



TRUSTEE'S MEETING

7.00 p.m. Tuesday 7th February 2023

held at Crawcrook Social Club – Concert Room

MINUTES

- 1) **Present:**
- 2) **Apologies in advance:** Helen Haran, Caroline James
- 3) **Did not attend:** Derrick Marrs
- 4) **Acceptance of minutes of previous meetings held on 6th December 2022.**
- 5) **Financial matters:**
 - a) Finance report: (LC)

Finance Report		Up to 31/01/23					
Bank Account Balance	£	9,481.12					
Petty Cash Balance	£	327.58					
Total Funds	£	9,808.70					
Restricted Funds	B/F 1.12.2022	Income 2022/2023	Spent 2022/2023	Balance	Comments	Actions	
Lights Greenside	£ 832.55		£ 35.00	£ 797.55			
Lights Crawcrook & General	£ 1,895.35	£ 134.97	£ 66.99	£ 1,963.33	2022 Bill quoted £2,801 - expecting £500 contribution from Councillor fund split 50:50 Crawcrook:Greenside		
Community Garden	£ 2,386.50			£ 2,386.50	Donations from AkzoNobel (£1k), Essity (£0.2k), Thompsons of Prudhoe (£0.5k) and Denise's fundraising (£0.7k)		
Jubilee Lottery Community Fund	£ 282.58		£ 120.00	£ 162.58	For Jubilee Event (£1450) and Mural (£500)	Graffiti mural in Greenside Q1 2023	
Arnold Clark Community Fund Curry Night 2023	£ 438.95		£ 397.73	£ 41.22	£1000 to cover Pavilion interior display boards/photos, cleaning, storage & sundries	Received £1000 July 2022	
		£ 190.00			Funding allocation to be decided		
Restricted Funds				£ 5,351.18			
Unrestricted Funds				£ 4,457.52			

£2000 cheque received from Barbour Foundation at the start of February to be used on raised beds, composters, top soil and plants for the community garden.

6) **Priorities for 2023**

a) **Areas of Focus?**

- To get quotes and raise funds for fencing to surround the play area in Crawcrook Park. Check if the council will replace the removed hedge section with fencing (**Action HH**).
- Bowling green – renew flower beds with wildlife friendly planting. Potentially run a session with local children to create bug hotels.
- Bowling green – 18th March 2023 10am onwards volunteers required to infill the gulleys with a mixture of bark & soil and apply grass seed. Laura to contact the council to request the weed killer be applied before the volunteer morning.

Laura to also request if the bark and soil in the compound can be used by OV to infill the gulleys (**Action LC**).

- Bowling green – grass cutting. Look into costs for purchasing a lawnmower that can be stored at Holy Spirit church and shared with the community garden (**Action LC**). In the meantime Barbara to check cost of using a gardening contractor (**Action BW**)
- MUGA – Fence posts damaged/broken. Council to be contacted.
- Dog Fouling – the committee agreed dog fouling is a particular issue in the village and park at the moment. The pink spray campaign is to be promoted again with a possibility to use the CO-OP window for a poster campaign.
- Pavilion – see item 7.

b) Fundraising requirements?

- Consider Crowdfunding to raise money for fencing.
- Asda Space and Places grant application to be made for the Pavilion and outdoor seating area.
- Community Foundation CIL grant application has been made for £10k for improvements to the Pavilion.

7) Crawcrook Pavilion & Green – Pavilion Subgroup Lead is Laura Clark

- a) Update on lease agreement for Pavilion and Green (LC) – Still waiting on the council to confirm progress on fixing the burst water pipe. Request has been made for a handover meeting once we're ready to sign over the lease. Date for opening event to be set possibly to coordinate with the coronation weekend and have a volunteer litter pick session on the same day.

8) Upcoming Events – Event Subgroup Lead is Chris Beer

- i) Crawcrook Tandoori Charity Night – £690 made in total between the income from the meal bookings and raffle. Everyone agreed it was a good night although not as many meal choices as the previous event or as good value for money.
- ii) Crawcrook Fair 2023 – 5th August 2023. Next planning meeting is Wednesday 22nd February at 7pm Crawcrook Pavilion. Julie has agreed to do the Eventbrite admin and act as Head Steward. Stewart has sourced the walkie talkies for free from Apex communications in return for advertising at the fair.
- iii) Easter Egg Hunt – Caroline has contacted Rachel and Becs but we're still waiting on a reply. If Rachel and Becs don't wish to run the event this year a joint event with NE40 Together to be considered.
- iv) TWIG event – Greenside Community centre 1st April 2023 – Repair, Reuse and Recycle theme again. Pickle Palace to be invited. Additional Toy Swap and Baby & Toddler preloved stall this time. Barbara to attend the next planning meeting (22nd February) and feedback. Most of the committee are available to attend on the day to man stalls. Barbara to ask Labour to mention the event in the next Labour Rose newsletter (**Action Barbara**)
- v) Community Garden Coffee Morning 29th April 2023 – The CO-OP will donate wild flower seeds for children to plant/scatter. Proposed to have crafts and Bird seed balls making session. Cakes/refreshments will be available.
- vi) Open Meetings 2023 – Chris to look into having a talk about bee-keeping & bee friendly planting (**Action Chris**). Councillor (current and prospective) Q&A session dismissed as the charity wants to stay politically neutral.

- vii) Coronation Big Help Out Volunteering day – 8th May 2023. Suggestion to have a volunteer litter pick and focus on Crawcrook Park and the allotments by Emmaville. Refreshments/coffee morning in the Pavilion to be held at the same time to showcase volunteering possibilities and the pavilion facilities.
- viii) Autumn Fair – Greenside Community centre – date TBD, consider having in November to capitalise on Christmas craft and gift shopping.
- ix) Prize Bingo Night at the club – Chris to follow up with Crawcrook Social club about availability (**Action CB**).

9) **A.O.B.:**

- i) Newsletter – Barbara is happy to pull together the newsletter with a view to distributing late March. Contributions to be sent to Barbara. (**Action All**).
- ii) Easter egg knitted toppers – Sue to check with Judy if she wants any additional knitters to support (**Action Sue**).
- iii) Thompsons of Prudhoe are holding an open meeting Thursday 9th February at Holy Spirit to explain plan for Crawcrook Quarry and answer any questions. The aim is to fill and rewild the quarry in 15% sections. Only inert materials are allowed, i.e. not land fill.
- iv) Sue enquired what the status was with getting a replacement notice board in front of Crawcrook Park. Barbara to follow up (**Action Barbara**).
- v) Matt expressed interest in becoming a trustee, Laura will arrange adding him to the charity commission details (**Action Laura**).
- vi) Stuart expressed concern at the amount of rubbish around the village. The question was also asked as to who owns Sled Pond.

10) **Date and time of next meeting(s):**

- i*) **Next scheduled Trustees meeting.** Tuesday 7th March 2023 at 7.00 p.m. to be held in the upstairs concert room at Crawcrook Social Club.