



YEARLY STATUS REPORT - 2022-2023

Part A

Data of the Institution

1.Name of the Institution	Kashi sahu College, Seraikella
• Name of the Head of the institution	Dr. B. N. Prasad
• Designation	Principal
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	06597234323
• Mobile no	9430745882
• Registered e-mail	ksc.skela@gmail.com
• Alternate e-mail	principalksc2017@gmail.com
• Address	Seraikella, Dist - Seraikella-Kharsawan, Jharkhand, Pin - 833219
• City/Town	SERAIKELLA
• State/UT	Jharkhand
• Pin Code	833219
2.Institutional status	
• Affiliated /Constituent	Constituent
• Type of Institution	Co-education
• Location	Rural

- Financial Status **UGC 2f and 12(B)**
- Name of the Affiliating University **KOLHAN UNIVERSITY, CHAIBASA**
- Name of the IQAC Coordinator **Mr. Prakash Kumar**
- Phone No. **8809779032**
- Alternate phone No. **06597234323**
- Mobile **9430745882**
- IQAC e-mail address **ksc.skela@gmail.com**
- Alternate Email address **principalksc2017@gmail.com**

3. Website address (Web link of the AQAR (Previous Academic Year))

<https://img1.wsimg.com/blobby/go/af1a56d9-12f2-4678-902a-1b378a5de709/downloads/Filled%20AQAR%202021-2022.pdf?ver=1708506169077>

4. Whether Academic Calendar prepared during the year?

Yes

- if yes, whether it is uploaded in the Institutional website Web link:

<https://img1.wsimg.com/blobby/go/af1a56d9-12f2-4678-902a-1b378a5de709/downloads/Filled%20AQAR%202021-2022.pdf?ver=1708506169077>

5. Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	C	1.55	2018	26/09/2018	25/09/2023

6. Date of Establishment of IQAC

24/01/2017

7. Provide the list of funds by Central / State Government

UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Nil	Nil	Nil	Nil	0

8. Whether composition of IQAC as per latest NAAC guidelines

Yes

- Upload latest notification of formation of IQAC [View File](#)

9.No. of IQAC meetings held during the year 8

- Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? **No**

- If No, please upload the minutes of the meeting(s) and Action Taken Report [View File](#)

10.Whether IQAC received funding from any of the funding agency to support its activities during the year? **No**

- If yes, mention the amount

11.Significant contributions made by IQAC during the current year (maximum five bullets)

IQAC has made significance progress in quality enhancement in learning and teaching process such as assignment and field work provided to students in-between each semester. It has improved the quality of examination process such as on time and well managed internal and external examination.

IQAC established and managed effective feedback system to collect inputs from stakeholders such as Students, faculty, Guardian, Alumni and representatives of university which helps in identifying areas of improvement. IQAC collaborated with various departments to develop and implement student support services such as counselling, mentoring, and career guidance, thereby enhancing student success and satisfaction.

IQAC regularly conduct meetings with facilities and discuss various aspect of faculty development program as well as encourage them to participate in programs such as conference, workshop. Seminar etc. Also motivates them to prepare online study material which can help students outside classroom.

IQAC cell continuously monitor the work of preparing the institution for accreditation process. It also conducted one day workshop for the teachers and non-teaching staffs and aware them about their

roles and responsibilities.

12. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
Regular meeting of IQAC	Regular IQAC meetings have been conducted. in year 2022-23, total 8 meetings have been done. All teaching and non-teaching staffs are participating in the meetings.
Green and clean Campus initiatives	NSS unit of the college planted more than 50 plants in the college campus. Collaboration with different government and non-government bodies has been done for plantation. Plastic free campus initiative has also been started. Waste management practice has been started.
Solar energy	Proposal of Installation of Roof top solar has been sent to local Government bodies.
Faculty Development Program	New faculty members have attended the Faculty Induction Program which helps them for their personal and professional growth.
Understanding development regarding NEP	Workshop regarding orientation of NEP has been conducted. All faculty members have participated in this workshop. This workshop has been facilitated by the Resource person from Kolhan university.
Career advancement cum counseling program for students	All department head organized career counseling program for their respective students. College had contacted different agency for placement.
Seminar and workshop	Workshops and Seminar have been

