

Clinton Early Learning Center Field Trip Safety Plan

The plan is designed to promote the safety of children and inform families of regulatory requirements regarding field trips. The parent will be asked to sign a separate Field Trip Permission Form for each field trip their child attends.

1. The parents will be provided a copy of this plan prior to any scheduled field trip or at the time of enrollment.
2. The Program will obtain written consent from the parent(s) for any field trip and keep the consent on file at the program; parents can be given a copy if requested.
3. All children attending field trips must have a transportation consent form on file. If the program does not have a transportation consent form on file, the child will not be able to attend the field trip unless the parent provides transportation.
4. Families will be notified in advance of all field trips, the location, the arrival time and the departure time.
5. The program will adhere to the required ratio of caregivers to children at all times as determined by the regulations.
6. A child will never be left unattended on any field trip.
7. Face-to-Name attendance will be done throughout the duration of the field trip.
8. All caregivers will have and use their cellular devices to communicate with each other or the Executive Director if necessary. If the Executive Director (ED) does not attend the field trip, the SACC Coordinator will call the ED notifying her/him of arrival and departure.
9. At least one staff member will possess a current first aid certificate and cardio pulmonary resuscitation (CPR) certification attending the field trip.
10. Staff will ensure that all children attending the field trip have sunscreen on prior to loading the bus if sunscreen is required.
11. Staff will ensure that all children have a water bottle and a lunch (if they are eating there) prior to accepting them into care that morning. If a child doesn't have a water bottle or a lunch, staff will require parents to provide something before the bus departs.
12. Staff will ensure that a first aid kit/bag goes with the group.
13. Staff will review all individual health care plans and bring any medications with them on the field trip, including but not limited to epi-pens, nebulizers, inhalers, etc. If a child needs medication administered other than an emergency medication during the time they are on the field trip, a MAT trained staff member will attend the field trip.

Clinton Early Learning Center Swimming Safety Plan

The plan is designed to promote the safety of children and inform families of regulatory requirements regarding swimming. The parent will be asked to sign a separate Swimming Permission Form.

1. The parents will be provided a copy of this plan prior to any swimming activity.
2. The use of pools that have not received a Department of Health permit to operate, spa pools and all fill-and-drain wade pools are prohibited.
3. No child shall participate in aquatic activities including, fishing, boating, swimming or any other activity on a body of water without a certified lifeguard present. The certified lifeguard can be either a staff person from the day care center, or an employee of the venue.
4. No child shall participate in activities at or near a body of water, without a person who is certified in cardio-pulmonary resuscitation and first-aid present.
5. Only those swimming pools and bathing beaches that have a valid permit to operate issued from the local health department having jurisdiction for the bathing facility or those operated by a government agency may be used.
6. The Clinton Early Learning Center will use the Skenandoa Golf and Country Club for swimming activities- including swimming lessons and free swim.
7. The Skenandoa will provide one lifeguard for every 10 children swimming.
8. When all children are swimming in the pool- lifeguards rotate positions every 15 minutes.
9. Lifeguards will go over the safety rules with all children prior to getting into the pool.
10. Prior to swimming lessons, the lifeguards will do an initial evaluation of each swimmer to place them in the appropriate ability group.
11. The pool will be roped off to show clear boundaries in accordance with swimming ability and pool depth. Bracelets will be used so children know where they can swim in accordance with their swimming ability.
12. Swimming lessons will consist of 5 children and 1 lifeguard with two groups of 5 in the pool simultaneously, the additional lifeguard will be supervising the groups at the designated location.
13. Swimmers will be assigned a buddy during swim lessons and free swim. When the lifeguards call out "Buddy Check"- swimmers will get with their buddy and attendance will be taken; this includes children who are not swimming.
14. In the event of a lost swimmer, all the children will get out of the pool immediately, lifeguards will perform their lost swimmer procedures, and teachers will take a face-to-name attendance.
15. In the event of an emergency, procedures already put into place will be followed. Please see the Parent Handbook for more information.
16. For children who choose not to swim, additional activities under the shaded pavilion will be provided.