



TRUSTEE'S MEETING

7.00 p.m. Wednesday 3rd June 2026

held at Crawcrook Pavilion

MINUTES

- 1) **Present:** Chris Beer, Norma Blackith, Linda Chappell, Laura Clark, Shaun Edge, Julie Gavin, Kathryn Henderson, Christine Rutter.
- 2) **Apologies in advance:** Barbara Williams.
- 3) **Did not attend:**
- 4) **Acceptance of minutes of previous meetings held on 29th April 2026 (circulated via email).** Yes
- 5) **Financial matters:**
 - a) Finance report: (LC)

Finance Report	Up to 31/05/26					
Bank Account Balance	£ 6,215.23					
Petty Cash Balance	£ 478.78					
Total Funds	£ 6,694.01					
Restricted Funds	B/F 1.12.2025	Income 2025/2026	Spent 2025/2026	Balance	Comments	Actions
Lights Crawcrook & Greenside 2025	£ 376.75	£ 118.95	-£ 485.70	£ -	Money from collection tins	
Lights Crawcrook 2026	£ -	£ 22.05	-£ -	£ 22.05	Money from collection tins	
Community Garden	£ 602.53		-£ 594.00	£ 8.53	Money raised from fundraising events	
LCF Fund 2025 A	£ 250.00		-£ 232.96	£ 17.04	Grant received March 2025 towards refurbishment of Pavilion toilet	
LCF Fund 2025 B	£ 187.44			£ 187.44	Family Fun Day grant	
Co-op Community Fund 2024/2025	£ 2,031.97			£ 2,031.97	Co-op community fund grant for Pavilion toilet facility improvements. £500 stage payment received March 2025, balance received October 2025.	
Restricted Funds	£ 3,448.69	£ 141.00	-£ 1,322.66	£ 2,267.03		
Fundraising (Unrestricted)	B/F 1.12.2025	Income 2025/2026	Spent 2025/2026	Balance	Comments	Actions
Crawcrook Fair 2024	£ 223.00		-£ 223.00	£ -	Crawcrook Fair 2024 - Money raised towards Christmas lights and other community improvements	£1551.69 used from Crawcrook Fair 2024 for lights
Christmas Fair 2024 & Calendars	£ 272.35		-£ 272.35	£ -	Christmas Fair 2024 & Calendars - Money raised towards Christmas lights and other community improvements	Calendars cost £196 to produce
Crawcrook Fair 2025	£ 2,763.72		-£ 2,763.72	£ -	Crawcrook Fair 2025 - Money raised for general community improvements	
Easter 2025	£ 539.02		-£ 501.79	£ 37.23	Easter Egg scavenger hunt 2025 and income from knitted novelties	
Christmas 2025		£ 289.44	-£ 289.44	£ -	Income from knitted novelties	
Crawcrook Fair 2026		£ 490.00	-£ 21.00	£ 469.00	Crawcrook Fair 2026 - Money raised for general community improvements	
Easter 2026		£ 737.16	-£ 175.80	£ 561.36	Easter Egg scavenger hunt 2026 and income from knitted novelties	
Fundraising Funds (Unrestricted)	£ 3,798.09	£ 1516.6	-£ 4,247.10	£ 1,067.59		
Community Café		£ 174.15	-£ 208.72	-£ 34.57	Community Café takings and purchases	
Pavilion and Green Hire Income		£ 1,086.57	£ -	£ 1,086.57	Income from hire bookings	
Pavilion running expenses		£ -	-£ 273.59	-£ 273.59	Insurance, Utilities and sundries	
Pavilion subtotal		£ 1,260.72	-£ 482.31	£ 778.41		
Green Gardening			-£ 147.84	-£ 147.84	Purchase of tools, plants, equipment for Green Garden	
Grant Income (unrestricted)		£ -		£ -	Income from fundraising and Grants	
Green subtotal		£ -	-£ 147.84	-£ 147.84		
Unrestricted Funds				£ 4,426.98		

Notes to financials:

- a) Gateshead council have invoiced £153.59 for the annual Pavilion building insurance. We also have £40 from Brighton Ryton from the food festival in March. The Pavilion is now in surplus. Christine has managed to secure £500 funding from Beaver Brooks and will be send in invoice in due course.
- b) Local Community Funding - we need to provide the grant report to Gateshead council regarding the £250 grant towards the toilet or give the money back as we only got a year to use it and should have been used by the end of March this year. We also got £300 for the Family Day. Due to the lateness of receiving this fund some of it was spent on the Halloween Event. The remaining money has to to be used up before the end of August. It was suggested to use this to cover the 'activities' within the Crawcrook Fair. Craft sessions can also be held for the kids' summer holidays as last year so funds will be needed for supplies. The Co-op part of the money needs to be spent by October. It was mentioned that LCF would not be available next year due to change of political parties.