	<p>conducted form different departments of the college. Workshops on the various topics like Constitution day, Adivasi divas, Charwak darshan etc have been organized.</p>
<p>Feedback system</p>	<p>Feedback from students, parents and different stakeholders have been taken for the quality enhancement of the college.</p>

13. Whether the AQAR was placed before statutory body? **No**

- Name of the statutory body

Name	Date of meeting(s)
Nil	Nil

14. Whether institutional data submitted to AISHE

Part A

Data of the Institution

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• if yes, whether it is uploaded in the Institutional website Web link:	https://img1.wsimg.com/blobby/go/af1a56d9-12f2-4678-902a-1b378a5de709/downloads/Filled%20AQAR%202021-2022.pdf?ver=1708506169077				
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<ul style="list-style-type: none"> If yes, mention the amount 		
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<p>IQAC established and managed effective feedback system to collect inputs from stakeholders such as Students, faculty, Guardian, Alumni and representatives of university which helps in identifying areas of improvement. IQAC collaborated with various departments to develop and implement student support services such as counselling, mentoring, and career guidance, thereby enhancing student success and satisfaction.</p>		
<p>IQAC regularly conduct meetings with facilities and discuss various aspect of faculty development program as well as encourage them to participate in programs such as conference, workshop. Seminar etc. Also motivates them to prepare online study material which can help students outside classroom.</p>		
<p>IQAC cell continuously monitor the work of preparing the institution for accreditation process. It also conducted one day workshop for the teachers and non-teaching staffs and aware them about their roles and responsibilities.</p>		
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<ul style="list-style-type: none"> Name of the statutory body 	
Name	Date of meeting(s)
Nil	Nil
14. Whether institutional data submitted to AISHE	
Year	Date of Submission
2022-2023	31/01/2024
15. Multidisciplinary / interdisciplinary	
<p>Multidisciplinary courses have been introduced with a specialized curriculum. It helps for the qualitative advancements of the students in the respective fields. Such courses empower students with comprehensive knowledge and it is supporting to the students for their critical thinking and holistic educational development. In an era characterized by swift progress in science, technology, and the arts, these programs have become integral to higher education. At K. S. College, Seraikella these courses are drafted to tackle scientific and societal challenges that demand a comprehensive approach beyond individual disciplines. Additionally, "Add-on courses" enable students to explore subjects across disciplines and according to their interests and</p>	

needs, and successful completion earning them extra credits.

16. Academic bank of credits (ABC):

Several meetings have been held at university level where the benefits of ABC have been discussed and communicated it to the college. Students are opening the ABC accounts. This progress is not at par but we are giving more focus for it because it is also mandate of NEP 2020.

17. Skill development:

The main focus of all UG and PG programmes is to develop knowledge in their domain area. All staff members have been sensitized about the need to develop innovative credit-based courses with innovative curricula that involves community engagement and environmental consciousness. Keeping in mind the enhancement of holistic education, all departments are fine tuning the curricula for greater participation and overall development of the personality and allied skills. Students gain hands-on experience in disciplines like BCA, Geography- Remote Sensing and Geographical Information System. In History department visit in historical places are designed and conducted for better understanding of the respective field. Similarly, department wise workshop and seminars have been conducted on different themes for quality enhancement of the students.

18. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

In K. S. College, Seraikella, there are many

students who come from Hindi-medium background as well as students who prefer to be taught in English. Accordingly, teaching in both online and offline modes is done in a strictly bilingual manner. Semester examination papers are also bilingual in nature. The geography of Jharkhand and its mineral resources; rich history and heritage of India and Jharkhand is an integral part of the Geography and History syllabus and is open to students.

In order to make bilingual mode of teaching more effective, teachers are instructed to communicate and explain concepts in both the languages. The faculties are instructed to promote local language, culture, traditions and values in the online/offline courses (i.e. academic and co-curricular).

