2026	
				£ -		
Green subtotal		£ 500.00	-£ 1,268.84	-£ 768.84		
Unrestricted Funds				**£ 3,212.96**		

- **Notes to financials:** Co-op fund toilet refurb - need to submit monitoring report by 10th July. Quotes have been asked for without success. Ben Broadhead to be contacted for a quote as well as other businesses if relevant**. (Action CB)**. RACA didn't pay anything in June. £140 due to be paid otherwise goals to be removed from Bowling Green. To be followed up. **(Action CB).**

6) Pavilion and Bowling Green:

a) Pavilion – Council to be chased up with regards to damaged roof. **(Action KH).**

b) Bowling Green – See Appendix 1. Christine presented recent drawings of how she sees the Bowling Green looking so far. There was quite a large area left for activities which was one of the concerns. Another concern was the safety of the children in the pond area. It was noted however, when built, metal mesh will cover any area that will be seen as a safety issue. Areas on the green are to be lined out for the next AGM meeting so people can get a better idea of the scale of the allocated areas. A trial period of opening times when completed was suggested. We also need to mindful of the council as it is their land. They have not got back to us to see if they are happy with the plans as yet. Garry Stamp from the council is chasing this up on our behalf.

7) Review of regular activities:

a) Litter Picking – Litter pickers needed for volunteer mentioned by Judy. **(Action CB).**

b) Gardening – Judy had planted all flowers on Main Street. Jubilee Terrace still to do. Front of church cleared up a bit. She is using wheelbarrow from behind community garden.

c) Volunteering – No update

8) Community Garden: Equipment such as the wheelbarrow is shared between church and our villages as it is a joint project.

9) Upcoming Events:

a) Halloween Event – Laura happy to do a maths Cluedo on Friday 30th October with varying levels for different ages. **(Action LCL).** SE mentioned that his mother could do Tarot readings and supervise the making of witch brooms etc. To be confirmed. **(Action SE).**

b) Breast Cancer Afternoon Tea – Date confirmed as (1st August), definite volunteers needed as can't be done on own. It was noted that it would have to be a bit more special for such as more home baked goods and sandwiches with a charge of £10. It was suggested to ask Hilldrews to donate a cake. Clara Vale has donated cake stands and teapots for use on the day.

c) Kid's Craft Workshops to be run again by LCH but more craft supplies needed. It was suggested a donation to be asked for to help support future sessions and events. Poster needs to be created before school breaks up. **(Action LCH).**

10) A.O.B:

a) Charity name change - update on Charity Commission actions. PDF editor version of constitution available only, so unable to alter at this time. Helen created original one so to be contacted. **(Action LC).**

b) Volunteer/trustee advertising. Paid £35 to advertise on Facebook to wider audience. It is also advertised on our Gateshead page and Gary Stamp has circulated it.

c) Better Leisure activities potential. Simon Lancaster has been in touch with a view to running various small sport sessions on the green. To be followed up. **(Action SE).**

d) AGM prep - bowling green garden plan to be displayed on the day for community to see with CR giving a presentation.

e) SE has a meeting with Ashcourt with regards to community benefits.

f) Barbara left as Trustee in June. Money collected for a leaving gift. **(Action LCL).**
g) linda.chappell80@gmail.com to be used in future for trustee agendas.

11) Date and time of next meeting(s):

a) Next scheduled Trustees meeting – Wednesday 5th August 2026 at 7pm in Crawcrook Pavilion.

APPENDIX 1

Hi Everyone

I wanted to share a few thoughts regarding the bowling green and the incredible work Christine has been doing.

When we originally asked Christine to come onboard, we gave her free reign to design a space that would look amazing and truly engage our community. Her plan does exactly that—leaving a central area for activities designed to bring together people of all ages and backgrounds.

Let's be honest about where we stand; if Christine hadn't taken on this massive task, absolutely nothing would have happened with that area. It would still be just long grass, overgrown paths, and messy borders. If we choose to neglect the bowling green now, we might as well give it back to the council.

I completely understand people's concerns about the sheer amount of work involved. It's a big undertaking. But so far, Christine is the one who has put the real effort and hours into that garden to get it moving.

If we back her and continue down the path she has laid out, we will succeed in attracting more volunteers. More importantly, we will create something that all of us at OV can be incredibly proud of. Let's rally behind Christine and this vision, and give this project the support it deserves.

Chris Beer