



*Elm Park Preschool
Admission Agreement
2021 Summer & Fall*

Financial payment schedule:

	T, Th (2 day program)	M,W,F (3 day program)	M,T,W,Th,F (5 day program)
<u>Preschool (9-12 PM)</u>	\$250/month	\$310/month	\$420/month
<u>Early care (8:30-9:00 AM)</u>	\$27/month	\$41/month	\$68/month
<u>Lunch Bunch* (12-2 PM)</u>	\$108/month	\$162/month	\$270/month
<u>Lunch Bunch* (12-3 PM)</u>	\$162/month	\$243/month	\$405/month
<u>Materials Fee (once yearly)</u>	\$100	\$130	\$150
<u>Registration Fee (once)</u>	\$100	\$100	\$100
2 year old - Diapering Fee	\$50	\$80	\$100

ALL CHILDREN MAY “DROP IN” FROM 12-3 PM AT A RATE OF \$10 PER HOUR (or partial hour).

*Lunch Bunch option is for children 3-5 years old.

For registration and to save a position for your child for the fall, please complete this admission agreement and return with a \$100 non-refundable deposit. The deposit will be applied toward the first month’s tuition.

Tuition for the first month and materials fees are due by July 31st. The first day of school is August 18th, 2021.

Tuition is paid on a monthly basis and is due the 15th day of each month. A late fee of \$20 will be due if the tuition is not paid by the 20th of the month. Please feel free to pay tuition early to help avoid late fees. Tuition is calculated by dividing the number of attendance days by 10 monthly payments.

Refunds will not be given for student absences. Even when your child is ill, we still are reserving a spot for him/her. Therefore, we will not refund tuition for any illnesses/vacations.

Please notify the school as soon as possible if you intend on withdrawing your child from Elm Park Preschool.

For our full calendar, please visit the PUSD website until it is posted on our website.

Please like us on Facebook!!

Elm Park Preschool
13501 Community Road, Poway, Ca 92064
www.elmparkpreschool.com
858-442-9707
missjen@elmparkpreschool.com

Student Admission Agreement

Child's Name: _____ DOB: _____ Parents' Names _____

Email address: _____

Best contact number for emergencies: _____ Child allergies: _____

2021 Summer Enrollment:

Summer Session 1- June 14th – July 9th

Days of Attendance: _____ Times of Attendance: _____ Tuition Payment Amount: _____

Summer Session 2- July 19th – August 13th

Days of Attendance: _____ Times of Attendance: _____ Tuition Payment Amount: _____

2021 Fall Enrollment:

Days of Attendance: _____ Times of Attendance: _____ Tuition Payment Amount: _____

REQUIRED DEPOSITS- \$100 FOR SUMMER (TOTAL FOR ONE OR BOTH SESSION) & \$100 FOR FALL**

****If \$100 is deposited for both summer sessions, \$50 will be applied to each session.**

Parent Agreement:

1. I give my child permission to use all inside and outside materials and play equipment that are provided by the school.

YES NO

Please list exceptions: _____

2. I understand that injury reports will be sent to the parent/legal guardian when an injury occurs on school property. A copy of the injury report will be kept in the child's file. Elm Park will not be responsible for injuries which occur to children who are not enrolled in our school. Other children (siblings, cousins, etc.) are the responsibility of the accompanying adult.

YES NO

3. I give permission for pictures to be taken of my child for school use only (in the classroom, on the Elm Park website, Facebook, and in advertising).

YES NO

4. I understand that Elm Park Preschool does not take responsibility for any lost or stolen items.

YES NO

5. I understand that any party may file a complaint to the licensing agency at any time if there has been a violation of state law concerning our child care facility. The department will review the complaint and the proper form of action will be taken.

YES NO

6. I understand that Elm Park Preschool does not provide services for children with special needs. Families who have children with special needs will work cooperatively with our facility along with an outside agency that is able to provide an IEP and the necessary resources.

YES NO

7. I understand that this admission agreement will be terminated when a child is no longer enrolled or attending Elm Park Preschool.

YES NO

8. I understand that I am entering a contract for 10 months. Student absences (illnesses and vacations) still require full tuition payments.

YES NO

9. I agree to the following coronavirus restrictions-

- a. Children will be screened at the door and children with a fever above 100 degrees F will not be admitted.
- b. Parents will need to bring their own pens for sign-in/sign-out.
- c. Children found to develop a fever during the day or feel sick will be quarantined, in this situation, I will pick up my child as soon as possible.
- d. My child will use hand sanitizer during the day (in addition to washing hands).
- e. I will set my child up for success by dressing them in potty friendly clothing and easy-open lunch items. (Each time a teacher needs to help a child with toileting or opening food, they will need to wash hands before and after each "help", please keep that in mind).
- f. I understand that we are in a pandemic and I do not hold Elm Park Preschool responsible for any illnesses that my child may contract at Elm Park Preschool.
- g. I will keep my child home if they have a fever, cough, difficulty breathing, or other signs of illness within the last 24 hours. Please let the center know if anyone in your house has experienced these symptoms or if anyone in your family has been exposed to any one with suspected or confirmed COVID19 cases.

YES NO

FYI- The following coronavirus safety precautions will be in place at Elm Park...

- 1. Children will be kept in the same group with no interaction between groups for the day. Lunch bunch is considered a separate and independent group. If outside equipment is shared, it will be sanitized between groups.
- 2. Parents will sign in daily with their own pens, please drop off quickly and email teachers with questions or concerns. Only students will be allowed to enter the buildings, at drop off, families are asked to maintain a 6-foot distance from other Elm Park families.
- 3. Groups will be brought outside as much as possible to learn & play, children from the same household will be kept in the same groups as much as possible.
- 4. Social distancing- we always teach the children to stay in their own "bubbles" and we will continue to enforce this. If you are worried about exposure, consider having your child wearing a hat with a shield, these can be found on Amazon.
- 5. All staff and students will have their temperatures taken daily to ensure that temps are below 100 degrees F.
- 6. Children will be prompted to wash their hands when appropriate throughout the day (as usual). Children will be encouraged to cover sneezes and coughs (as usual).
- 7. Toys, bathroom fixtures, door handles, etc. will be sanitized continuously.
- 8. Quiet time rest mats will be spaced 6 feet apart, children will be spaced out while eating, sitting every other seat.
- 9. Any confirmed or suspected cases of coronavirus or major illness will be reported to all families immediately.

We are governed by CCLD and follow the lead of the County of San Diego Health and Human Services. To read their recommendations directly, please visit the following sites-

CCLD Guidelines - https://www.cdss.ca.gov/Portals/9/CCLD/PINs/2020/CCP/PIN_20-06-CCP.pdf

County of Sand Diego, Health and Human Services Guidelines (see #5)-

<https://www.sandiegocounty.gov/content/dam/sdc/hhsa/programs/phs/Epidemiology/HealthOfficerOrderCOVID19.pdf>

Please give a 30-day notice if you plan to withdraw your student from Elm Park Preschool.

I have reviewed the enrollment packet, parent handbook (www.elmparkpreschool.com), and admission agreement. I understand my responsibilities and agree to the policies and procedures of Elm Park Preschool.

Parent/Guardian Signature: _____ Date: _____

Director's Signature: _____ Date: _____

For Office Use Only--Deposit Amount- \$ _____ Date _____ Check # _____ Cash _____