Details of degree courses taught in Indian languages and bilingually: Names of the Degree Courses taught bilingually: History, Geography, Economics., Political Science, Accountancy, English. Following steps are taken to facilitate bilingual teaching: At the start of the academic session teachers ascertain the language preferences of all the students in the class. Lectures are delivered in both Hindi and English and any questions/doubts are answered in the language of the student. Students get the opportunity to participate in class room sessions which is conducted in bilingual both in English and Hindi.

Efforts to preserve and integrate Indian culture in the institution: All students are encouraged

to take part in different cultural activities and programs organised by the college, The Hindi Department encourages the students to organize cultural program on the "Hindi Divas" every year.

Some of the good practices in this regard are: The library has adequate books available in both languages (English and Hindi) and students are encouraged to use the same. Study materials are also bilingual. Projects, assignments and semester dissertations can be written in Hindi or English according to the preference of the student.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

The curriculum is designed and developed on the rising needs of the structural change in the field of education to facilitate local, regional, national and global demand in alignment with the curriculum prescribed by UGC and Kolhan University. The curriculum is prepared to ensure that the students have the required domain knowledge, skills and attitude. The courses are designed based on Learning Outcome based Curriculum Framework (LOCF) and considering the feedback of all stakeholders. Accordingly, the types of course and the number of allied optional courses are incorporated and prepared by the respective departments. The Course Outcome reflects Program Specific Outcomes which ensures the fulfilment of Program Outcome. The status of autonomy helps the college to ratify and restructure the curriculum according to the contemporary needs of the collaborators.

20.Distance education/online education:

K. S. College, Seraikella is a constituent college of Kolhan University. Hence, the college is not eligible to conduct distance / online education.

Sometimes Online Classes have been conducted through Google Meet Platform, Zoom Platform etc.

ICT tools and resources used by Teachers: Online and Virtual Learning Presentations, Live Demonstration, Live Problem Solving, Video Conferencing, Group Email, Web Resources and platforms, Online Database, Digital Library, E-resources, Online Tutorials, Group Discussions and Doubt Clearing Sessions.

Extended Profile

1.Programme

1.1	27
Number of courses offered by the institution across all programs during the year	

File Description	Documents
Data Template	View File

2.Student

2.1	2107
Number of students during the year	

File Description	Documents
Institutional Data in Prescribed Format	View File

2.2	1054
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	

File Description	Documents
Data Template	View File
2.3	1452
Number of outgoing/ final year students during the year	
File Description	Documents
Data Template	View File
3.Academic	
3.1	13
Number of full time teachers during the year	
File Description	Documents
Data Template	View File
3.2	33
Number of sanctioned posts during the year	
File Description	Documents
Data Template	View File
4.Institution	
4.1	22
Total number of Classrooms and Seminar halls	
4.2	480000
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	42
Total number of computers on campus for academic purposes	
Part B	
CURRICULAR ASPECTS	
1.1 - Curricular Planning and Implementation	
1.1.1 - The Institution ensures effective curriculum delivery through a well planned and	

documented process

All constituent colleges under Kolhan University, Chaibasa follow the curriculum and academic calendar provided by the university. The Kashi Sahu college therefore aligns with University's curriculum and academic calendar. The Routine Committee of the college, led by the Principal, oversees the master routine, which guides various departments. Postgraduate sections have customized departmental routines. Faculty members actively engage students, using diverse resources for effective teaching. Departments organize symposia, talks, and seminars to enrich academic exposure. Study tours and excursions expose students to off-campus environments which helps student to enrich their practical knowledge. The college has a Grievance Redressal Committee for student concerns, and teachers play a mentoring role both inside and outside the classroom.

