



TRUSTEE'S MEETING

7.00 p.m. Wednesday 1st October 2025

held at Crawcrook Pavilion

MIUTES

- 1) **Present:** Chris Beer, Laura Clark, Linda Chappell, Julie Gavin, Norma Blackith, Caroline James.
- 2) **Apologies in advance:** Kathryn Henderson, Barbara Williams.
- 3) **Did not attend:** Matthew Brodderick.
- 4) **Acceptance of minutes of previous meetings held on 3rd September 2025 (circulated via email).** Yes.
- 5) **Financial matters:**
 - a) Finance report: (LC)

Finance Report	Up to 30/09/25				
Bank Account Balance	£ 8,435.65				
Petty Cash Balance	£ 302.75				
Total Funds	£ 8,738.40				
Restricted Funds	B/F 1.12.2024	Income 2024/2025	Spent 2024/2025	Balance	Comments
Lights Crawcrook & Greenside 2024	£ 2,083.76	£ 271.15	-£ 2,354.91	£ -	2023 bill was £3,375 split £2,550 Crawcrook and £825 Greenside. 2024 bill was £3,882 split £2,933 Crawcrook & £949 Greenside.
Lights Crawcrook & Greenside 2025		£ -	£ -	£ -	
Community Garden	£ 786.03	£ 51.50	-£ 235.00	£ 602.53	Donations from Thompsons of Prudhoe (£15.21 brought forward) and Denise's fundraising (£770.82 brought forward)
Postcode Lottery Grant - Pavilion, Fence and Green improvements	£ 2,849.83		-£ 2,849.83	£ -	Postcode Lottery Grant to cover bowling green benches, lawnmower, Pavilion roller shutter refurbishment, play area fence and Pavilion seating area
Asda Community Fund	£ 800.00		-£ 771.69	£ 28.31	Asda Grassroots grant received November 2024 to cover materials to deliver subsidised arts & crafts sessions
LCF Fund 2025 A		£ 250.00		£ 250.00	Grant received March 2025 towards refurbishment of Pavilion toilet
LCF Fund 2025 B		£ 300.00	£ -	£ 300.00	Family Fun Day grant
Co-op Community Fund 2024/2025	£ -	£ 500.00		£ 500.00	Co-op community fund grant for Pavilion toilet facility improvements. £500 stage payment received March 2025.
Restricted Funds				£ 1,680.84	
Fundraising (Unrestricted)	B/F 1.12.2024	Income 2024/2025	Spent 2024/2025	Balance	Comments
Crawcrook Fair 2024	£ 2,098.46		-£ 1,875.46	£ 223.00	Crawcrook Fair 2024 - Money raised towards Christmas lights and other community improvements
Christmas Fair 2024 & Calendars	£ 136.00	£ 156.35	-£ 20.00	£ 272.35	Christmas Fair 2024 & Calendars - Money raised towards Christmas lights and other community improvements
Crawcrook Fair 2025		£ 3,248.41	-£ 734.69	£ 2,513.72	Crawcrook Fair 2025 - Money raised for general community improvements
Easter Eggs 2025		£ 589.02	-£ 50.00	£ 539.02	Easter Egg scavenger hunt 2025
Fundraising Funds (Unrestricted)				£ 3,548.09	
Community Café		£ 1,032.95	-£ 706.97	£ 325.98	Community Café takings and purchases
Pavilion and Green Hire Income		£ 560.33	£ -	£ 560.33	Income from hire bookings
Pavilion running expenses			-£ 283.83	-£ 283.83	Insurance, Utilities and sundries
Pavilion & Green sub total		£ 1,593.28	-£ 990.80	£ 602.48	
Unrestricted Funds				£ 7,057.56	

Notes to financials: The Fair made approximately £2750 whereas last year it made £2800. However, the outgoings were more this year than last. A cleaner has been employed every fortnight for 1 to 2 hours for the Pavilion with a charge of £20 per hour.

1) Crawcrook Pavilion & Green:

- a) **Blister pack recycling collection point in the pavilion.** Gateshead council have a recycling area at the Civic Centre in Gateshead but is difficult to get to so it was suggested to have a drop off point at the Pavilion. However due to lack of volunteers it would be difficult to have someone available at the Pavilion. One option is to have them dropped off when the Craft Session is running on a Monday morning. A recycling bin will need to be requested from Gateshead Council. The chemist at Crawcrook also recycles them so it was suggested to speak to them first before getting in touch with the council. **(Action NB)**
- b) **Crawcrook Fair update.** It was a good day with the weather holding out. There was plenty of volunteer support on the day. There was a good variety of the food vendors and a nice selection of stalls. More vocalists needed for next year's fair. Clarification on payment needs to be addressed for next year for the Hog Roast vendor as well as more vegetarian options being made available. It was mentioned because of how stressful the organisation of running the fair is, roles need to be shared of who will be doing what and when. There was good feedback on Our Villages Facebook page.
- c) **Willow Workshop Posters update.** Shaun needs to be contacted with regards to producing the posters. **(Action. CB).**
Allotments. NB was interested in acquiring an allotment and asked for advice on who to contact as Our Villages has one for storage and potting plants. They are owned by a company who want them to be used as they were intended otherwise houses will be built on the land. Christine Rutter, the Chair for the allotments, has been given the task of sorting them out and turning them into usable spaces again.

2) Review of regular activities:

- a) **Litter Picking.** No updates.
- b) **Gardening.** Judy and Sue still tidying up around Crawcrook.
- c) **Volunteering.** 3 new volunteers were recruited but none have come forward yet so need to be contacted. **(Action BW).**

3) Community Garden Update: None.

4) Upcoming Events:

- a) **Christmas switch on dates.** Emmaville and St. Agnes have suggested Wednesday 3rd December. Unable to contact Greenside so need to email them. **(Action CB).**

5) A.O.B:

- a) **WhatsApp Group chats.** It was noticed that some chats were not always relevant in particular groups so a reminder was put forward to choose the relevant chat group for relevant topic. **(Action All).** Some chat groups to be deleted. **(Action CB).**

6) Date and time of next meeting(s):

- a) Next scheduled Trustees meeting – Thursday 13th November at 7pm in Crawcrook pavilion.