



TRUSTEE'S MEETING

7.00 p.m. Tuesday 7th March 2023

held at Crawcrook Social Club – Concert Room

MINUTES

- 1) **Present:** Trustees and Susan Mills.
- 2) **Apologies in advance:** Barbara Williams, Helen Haran
- 3) **Did not attend:** Derrick Marrs
- 4) **Acceptance of minutes of previous meetings held on 7th February 2023.**
- 5) **Financial matters:**
 - a) Finance report: (LC)

Restricted Funds	B/F 1.12.2022	Income 2022/2023	Spent 2022/2023	Balance	Comments	Actions
Lights Greenside	£ 832.55		-£ 35.00	£ 797.55		
	£ 1,896.35	£ 452.14	-£ 66.99	£ 2,280.50	2022 Bill quoted £2,801 - expecting £500 contribution from Councillor fund split 50:50 Crawcrook:Greenside	
Lights Crawcrook & General	£ 2,386.50	£ 2,000.00		£ 4,386.50	Donations from AkzoNobel (£1k), Essity (£0.2k), Thompsons of Prudhoe (£0.5k), Denise's fundraising (£0.7k) and Barbour Foundation (£2k)	
Community Garden			£ 160.00	£ 122.58	For Jubilee Event (£1450) and Mural (£500)	Graffiti mural in Greenside Q1 2023
Jubilee Lottery Community Fund	£ 282.58		£ 397.73	£ 41.22	£1000 to cover Pavilion interior display boards/photos, cleaning, storage & sundries	Received £1000 July 2022
Arnold Clark Community Fund	£ 438.95					
Fence Fund		£ 690.00		£ 690.00	Crawcrook Tandoori Night income £690	New fence for play area in Crawcrook Park
Restricted Funds				£ 8,318.35		
Unrestricted Funds				£ 4,233.85		

- b) Go Fund Me/Crowd funding possibility for fence and CCTV/Lights (CB) – Chris proposed to use crowd funding/go fund me platform to request donations from the community towards a new fence. Peter Bainbridge (Gateshead Council) will provide a cost for a new fence of a similar height and colour as the previously purchased green fence. Rough estimate is £6-£10k. Peter's team will also remove the stumps left by cutting down the hedge. Kathryn Henderson is prepared to donate 4 CCTV cameras and recording box.
- 6) **Crawcrook Pavilion & Green – Pavilion Subgroup Lead is Laura Clark**
- a) Update on lease agreement for Pavilion and Green (LC) – Signed paperwork has been returned to Gateshead Council. Completion won't take place until a handover meeting has been arranged and a new boiler has been fitted in the kitchen. Since the water pipe burst in December the damp left by the flood has led to mould in the bathroom. Stuart

is going to try cleaning the mould. Laura will look into getting mould-proof bathroom paint to repaint the room. 4 local contractors have quoted for work to improve the interior of the pavilion (2nd toilet and cubicle partition, new flooring, installation of café counter, upgrade windows to double-glazed, new tables and chairs) and to install an outdoor paved seating area and planters. Depending on whether we're successful gaining grant funding work will be prioritised and split between contractors once the funds are available.

- b) Boiler to be fitted in the Pavilion (CB) – Chris has sourced a hot water boiler for hot drinks. Need a plumber to fit and Chris can sort the electrical certification. Chris also has some wall mounted heaters that can be fit in the pavilion.
- c) Bowling green seeding volunteer morning 18th March 2023 10am onwards – Meet at the bowling green for 10am. There is a wheelbarrow in the compound and another in the pavilion, if anyone has one at home please bring it along. Gateshead Council have confirmed we can use the soil and wood chips in the compound. Laura will purchase the grass seed.
- d) Trial Graffiti wall (LC/MB) – once the CCTV has been installed and completion of the lease handover, we'll trial allowing the pavilion wall to be an official graffiti wall. Signs will be fixed to the wall stating the ground rules for using the wall, i.e., no rude or offensive graffiti, clear up mess and equipment etc.

7) Review of regular activities:

a) Litter Picking:

- i) General Update (SL) – Still a lack of active litter pickers. Chris to post a Facebook article drawing attention to the litter pickers impact on the villages and our appreciation of their efforts.

b) Gardening:

- i) General update: (SW) -Weather hampering gardening activities. Some of the barrier baskets are not looking their best and need clearing, refilling, and replanting.

8) Upcoming Events – Event Subgroup Lead is Chris Beer

- i) Crawcrook Fair 2023 – 5th August 2023 – poster to be sent to Tyne Valley express by June 23rd for inclusion in July/August edition. (CB) – Julie has created the poster, Chris to share with Caroline to send to Tyne Valley Express. Eventbrite stall bookings will go live in March.
- ii) TWIG event – Greenside Community centre 1st April 2023 (All) – Joint event has been posted on Facebook by Twig. Twig poster to be shared with OV shortly.
- iii) Easter Egg Hunt Saturday 8th April 2023 10am-12pm. (CJ/LC) – Rachael and Becky will be leading the Easter Egg hunt again this year. They are working on updating the poster and scavenger hunt. Each participant will pay £1 to do the scavenger trail and earn an Easter Egg prize. Refreshments will be available to purchase in the pavilion with all funds raised put towards Pavilion improvements. Susan will distribute the letters to local businesses requesting Easter Egg donations.
- iv) Community Garden Coffee Morning 29th April 2023 (LC) – Event has been put on facebook, Holy Spirit church are printing posters. Event will take place in the 'garden' weather permitting with refreshments, crafts and seed planting activities.
- v) Open Meetings 2023 (CB) – Stuart to ask Craig Trotter regarding a bee talk.

- vi) Coronation Big Help Out Volunteering day – 8th May 2023 (LC) – Plan to do a litter pick in Crawcrook Park, volunteers to cut back and plant the borders of the bowling green. Showcase pavilion with a view recruiting volunteers to assist with running the community café and to spread the word about future uses, craft sessions, coffee morning and potential hiring opportunities.
- vii) Autumn Fair – Greenside Community centre
- viii) Volunteer week June (CJ) – Possibly run a litter pick or volunteering activity relating to the community cafe and seek funding.
- ix) Prize Bingo Night at the club – possible date TBC, potentially in the autumn as the spring/summer is already busy. (LC/CB)

9) **A.O.B.:**

- i) Newsletter – Barbara is compiling, please send details to Barbara of what you want included if you haven't already.
- ii) Greenside Skatepark Graffiti (MB) – Matt has done a great job with the graffiti that's been painted already, a few small bits to be finished off. Positive feedback has been received from Greenside residents.
- iii) Advertise Secretary Role – A new advert to be posted on Facebook.
- iv) Festoons/Christmas Lights – Need to check the CO-OP lamppost festoon is working, it's possible the timer needs correcting so it lights up at night-time instead of during the day. Need to check with Gateshead Council the cost of additional festoons/electric lamppost boxes. Possibility to consider lighting the Pavilion for Christmas 2023 and consider adding additional lights in the park and/or along main street using the hanging basket hooks.

10) **Date and time of next meeting(s):**

- i)* **Next scheduled Trustees meeting.** Tuesday 4th April 2023 at 7.00 p.m. to be held in the upstairs concert room at Crawcrook Social Club.