File Description	Documents
Upload relevant supporting document	No File Uploaded
Link for Additional information	https://kolhanuniversity.ac.in/index.php/students/downloads/category/13-syllabus.html <u>1</u>

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The academic calendar is prepared and uploaded on the university website well ahead of time and the college follow the same. All departments of the college strictly adhere to it. All programmes and academic matters including exams are organised as per the academic calendar. The Principal and Examination Controller regularly monitor to ensure that the academic calendar is strictly adhered to. In the beginning of academic session an orientation program has also been conducted for the students by the all-respective departments. The links to the relevant calendars in the website are provided below.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://kolhanuniversity.ac.in/index.php/students/downloads/send/4-important-notifications/4160-annual-academic-calender-2023.html

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

A. All of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	No File Uploaded
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

27

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	No File Uploaded

1.2.2 - Number of Add on /Certificate programs offered during the year**1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)**

0

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template)	No File Uploaded

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

0

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	No File Uploaded

1.3 - Curriculum Enrichment**1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum**

The college curriculum emphasizes gender equality, environmental sustainability, human values, and professional ethics across multiple departments. Through innovative teaching methods, the college aims to equip students with a diverse set of skills while fostering a passion for research and preparing them for contemporary jobs.

In terms of gender equality, NSS focuses on women's writing, highlight women's movements, examine gender ratios, vulnerabilities, and discrimination, and the changing status of women.

Human values are prioritized in all programs, recognizing the importance of ethical behavior in an increasingly technological

world.

The college also offers programs in Geography, Zoology, Botany, and Chemistry that address environmental issues and sustainability, equipping students with the knowledge and skills to understand and address environmental challenges. These programs also emphasize professional ethics and human values.

In the Arts streams, UG and PG programs in History, English Literature, Hindi Literature, and Commerce integrate themes of gender, environment, sustainability, culture, human values, and professional ethics, encouraging students to consider these topics in their academic pursuits. Overall, the college's curriculum aims to provide a well-rounded education that prepares students to make meaningful contributions to society and the environment.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	No File Uploaded

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

12

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Institutional Data in Prescribed Format	No File Uploaded

1.3.3 - Number of students undertaking project work/field work/ internships	
355	
File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	No File Uploaded
1.4 - Feedback System	
1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	A. All of the above
File Description	Documents
URL for stakeholder feedback report	https://img1.wsimg.com/blobby/go/afla56d9-12f2-4678-902a-1b378a5de709/downloads/Students%20Satisfaction%20Survey%20Report%2022_23.pdf?ver=1714121864086
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	No File Uploaded
Any additional information	No File Uploaded
1.4.2 - Feedback process of the Institution may be classified as follows	B. Feedback collected, analyzed and action has been taken
File Description	Documents
Upload any additional information	No File Uploaded
URL for feedback report	https://img1.wsimg.com/blobby/go/afla56d9-12f2-4678-902a-1b378a5de709/downloads/Students%20Satisfaction%20Survey%20Report%2022_23.pdf?ver=1714121864086
TEACHING-LEARNING AND EVALUATION	

2.1 - Student Enrollment and Profile	
2.1.1 - Enrolment Number Number of students admitted during the year	
2.1.1.1 - Number of students admitted during the year	
2107	
File Description	Documents
Any additional information	View File
Institutional data in prescribed format	No File Uploaded
2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)	
2.1.2.1 - Number of actual students admitted from the reserved categories during the year	
1054	
File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	No File Uploaded
2.2 - Catering to Student Diversity	
2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners	
<p>Faculty members at our institution regularly evaluate the learning progress of students through assessments, assignments, and seminars. This helps in identifying both slow and advanced learners, and allows for tailored teaching strategies to be implemented. Slow learners are supported and guided to integrate into the mainstream, with activities such as quizzes and outdoor programs designed to aid this process. Remedial classes and counseling are provided to assist slow and average learners in catching up with their peers. Meanwhile, advanced learners are given opportunities to lead small groups, promoting uniformity and encouraging their progression. Our campus is equipped with libraries enabling students to enhance their knowledge. Advanced learners are encouraged to showcase their expertise in local and national events, fostering a culture of excellence and progress. The campus values innovation and welcomes new research and ideas,</p>	

with reading rooms available for students to stay updated. Additionally, all teachers are actively involved in mentoring students as needed, ensuring their academic and personal growth. This holistic approach to education creates a dynamic and supportive environment, inspiring students to continually strive for academic excellence and self-improvement.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
2107	13

File Description	Documents
Any additional information	No File Uploaded

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Our educational approach at our institution focuses on experiential learning, participative learning, and problem-based learning to provide students with a well-rounded education. Through case studies, dissertation work, project assignments students have the opportunity to apply their knowledge in practical settings. Laboratory-based courses also allow for hands-on learning experiences that equip students with valuable skills for real-life situations.

