



TRUSTEE'S MEETING

7.00 p.m. Wednesday 7th January 2026

held at Crawcrook Pavilion

MINUTES

- 1) **Present:** Chris Beer, Norma Blackith, Linda Chappell, Laura Clark, Julie Gavin, Kathryn Henderson, Christine Rutter, Barbara Williams.
- 2) **Apologies in advance:** Matthew Broderick, Shaun Edge.
- 3) **Did not attend:**
- 4) **Acceptance of minutes of previous meetings held on 13th November 2025 (circulated via email).** Yes.
- 5) **Welcome to new trustee:** Christine Rutter. Trustee introductions held.
- 6) **Financial matters:**
 - a) Finance report: (LC)

Bank Account Balance	£	10,862.84						
Petty Cash Balance	£	475.29						
Total Funds	£	11,338.13						
Restricted Funds	B/F 1.12.2025	Income 2025/2026	Spent 2025/2026	Balance	Comments			
Lights Crawcrook & Greenside 2025	£	376.75		£	376.75			
Community Garden	£	602.53		£	602.53	Money raised from fundraising events		
LCF Fund 2025 A	£	250.00		£	250.00	Grant received March 2025 towards refurbishment of Pavilion toilet		
LCF Fund 2025 B	£	187.44		£	187.44	Family Fun Day grant		
	£	2,031.97		£	2,031.97	Co-op community fund grant for Pavilion toilet facility improvements. £500 stage payment received March 2025, balance received October 2025.		
Co-op Community Fund 2024/2025	£			£				
Restricted Funds	£	3,448.69		£	3,448.69			
Fundraising (Unrestricted)	B/F 1.12.2025	Income 2025/2026	Spent 2025/2026	Balance	Comments			
Crawcrook Fair 2024	£	223.00		£	223.00	Crawcrook Fair 2024 - Money raised towards Christmas lights and other community improvements		
Christmas Fair 2024 & Calendars	£	272.35		£	272.35	Christmas Fair 2024 & Calendars - Money raised towards Christmas lights and other community improvements		
Crawcrook Fair 2025	£	2,763.72		£	2,763.72	Crawcrook Fair 2025 - Money raised for general community improvements		
Easter Eggs 2025	£	539.02		£	539.02	Easter Egg scavenger hunt 2025 and income from knitted novelties		
Christmas 2025		£	289.56	£	289.56			
Fundraising Funds (Unrestricted)	£	3,798.09		£	4,087.65			
Community Café				£	-	Community Café takings and purchases		
Pavilion and Green Hire Income		£	287.82	£	-	£	287.82	Income from hire bookings
Pavilion running expenses		£	-	-£	20.00	-£	20.00	Insurance, Utilities and sundries
Pavilion & Green subtotal		£	287.82	-£	20.00	£	267.82	
Unrestricted Funds				£	7,889.44			

Notes to financials:

Year-end accounts submitted to Connecting Voices costing £360. Final amount for Christmas lights still unavailable as yet. It was suggested seeing how much it would cost to get local children involved by designing their own Christmas light to put up in Crawcrook. **(Action LC).**

An enquiry as to the cost of 2 new festoons to be put along Jubilee is to be made. **(Action CB).**

7. Crawcrook Pavilion & Green:

- a) **Bowling Green.** Christine who has lived in Crawcrook for approximately 10 years has experience in maintaining allotments and is also an avid gardener. She will work with the charity to decide on a plan of action that will see the bowling green being used to its fullest extent where involvement with the local community is key. Ideas so far are country cottage type of planting flowers and vegetables, edible beds ie pea pods, strawberries, raised beds, disability access, art area, remembrance memorial to recognise local residents who have been involved in previous wars and now living in Crawcrook. Christine has stated that she has spoken to Emmaville School and they are very interested in working with her on the bowling green with the children. An example was a sunflower walkway where the children planted their own sunflowers grown from their own pots within the school. The ground soil needs to be looked at before any planting is considered as well as access to water and electricity. Once a plan has been decided funding can then be applied for. **(Action All).**
- b) **Pavilion.** Constitution change – it was noted that Greenside now don't need our charity to support them as they run their own activities and apply for their own funding. A name change will need to be decided. The charity commission would need to be contacted to find out how to do this. **(Action BW).** Chris to speak to Greenside to inform them of the change. **(Action CB).** A unanimous vote was given for the change.
- c) **Tyne Valley Express** – Decision on what to put into magazine for next issue. Julie to find out when this is and then advertise the Easter event coming up. **(Action JG).**

8. Review of regular activities:

- a) **Litter Picking.** No updates. Cooperate with Brighton Ryton for a Spring litter pick.
- b) **Gardening.** Judy and Sue still tidying up around Crawcrook.
- c) **Volunteering.** No update.

9. Upcoming Events:

- a) Easter Egg Hunt – Saturday 4th April 2026.
- b) **Crawcrook Fair** – Saturday 5th September was suggested.
- c) **Halloween** – Friday 30th October
- d) **Christmas Light Switch On** – to speak to schools. **(Action CB).**
- e) **Big Garden Birdwatch** – Kathryn suggested an event the week before the RSPB Big Garden Birdwatch ie Saturday 17th 1-3pm. Kathryn and Linda to supply crafts and bird feeders etc kids craft table, bird feeder using either peanut butter/lard with bird seed and toilet roll holders. Poster to be designed and put on notice boards and Facebook. **(Action KH/LCH).**

10. A.O.B: Key Fob was not working so needs to be replaced or new battery. **(Action CB).**
Another heater is to be fitted within pavilion and possibly within the toilet area. **(Action CB).**

11. Date and time of next meeting(s):

- a) Next scheduled Trustees meeting – Wednesday 4th February at 7pm in Crawcrook pavilion.