



TRUSTEE'S MEETING

7.00 p.m. Tuesday 5th March 2024 held at Crawcrook Pavilion

MINUTES

- 1) **Present:** Laura Clark, Sharon Dodds, Derrick Marrs, Barbara Williams, Caroline James, Sue Welch, Chris Beer (Chair), Julie Gavin, Norma Blackith **Apologies in advance:** Kathryn Henderson **Did not attend:** Stuart Lowerson, Matt Broderick
- 2) **Acceptance of minutes of previous meetings held on 7th February 2024** - The minutes were accepted by the Trustees present.
- 3) **Financial matters:**
Finance report: (LC)

Restricted Funds	B/F 1.12.2023	Income 2023/2024	Spent 2023/2024	Balance	Comments
Finance Report	Up to 29/02/24				
Bank Account Balance	£ 34,193.87				
Petty Cash Balance	£ 397.21				
Total Funds	£ 34,591.08				
Lights Crawcrook & Greenside	£ 4,362.43	£ 652.76	-£ 131.22	£ 4,883.97	2023 expected to be £3,018.10 plus £270 for two new snowflake festoons
Community Garden	£ 2,318.48		-£ 15.40	£ 2,303.08	Donations from AkzoNobel (£1k), Essity (£0.2k), Thompsons of Prudhoe (£0.5k), Denise's fundraising (£0.7k) and Barbour Foundation (£2k)
Community Garden: Co-op Community Fund	£ 3,452.73			£ 3,452.73	£3,452.73 awarded November 2023 to cover plants, seeds, tools etc for community garden.
Postcode Lottery Grant - Pavilion, Fence and Green improvements	£ 12,070.00			£ 12,070.00	Postcode Lottery Grant to cover bowling green benches, lawnmower, Pavilion roller shutter refurbishment, play area fence and Pavilion seating area
Sculpture Trail Crawcrook Park	£ 1,000.00			£ 1,000.00	Council funded £500 and Tesco Fund £500
National Lottery Community Fund	£ 5,991.94			£ 5,991.94	£10,000 awarded June 2023 to cover seating area, fence, storage and café counter additional
Operation Payback	£ 750.00		-£ 57.97	£ 692.03	£750 received November 2023 - to cover delivery of classes at Crawcrook Pavilion and bowling green
Akzo Nobel Community Fund - Warm Spaces		£ 1,000.00	-£ 20.89	£ 979.11	£1000 granted for Pavilion warm spaces sessions
Restricted Funds				£ 31,372.86	
Community Café		£ 68.28	-£ 147.72	-£ 79.44	Community Café takings and purchases
Pavilion and Green Hire Income		£ 108.50	£ -	£ 108.50	Income from hire bookings
Pavilion running expenses			£ -	£ -	Insurance, Utilities and sundries
Pavilion & Green subtotal		£ 176.78	-£ 147.72	£ 29.06	
Unrestricted Funds				£ 3,218.22	

Year end accounts have been submitted with Connected Voice in readiness for this year's AGM.

4) Crawcrook Pavilion & Green

- a) Pavilion works – The Café counter cannot be lowered until some electrical works have been completed. **ACTION: CB**
- b) Community Café update – The café is still quiet at the moment. Will continue with 3 days per week. Warm Spaces offer free tea/coffee soup and a sandwich. **ACTION: JG** to create new posters for local shops and Facebook to advertise..

- c) Classes for PCC funding. Discussions and follow up needed re: taster sessions after the Easter break for 1st Aid (**KH**) Yoga (**HH?**), Tai Chi, Personal Trainer sessions on the green (**CB**), card making, Mental Health sessions for men (**CB**).
- d) Bowling Green update (/LC) – No update so far. Carry forward to the next meeting.
- e) Fence Update (CB) – Needs to comply with H&S regs. Gateshead council have quoted £15.7k for Palisade fencing and £20.2k for Bow top fencing. As palisade fencing has a spiked top this is deemed inappropriate for a children’s play area, Chris will clarify the safety of the fencing with the council and see if any reduction could be made on cost
ACTION: CB.

5) Review of regular activities:

a) Litter Picking:

- i) General Update – 3 Volunteers lost and 1 gained (Sally Hirton). Sally has been allocated picking equipment. Any new volunteers to get in touch with OV . Discussions took place around the amount of dog faeces in the Park and generally along paths towards schools. Thoughts on a new and graphic poster to inform the public of health dangers.

b) Gardening: (SW)

- ii) General update: – Lots of positive comments from the public on how fresh the park and the pinfold is looking. Many thanks to our gardening volunteers for all of their hard work and dedication in keeping borders and other planted areas looking good, even through such bad weather.

6) Community Garden Update (LC/BW)

- i) Access update – Paddy Gascoigne has written to appeal to the Council’s rejection for an access request. The letter addresses the Council’s concerns and demonstrates counter arguments. He proposes a trial access with a wooden (temporary) gate to see how it goes.
- ii) The Probation Service contact is looking for community activities to take place in the garden.
- iii) We need a skip to clear the bags of soil from the community garden. Then the next job will be a seating area when the ground is flattened and flagged.

7) Greenside Volunteers:

- a) Hayley English to collect litter picking equipment and advertise for litter pickers via a poster to share

8) Upcoming Events

- a) Easter Egg Hunt – Date set 30th March 2024 10-12pm with the pavilion café open 10-1pm.
- b) Jumble Sale – Date set 4th May 2024 Tables for hire and refreshments available in the pavilion café.
- c) Crawcrook Fair – Date set 14th September. A sub group will coordinate the organising of the fair stalls and associated paperwork.

- 9) **A.O.B.:** Greenpeace - The Big Plastic Count 19th -21st April . **ACTION: LC** to put a link to this cause on the OV Facebook page.

- 10) **Date and time of next meeting(s):** - Wednesday 8th April 2024 at 7.00 p.m. to be held in Crawcrook Pavilion.