In participative learning, students engage in group activities such as seminars and group projects to enhance their analytical and evaluative skills. By connecting theoretical knowledge with practical applications, students can develop a deeper understanding of the subjects they are studying. This approach benefits all students, including those who may learn at a slower pace, by fostering interactive and collective learning processes.

Problem-based learning is another key aspect of our educational

model. By presenting students with open-ended problems, we encourage critical thinking and stimulate their problem-solving abilities. Through discussions and analyses of issues related to gender, race, and class, students are able to reflect on complex societal issues within specific cultural contexts. This multidimensional approach to learning allows students to relate classroom discussions to real-world scenarios and gain a deeper appreciation for the socio-political and cultural implications of their studies

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The college has integrated Information and Communication Technology (ICT) into teaching practices through various hardware, internet infrastructure, software, and applications. Eight departmentis equipped with smart board for presentations.The campus is fully wifi-enabled, with high-speed fiber cable and LAN connections installed throughout.In addition, the college has licensed the latest application software for academic use. The teaching, learning, and evaluation process is supported by Learning Management Systems (LMS) like Moodle, Slido, and Google Jamboard, allowing for the creation of virtual classrooms, content sharing, and continued learning outside of regular class hours. This integration of ICT in teaching practices aims to enhance the educational experience and facilitate effective communication and collaboration among students and faculty. Semester wise whatsapp groups have also been created by ecah department and students getrelavant inforamtions through this platform. occasionally ICT based workshop is organized for newly joined students to fimalirize with open available software whih helps them to prepare thier presenation and project work.

File Description	Documents
Upload any additional information	No File Uploaded
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	No File Uploaded

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

20

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	No File Uploaded
Circulars pertaining to assigning mentors to mentees	No File Uploaded
Mentor/mentee ratio	No File Uploaded

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

13

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	No File Uploaded

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

5

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	No File Uploaded

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

81

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The Internal Assessment is overseen by individual departments with marks being sent directly to the Controller of Examinations (KU)office. These marks are then combined with the end semester examination marks. The Controller of Examination (KU) utilizes specific software for communication with service providers. Following the examinations, the coded answer scripts are examined by faculties for accuracy. The system also manages result publication, review processes, and the remuneration of service providers. Results are typically made available within one month of the last examination date, with provisions for retotalling. Online results are accessible on the website, with an Overall Cumulative Grade Sheet provided. The presence of CCTV cameras enhances security and ensures fair conduct during examinations and other services.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The internal examination process at K. S. College, Searikella, promotes transparency and fairness. At the beginning of each semester, students are informed by faculty members about the different components of the evaluation process. The Examination department conducts internal assessment tests, with prior notice given to students. Answer scripts are randomly moderated by the Head of Department to maintain a standard evaluation process. Students are allowed to verify their marked answer sheets and address any grievances promptly. The marks obtained in internal assessments are displayed on department notice boards. An Examination Committee has been established to oversee the college examinations and address any issues faced by students, under the supervision of the Principal. This proactive committee works towards resolving problems quickly and minimizing any potential disruptions. Members of the Exam Committee and Grievance Redressal Cell conduct regular checks before and during exams to ensure timely resolution of issues.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

The university has established Programme Specific Outcomes and Course Outcomes for each department to align with their disciplines. Our college follows this. These outcomes are detailed in the departmental syllabus and are easily accessible on the university website for prospective students to review before enrolling. The website also offers insights into department profiles and outlines the program specific outcomes for specific programs.

Course Outcomes are statements that highlight the knowledge, skills, and abilities that students will acquire throughout the program. They serve as a guide for decision-making upon completion of the program and are integral to the curriculum. Print syllabus with Course Outcomes can be found in various offices on campus for reference, ensuring that faculty and students are aware of the expected outcomes.

