

Elm Park Preschool Academy (EPPA)

13504 Community Road, Poway, CA 92064

(858) 442-9707

www.elmparkpreschool.com

Admission Agreement/Fees 2021-2022 (August-June)

Program Age Group	Time	5 Days *Monthly Rate for 10 months	3 days *Monthly Rate for 10 months	Annual Material Fee	Registration Fee *One-time Fee
Preschool Full-time Program (3-5 yr. old)	7:30am-5:30pm (up to 10 hrs/day)	\$900/month	\$594/month	\$150 for 5 Days \$100 for 3 Days	\$100
Preschool Part-time Program (3-5 yr. old)	8:30am-12:30pm (4 hrs/day)	\$522/month	\$367/month	\$150 for 5 Days \$100 for 3 Days	\$100
Toddler Full-time ONLY (2-3 yr. old OR not potty trained)	7:30am-5:30pm (up to 10 hrs/day)	\$972/month	\$648/month	\$150 for 5 Days \$100 for 3 Days	\$100

*Drop-off service is available Monday-Friday 12-5PM at a rate of \$10 per hour. Please let us know in advance if you are planning to do a drop-off.

Thank you for your interest in Elm Park Preschool Academy (EPPA)! In order to save your child's position, please complete this Admission Agreement and return with **\$100, non-refundable deposit**. This deposit will be applied towards your child's first tuition payment. Please make check payable to, **Elm Park Preschool Academy**.

Tuition for the first month is due by July 31st. The first day of school is August 18th.

Thereafter, tuition is paid on a monthly basis and due the 15th of every month. A late fee of \$20 will be due if the tuition is not paid by the 20th of the month. Please feel free to pay tuition early to help avoid late fees. Tuition is paid by dividing the number of attendance days by 10 monthly period.

We follow all PUSD major holidays and closures. Please see the attached calendar for holidays and closures. For our full calendar, please visit PUSD website until it is posted on our website.

Refunds will not be given for student absences. We continue to have operating costs and save your child's position even when he/she is unable to attend. Therefore, tuition will not be refunded for any illnesses/vacations.

Please notify the school as soon as possible if you intend on withdrawing your child from EPPA 30 days in advanced.

Student Admission Agreement

Child's Name: _____ DOB: _____

Father's Name: _____ Tel: _____

Mother's Name: _____ Tel: _____

Best contact number for emergencies: _____

Email address: _____

Child allergies: _____

2021/2022 Enrollment:

Days of Attendance: _____ Times of Attendance: _____

Tuition Payment Amount (monthly): _____ Projected Start Date: _____

(Deposit of \$100 required)

1. I give my child permission to use all inside and outside materials and play equipment that are provided by the school. YES NO
Please list exceptions: _____

2. I understand that injury reports will be sent to the parent/legal guardian when an injury occurs on school property. A copy of the injury report will be kept in the child's file. Elm Park will not be responsible for injuries which occur to children who are not enrolled in our school. Other children (siblings, cousins, etc.) are the responsibility of the accompanying adult. YES NO

3. I give permission for pictures to be taken of my child for school use only (in the classroom, on the Elm Park website, Facebook, Instagram and in advertising).
YES NO

4. I understand that Elm Park Preschool does not take responsibility for any lost or stolen items. YES NO

5. I understand that any party may file a complaint to the licensing agency at any time if there has been a violation of state law concerning our childcare facility. The department will review the complaint and the proper form of action will be taken.
YES NO

6. I understand that Elm Park Preschool does not provide services for children with special needs. Families who have children with special needs will work cooperatively with our facility along with an outside agency that is able to provide an IEP and the necessary resources. YES NO
7. I understand that this admission agreement will be terminated when a child is no longer enrolled or attending Elm Park Preschool. YES NO
8. I understand that I am entering a contract for 10 months. Student absences (illnesses and vacations) still require full tuition payments. YES NO
9. I agree to the following coronavirus restrictions.
 - A. Children will be screened at the door and children with a fever above 100 degrees F will not be admitted.
 - B. Parents will need to bring their own pens for sign-in/sign-out.
 - C. Children found to develop a fever during the day or feel sick will be quarantined, in this situation, I will pick up my child as soon as possible.
 - D. My child will use hand sanitizer during the day (in addition to washing hands).
 - E. I will set my child up for success by dressing them in potty friendly clothing and easy-open lunch items. (Each time a teacher needs to help a child with toileting or opening food, they will need to wash hands before and after each "help", please keep that in mind).
 - F. I understand that we are in a pandemic and I do not hold Elm Park Preschool responsible for any illnesses that my child may contract at Elm Park Preschool.
 - G. I will keep my child home if they have a fever, cough, difficulty breathing, or other signs of illness within the last 24 hours. Please let the center know if anyone in your house has experienced these symptoms or if anyone in your family has been exposed to any one with suspected or confirmed COVID19 cases.

YES NO

FYI- The following coronavirus safety precautions will be in place at Elm Park:

1. Children will be kept in the same group with no interaction between groups for the day. Lunch bunch is considered a separate and independent group. If outside equipment is shared, it will be sanitized between groups.
2. Parents will sign in daily with their own pens, please drop off quickly and email teachers with questions or concerns. Only students will be allowed to enter the buildings, at drop off, families are asked to maintain a 6-foot distance from other Elm Park families.
3. Groups will be brought outside as much as possible to learn & play, children from the same household will be kept in the same groups as much as possible.

4. Social distancing- we always teach the children to stay in their own “bubbles” and we will continue to enforce this. If you are worried about exposure, consider having your child wearing a hat with a shield, these can be found on Amazon.
5. All staff and students will have their temperatures taken daily to ensure that temps are below 100 degrees F.
6. Children will be prompted to wash their hands when appropriate throughout the day (as usual). Children will be encouraged to cover sneezes and coughs (as usual).
7. Toys, bathroom fixtures, door handles, etc. will be sanitized continuously.
8. Quiet time rest mats will be spaced 6 feet apart, children will be spaced out while eating, sitting every other seat.
9. Any confirmed or suspected cases of coronavirus or major illness will be reported to all families immediately.

We are governed by CCLD and follow the lead of the County of San Diego Health and Human Services. To read their recommendations directly, please visit the following sites:

CCLD Guidelines - https://www.cdss.ca.gov/Portals/9/CCLD/PINs/2020/CCP/PIN_20-06-CCP.pdf

County of Sand Diego, Health and Human Services Guidelines (see #5)-
<https://www.sandiegocounty.gov/content/dam/sdc/hhsa/programs/phs/Epidemiology/HealthOfficerOrderCOVID19.pdf>

Please provide a 30-day notice if you plan to withdraw your student from Elm Park Preschool.

I have reviewed the enrollment packet, parent handbook (www.elmparkpreschool.com), and admission agreement. I understand my responsibilities and agree to the policies and procedures of Elm Park Preschool.

Parent/Guardian Signature: _____ Date: _____

Director's Signature: _____ Date: _____

For Office Use Only: Deposit Amount- \$_____ Date _____ Form of payment: _____

Notes: _____