6) Pavilion and Bowling Green:

- a) **Pavilion** – Chris has been in touch with Ritchie again and he is to come back and look at area again. To follow up in morning. **(Action CB)**. Fridge is broken therefore new one to be priced up and purchased. **(Action JG)**. Pavilion Café Sign to be priced up. **(Action JG)**. Rotted wood on East Wall of Pavilion – needs to be looked at for safety reasons. Chris to ask Ritchie to check it out. **(Action CB)**.
- b) **Bowling Green** – Volunteer Day update. No one from community turned up to help out other than the trustees. Christine has managed to put pear tree in situation. The sunflower area is almost done. The school needs to be contacted with regards to the children's sunflower seeded plants. **(Action CB)**. It was noted that if anyone does anything in the green to go by Christine's plan. If anyone has ideas, they are to be referred to Christine first. Someone from Barmoor Hub Nursery had been in touch with regards to getting the children to come and do something in the garden such as planting herbs. Alternatively get them involved in the mud kitchen when up and running. Christine to get in touch to see what their requirements area. **(Action CR)**. It was suggested having a water feature rather than a small pond due to safety reasons and to research child friendly water features on Internet. **(Action All)**. Christine needs the posts in for the pergola. However, we are still waiting for the council to approve the structure. Christine noted that if they don't approve that the plans can be changed.

Shaun had a word with Liz Twist with information that the government have issued a Queen Elizabeth II 100th birthday park fund which is available now for bids and has suggested he put in a bid for Crawcrook Park. **(Action SE)**.

7) Review of regular activities:

- a) **Litter Picking** – No update.
- b) **Gardening** – Judy has cleared some of the flower pots but not all. She has bought new flowers to put in them. The small trees on main street need to be removed and replaced at some point. Arrangements need to made with her to get the wheelbarrow from the shed. **(Action CR)**.

- c) **Volunteering** – Linda spoke to someone called Margaret on Saturday Volunteer Day who said she may be interested in volunteering or helping with any craft sessions. She didn't have her phone number on her so told her to email us with her details then take it from there. She has now done that using the form on the website and LCH has reached out to her.
- 8) **Community Garden:** Tidy up completed by Laura, Norma and members of church. Picnic table now erected. The church had 5 people helping and Laura and Norma put up the picnic table. They tried to get council to cut back trees overhanging the garden as the roots are also coming into the church, but with no luck.
- 9) **Upcoming Events:**
- a) Crawcrook Fair – It was noted that there are still half a dozen spare pitches. A shout out on Facebook to be done to see if anyone wants them. JG went down her working spreadsheet from OneDrive with insurance, event plan, temporary event notice, open spaces form being completed. Other items and Actions:
- 2 x Gazebos still available. One 6' x 3' needed for stage area. Some are provided by the council and stored at the Stadium. The van hire needs arranging for this.
 - It was suggested instead of having the coconut stall to have a football goal instead. Banners and display posters need to put up 3 weeks beforehand.
 - Display posters need to be printed. **(Action KH)**.
 - KH and SE are first aiders and will be there on the day.
 - Stoneacre has offered £300 sponsorship.
 - Margaret from Holy Spirit church has confirmed it has been booked for the Friday and Saturday in order to put on teas and coffees.
 - Mick with the beer tent needs to be contacted. **(Action CB)**.
 - Most food stalls have paid. Laura to check who has paid and who needs chasing up. **(Action LCL)**.
 - Rather than name the Alpaca it was suggested doing walks instead. Janet needs to be spoken to about it. **(Action KH)**.
 - Volunteers are needed for Our Villages stalls and erecting the gazebos and stalls before it starts. It was suggested speaking to Brighton Ryton to see if they had any available. **(Action KH)**.
 - It was either too early or too late to advertise in the Tyne Valley Express so it was decided to spend that money to advertise on Facebook instead.
 - To open the event, Joe McElderry was suggested as Shaun knows him. **(Action SE)**.
 - For advertising it was suggested to get schools to send information out in their newsletters before they break up before summer holidays, also to advertise in the Council News brochure as well as possible Media Channels.
 - Still no time arranged for Hazel Rayson, the last slot is going to be Elaine Pygall. with no charge. Shaun has organised and paid Carl Denim, busker from Newcastle to play for a 45-minute slot. The DJ called Peter Johnson has been booked. The Ryton Singers need to arrange a time. One more artist still needs to be found. Gail Butler (singer) was suggested. **(Action SE)**.
 - Electrician for wiring **(Action CB)**.
 - Walkie-talkies to be picked up on the Friday before Fair. **(Action CB)**.

10) A.O.B:

- a) A special resolution to vote on the Charity Commission changes to our charitable objects and charity name. Alongside approving the change in charitable objects the trustees unanimously approved the change of the charity name from Our Villages Crawcrook and Greenside CIO to Our Village Crawcrook CIO. Constitution needs amended slightly. **(Action LCL)**. See following text from previous trustee Barbara Williams with regards to name change.

"I have made the following revision from 'villages' to 'village' as requested. Please accept this email correspondence as the Commission's formal written consent to amend the above-named charity's objectives ('objects'). The charity objects will now read as set out below:

'1.To promote for the public benefit the conservation, protection and improvement of the local physical and natural environment in the village of Crawcrook by: - mobilising community volunteers to undertake local environmental action - raising local awareness of environmental issues

2. To develop the capacity and skills of the members of the socially disadvantaged communities of Crawcrook, in such ways that they are better able to identify, and help meet, their needs and to participate more fully in society'."

- b) Review of Action Tracker. Relevant Actions closed.
- c) AGM advertised for 15th July with the plans and updates of Bowling Green being main topic.
- d) Events advertising - Posters need printing and put around village. **(Action KH)**.

11) Date and time of next meeting(s):

- a) Next scheduled Trustees meeting – Wednesday 1st July 2026 at 7pm in Crawcrook Pavilion.

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