Course Outcomes are regularly reviewed and discussed in Board of Studies meetings at university level where adjustments are made to accommodate any changes in the syllabus. Meeting minutes are shared with faculty members for effective communication with students. Orientation programs at the department level focus on explaining the relevance and importance of Course Outcomes, as well as potential job opportunities upon program completion.

These measures are in place to empower students with a clear understanding of their program's outcomes, enabling them to grasp the practical implications of the curriculum and make informed decisions about their future career prospects.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil
Upload COs for all Programmes (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The achievement of learning outcomes at our institution is evaluated through various means, including Continuous Internal Assessment, student mentoring by faculty members, day-to-day interactions with students, and end-of-semester examinations. Each department ensures that professors provide quality contact hours outside of class to assist students with academic queries and other concerns. The Controller of Examination analyzes exam results using software to track progress. Monitoring of learning outcomes is carried out through Continuous Internal Assessment, assignment submissions, classroom seminars, projects, class tests, mid-semester exams, and attendance records. Students are closely monitored to ensure they meet the College's learning objectives. Regular meetings with students and, when necessary, with and Heads of Departments, are held to address any issues and ensure all

learning outcomes are achieved efficiently.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

1231

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://img1.wsimg.com/blobby/go/af1a56d9-12f2-4678-902a-1b378a5de709/downloads/Students%20Satisfaction%20Survey%20Report%202022_23.pdf?ver=1714121864086

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	No File Uploaded

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

4

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	No File Uploaded

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	No File Uploaded
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

College has created a proper ecosystem for innovations and initiatives. All faculty members are encouraged to publish their

research work in a reputed journal. Monthly meeting has been organized by the IQAC regarding the publication, workshop and seminar. Focus on team work to organize such program in a smooth manner. Departmental seminars are also being organized in regular basis where all faculty members and students are taking part it helps for cross learning and transfer of knowledge. Principal always gives motivation to faculty members for taking such initiatives.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

2

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	No File Uploaded

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

2

File Description	Documents
URL to the research page on HEI website	Nil
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	No File Uploaded
Any additional information	No File Uploaded

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

5

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	No File Uploaded

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

19

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	No File Uploaded

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The college has active forumssuch asNSS, Cleanliness and Sanitation Committee,involved in community development programmes.The college has a vibrant group of students and

teachers involved in NSS activities. Volunteering students have regrouped themselves with a strong motivation towards helping the society. NSS volunteers are engaging themselves in various social awareness program such as voters awareness program, blood donation camp, cleanliness, health and hygiene, gender sensitization, sports etc. Some NSS volunteers also represent the college at state and national level.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

0

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	No File Uploaded
e-copy of the award letters	No File Uploaded

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

18

File Description	Documents
Reports of the event organized	View File
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	No File Uploaded

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

130

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	No File Uploaded

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

0

File Description	Documents
e-copies of related Document	No File Uploaded
Any additional information	No File Uploaded
Details of Collaborative activities with institutions/industries for research, Faculty	No File Uploaded

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate

houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

0

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	No File Uploaded

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The college has sufficient infrastructure that supports a dynamic learning experience. Students can connect to Wi-Fi in some dedicated place in campus, facilitating research and collaboration. Spacious classrooms with smartboard provide a comfortable environment for lectures and discussions. For hands-on learning in science subjects, well-equipped laboratories in Physics, Chemistry, Zoology, Botany and Geography are available. The college also maintains a language lab with high-end machines for different language. Additionally, some departments, like B.Sc. IT, Geography, Commerce, History, Political science, Hindi, Physics have their own dedicated computer within smart board for program needs. To enhance the teaching experience, some classrooms are equipped with interactive smartboards and projectors, allowing for engaging presentations and visualizations. Beyond academics, the college offers a boys hostel with 50 seats for students seeking on-campus housing. The library provides a rich resource collection, including syllabus books, journals, and potentially online databases, to support students' academic pursuits. An examination department with its own computer and printer ensures the smooth running of exams. Overall, the college infrastructure provides a strong foundation for a successful and well-rounded education.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The institute spread across a spacious 26-acre campus, offering ample room for students to unwind and recharge. This includes two dedicated playgrounds, fostering a vibrant atmosphere for outdoor activities. Cricket, football, athletics - the possibilities are endless for students to unleash their sporting spirit. Beyond the playing fields, the institute takes pride in its well-equipped Multi-Purpose Examination Hall. Featuring modern amenities like false ceilings, proper lighting, and ventilation fans, this hall provides a comfortable environment for examinations accommodating up to 1500 students. In addition to this the hall's functionality extends beyond exams. Its versatility allows it to transform into a platform for cultural events, seminars, and workshops, enriching the student experience beyond academics. College also organizes each year Kolhan University Inter-College Archery Tournament. And college also send participant in different sports tournament at university level and state level. Students also participate in national level games through university. Each year college celebrate International Yoga Day (21st June) in College campus.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

