



## ANNUAL GENERAL MEETING

**Tuesday 8<sup>th</sup> July 2025  
at Crawcrook Pavilion  
Crawcrook Park  
7.00 p.m**

### MINUTES

1. **Chair's opening remarks:** Kathryn Henderson welcomed everyone to the AGM of Our Villages Crawcrook and Greenside.
2. **Apologies for absence:** Chris Beer, Matthew Broderick, Barbara Williams, Norma Blackith.
3. **Presentation of Annual Report (Chair):** Kathryn Henderson presented the report verbally explaining the various events and projects ongoing and in the future.
  - Volunteers – More volunteers needed urgently.
  - Bowling Green – All events have been successfully and very well organised. A storage unit has been installed on the green to accommodate items stored in the compound which is to be demolished by the council. The unit is classed as non-permanent due to having no fixed base. Plans for the bowling had to be put on hold until the storage unit was installed. It was the intention to try and make the green more user friendly and safe for future public use. Suggestions have been put forward with regards to opening the green throughout the summer for public use but concerns were raised about possible dog waste and residue being left on the green which is a potential health hazard for children who may use the green in the future. Events so far have been children based where they often sit on the grass during said events.
  - Pavilion Café – Received 5-Star Food Hygiene rating. The café as a whole however needs to be looked at and reviewed with regards to running it.
4. **Adoption of Annual Report:** This was verbally adopted.
5. **Presentation of Accounts (Treasurer):** Laura Clark, Treasurer, presented the accounts verbally. Funding was not as much as last year where we received more successful grant applications. This was due to the fact that we had not applied for more big grants as we are still enacting the grants we already had, so there was not a

need to apply for more income. In terms of expenses, we spent £33,000 last year, £31,000 the year before and this year was similar and most of the spending was out of the restricted funds. We spent most of the money on the fence surrounding the children's play area which was £15,400, approximately £5,000 was spent on the community garden for the planting and installation of the accessible path around the garden with the intention of putting another gateway from the park into the garden. The seat was paid for by the the Holy Spirit Church. We now have approximately £780 remaining in restricted funds for the garden. We also had at the end of the year about £800 from Asda for the craft workshops which is nearly spent up with approximately £28 left. Kids craft workshops have been scheduled throughout the summer holidays. There was around £3000 left of the Post Code Lottery which was mainly spent on the storage unit and the erection of it on the bowling green. The Lights Fund was in restricted funding at the time which is made up of money raised from Crawcrook Summer Fair and the collection tins. It was noted that the money raised from Crawcrook Summer Fair was moved to unrestricted funding which can therefore be used for lights or other community activities. The bill for the lights was around £4,300. It was noted that there would be no income from the Food Festival as it will be free this year but donations would be welcomed. Stall holders have been informed and they are all quite happy to donate. We will also be asking people at the gate if they would like to donate. We have also paid out around £2,300 for the installation of the wildlife boards around the park, we received £1,000 during the course of the year as a warm space fund which went on a new tea boiler, soups and rolls. The Pavilion Café made £1,400 last year net of the expenses which is nowhere near the level of last year, probably due to the café being shut due to lack of volunteers. We have ended up with £12,157 in the assets which is the compilation of what we have in the bank and petty cash which is enough to cover general operations.

6. **Adoption of Accounts:** The accounts were formally adopted.
7. **Appointment of Auditors** – None have been appointed this year as our income was below £25,000 and therefore not necessary at this time. It was decided to have auditors in every other year in the future.
8. **Election of officers:** Non required.
9. **Motions to be put to the AGM:** Potential change to the name of the charity focussing on only supporting Crawcrook going forward rather than Crawcrook and Greenside. It was noted that we don't have the resource to support Greenside as well as capacity in terms of volunteers. Kathryn Henderson has agreed to discuss this with Greenside however before a final decision will be made.
10. **Presentation:** None.
11. **Any other business:** None.
12. **Closing remarks:** The Chair thanked everyone for attending.