



TRUSTEE'S MEETING

7.00 p.m. Tuesday 9th January 2024

Held at Crawcrook Pavilion

MINUTES

- 1) **Present:** Laura Clark (Treasurer), Caroline James, Barbara Williams, Derrick Marris, Sharon Dodds, Sue Welch, Chris Beer (Chair), Matt Broderick, Norma Blackith, Julie Gavin and Penny Laverick.
- 2) **Apologies in advance:** Stuart Lowerson
- 3) **Acceptance of minutes of previous meetings held on 12th December 2023** the committee confirmed acceptance of the previous meeting minutes. Laura to upload to the website (**Action Laura**).
- 4) **Financial matters:**
 - a) Finance report and grant funding update: (LC) – Laura gave an update on the financial positions of each grant fund up to 30/12/23 and updated that year-end funds came to c £33.5k.

Finance Report	Up to 31/12/23					
Bank Account Balance	£	32,741.22				
Petty Cash Balance	£	816.84				
Total Funds	£	33,558.06				
Restricted Funds	B/F 1.12.2023	Income 2023/2024	Spent 2023/2024	Balance	Comments	
Lights Crawcrook & Greenside	£ 4,362.43	£ 414.80	-£ 131.22	£ 4,646.01	2023 expected to be £3,018.10 plus £270 for two new snowflake festoons	
	£ 2,318.48			£ 2,318.48	Donations from AkzoNobel (£1k), Essity (£0.2k), Thompsons of Prudhoe (£0.5k), Denise's fundraising (£0.7k) and Barbour Foundation (£2k)	
Community Garden						
Community Garden: Co-op Community Fund	£ 3,452.73			£ 3,452.73	£3,452.73 awarded November 2023 to cover plants, seeds, tools etc for community garden.	
Postcode Lottery Grant - Pavilion, Fence and Green improvements	£ 12,070.00			£ 12,070.00	Postcode Lottery Grant to cover bowling green benches, lawnmower, Pavilion roller shutter refurbishment, play area fence and Pavilion seating area	
Sculpture Trail Crawcrook Park	£ 1,000.00			£ 1,000.00	Council funded £500 and Tesco Fund £500	
National Lottery Community Fund	£ 5,991.94			£ 5,991.94	£10,000 awarded June 2023 to cover seating area, fence, storage and café counter additional	
Operation Payback	£ 750.00		-£ 57.97	£ 692.03	£750 received November 2023 - to cover delivery of classes at Crawcrook Pavilion and bowling green	
Restricted Funds				£ 30,171.19		
Community Café		£ 36.33	-£ 3.99	£ 32.34	Community Café takings and purchases	
Pavilion and Green Hire Income		£ 51.00	£ -	£ 51.00	Income from hire bookings	
Pavilion running expenses				£ -	Insurance, Utilities and sundries	
Pavilion & Green subtotal		£ 87.33	-£ 3.99	£ 83.34		
Unrestricted Funds				£ 3,386.87		

- b) There are still funds available for the gardens, and the sculpture funding will need to be spent in the next 6 months.

5) Crawcrook Pavilion & Green – Pavilion Subgroup Lead is Laura Clark

- a) Pavilion works – No update yet due to the Xmas break. Joiner to be contacted after Xmas (**Action Chris**)
- b) Community Café update – Derrick and Sharon agreed winter opening hours will be Wed/Th/Fri between 2pm and 4pm. (**Action LC to repost on FB**)

There is the need to monitor the water in the café. Sharon to devise monitoring document. **(Action Derrick and Sharon)**.

- c) Warm Spaces (LC) Hopefully will be offered one day per week as Kathryn has completed all the paperwork needed for this,
- d) Pavilion and Green hire (LC) –Christmas period activities went extremely well. Thanks to volunteers and Trustees for stepping up and providing these activities.
- e) Bowling Green update (LC) – As per previous minutes - No activity until Spring
- f) Fence and storage updates. Chris has emailed the Council for a meeting for fence and sculpture trail. **(Action Chris)**
- g) Sculpture Trail (CB) – to follow up as above **(Action Chris)**

6) Review of regular activities:

a) Litter Picking:

- i) One volunteer has left.

b) Gardening:

- i) Beds around the library to be looked after once the refurbishment of the library has taken place.

7) Community Garden Update (LC/BW)

- a) Raised beds - One raised bed is being maintained by Emmaville School and the vegetables are growing strong. There will be a new call for who would like to look after the remaining beds via an expression of interest **(Action LC via FB)**
- b) Access issues and gate (LC/BW) –Still issues around access. Councillor Kath not in agreement with the gate access. Discussion followed around security, H &S etc. Next steps – Paddy to email again/appeal, especially as we have a letter of support from the local Emmaville School. **(Action Chris to follow up)**

8) Greenside Plans

General discussion about taking plans forward around volunteer recruitment. Suggestion was made for a meeting at Greenside Club and ask there for community activity suggestions such as a tabletop jumble sale etc. CB stated that two volunteers were interested and that someone would meet with them to explain about Our Villages and activities.

9) 2024 Strategic Priorities

- a) Volunteers working together – Meeting at Barmoor Hub Thursday 25 January 2024 to discuss what is available in Ryton/Crawcrook. As many Trustees to attend as possible.

10) Up and Coming Events – Event Subgroup Lead is Chris Beer

- i) Spring Jumble – Tabletop sale. To sell table space. Need to agree a date.
- ii) Possible Car Boot at St Johns Hall tbc

11) A.O.B.:

Discussion around promoting improvement of nature habitats in the community.

- Barbara has applied to the Woodland Trust for hedging.
- Penny suggested workshops at intervals around Birds, Bees and Bats. Could make appropriate living boxes and have a nature talk to raise awareness.

Next scheduled Trustees meeting – Wednesday 7th February 2024 at 7.00 p.m. to be held in Crawcrook Pavilion.