10

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	No File Uploaded

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

0

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template)	No File Uploaded

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The library of K. S. College, Seraikella is equipped with ambient space, a vast collection of 19760 books, sufficient journals and magazines. This space provide platform to students and teachers to update their knowledge and utilize their free time. Books for library is centrally purchased through university in this process college and different department asks for specific book form university. Department wise books are arranged in library which helps students to find their required books.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional Information	Nil
4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources	E. None of the above
File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	No File Uploaded
4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)	
4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)	
0	
File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	No File Uploaded
4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)	
4.2.4.1 - Number of teachers and students using library per day over last one year	
418	

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	No File Uploaded

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The college has limited number of IT infrastructure and as per requirement college update IT resources from the given fund of university and also send requisition time to time for the need of the Resources. Wi-Fi connection is also available in the academic building, arts & commerce block and vocational department (IT).

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.3.2 - Number of Computers

51

File Description	Documents
Upload any additional information	No File Uploaded
List of Computers	No File Uploaded

4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	No File Uploaded

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)**480000**

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	No File Uploaded

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Kolhan University prioritizes maintaining a well-functioning environment for learning and development. This includes upkeep of all physical facilities like laboratories, libraries, classrooms, and sports equipment. Additionally, the university ensures the smooth operation of academic resources like computers. To address minor maintenance needs, a monthly contingency fund of ₹40,000 is allocated. For larger purchases, a dedicated committee comes together to make informed decisions. This two-pronged approach ensures both immediate response to minor issues and careful planning for major acquisitions.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION**5.1 - Student Support**

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

1311

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	No File Uploaded
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefitted by scholarships, free ships, etc provided by the institution / non- government agencies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	No File Uploaded

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

A. All of the above

File Description	Documents
Link to Institutional website	Nil
Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	No File Uploaded

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

66

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

66

File Description	Documents
Any additional information	No File Uploaded
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	No File Uploaded

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	No File Uploaded
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

5.2 - Student Progression**5.2.1 - Number of placement of outgoing students during the year****5.2.1.1 - Number of outgoing students placed during the year**

0

File Description	Documents
Self-attested list of students placed	No File Uploaded
Upload any additional information	No File Uploaded
Details of student placement during the year (Data Template)	No File Uploaded

5.2.2 - Number of students progressing to higher education during the year**5.2.2.1 - Number of outgoing student progression to higher education**

57

File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	No File Uploaded
Details of student progression to higher education	No File Uploaded

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)**5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year**

0

File Description	Documents
Upload supporting data for the same	No File Uploaded
Any additional information	No File Uploaded
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	No File Uploaded

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

1

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	No File Uploaded

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

All the class representatives come together to form a student council. This council helps to connect all the students with the college administration. It has two main leaders elected from among its members: the General Secretary and Assistant General Secretary.

Kashi Sahu College organizes an induction programme. This programme is created, planned, and run entirely by the students for the students. All the events are designed to allow students from every background to participate and show their talents.

Students who are part of the student council also have roles in different committees and bodies:

- IQAC (Internal Quality Assurance Cell): Prakash Mahato represents the students.
- Games and Sports: A team of student volunteers manages this.
- Anti-Ragging Committee: Two students, one male and one female, are part of this committee.
- Grievance Redressal Cell: This cell includes four students (two boys and two girls) who excel in athletics, nominated

by the principal.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

4

File Description	Documents
Report of the event	View File
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	No File Uploaded

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Currently there is no registered Alumni Association, we are planning to form Alumni Association in the next Academic year.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.4.2 - Alumni contribution during the year (INR in Lakhs)

E. <1Lakhs

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Kashi Sahu College has a vision of an education that would enable the youth to take part in the polity of the state & nation and to grow intellectually while at the same time retaining their rootedness in the cultural and civilizational values that India stands for. Our Motto is to empower quality education and excel in the fields of research of global standard. The attainment of the institution's vision, mission, and goals hinges upon a meticulously crafted strategic action plan, meticulously outlining the steps necessary for progress. This plan is not merely a static document but a dynamic roadmap that adapts to the ever-changing landscape of challenges and opportunities.

Moreover, participative decision-making processes play a pivotal role in driving the institution towards its objectives. By harnessing the collective wisdom and insights of stakeholders at all levels, decisions are not only more robust but also enjoy greater buy-in, fostering a sense of ownership and accountability throughout the institution.

Kashi Sahu College in Seraikella endeavors to cultivate individuals who are intellectually adept, ethically sound, socially engaged, spiritually motivated, and dedicated to the progress of our nation, India.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The college follows the handbook and academic calendar provided by

the university, which includes dates for breaks, mid-semester and end-semester exams, and when each semester starts. The faculty from all departments work together to update the course content regularly, which is then reviewed by the Academic Council. at university level. The IQAC makes sure that all academic activities meet high standards, which helps the college improve overall. Faculty members also play different roles in committees like dealing with complaints, preventing bullying, managing discipline, organizing sports and cultural events, handling publications, and helping students with career advice. There's a Staff Council with elected members and senior faculty, who discuss and decide on important matters related to the college.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Our plan for the future includes expanding both academically and physically while ensuring the quality of education remains top-notch. We offer personalized undergraduate and postgraduate programs designed to enhance employability and to develop individuals who are intellectually capable, morally upright, socially engaged, spiritually inspired, and dedicated to serving our nation. We are committed to promoting justice and empowering vulnerable groups such as tribal communities, backward classes, and women, while celebrating the diversity of religions and cultures.

To fulfil our motto and mission, we have a clear strategic plan in place. Our aim is to maintain high academic standards within an environment of autonomy. We prioritize the education of Catholic students as well as those from Scheduled Tribes and Scheduled Castes. Additionally, we strive to promote vocational and entrepreneurial education.

In order to achieve our goals, we focus on the holistic development of our students. We offer scholarships to financially disadvantaged students through programs like E-Kalyan, and we waive fees for the children of staff members, particularly those in lower-grade positions. We also foster personality development

through various activities such as sports, college events, and other extracurricular and co-curricular activities.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

Administrative setup of the college:

Governing Board - Chairman - (Principal), 4 Members of Management (Including principal and prof.-in -charge), 2 Staff Representatives, 1 University Representative

Examination Committee - Chairman (Principal), prof.-in-charge, Bursar, HODS of all departments Controller of examinations (Convenor cum member secretary), 03 members of teaching staff

Finance Committee- Principal, Prof.-in-charge, 3 faculty members, Bursar, Accountant

Appointments on substantive teaching posts are conducted by the state government and University

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the institution webpage	Nil
Upload any additional information	No File Uploaded

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user inter faces	No File Uploaded
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	No File Uploaded

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The college kept up its usual support for staff with things like health insurance, group insurance, provident fund with loans available, gratuity, and other benefits for when they retire, including pensions or contribution plans. The medical insurance scheme also includes coverage for non-teaching staff. .

The college motivates its faculty members to attend seminars, conferences, and symposiums regularly to enhance their careers. They are also provided with opportunities for soft skill development training periodically.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	No File Uploaded

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

8

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	View File
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	No File Uploaded

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

8

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	View File
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	No File Uploaded

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Kashi Sahu College in Seraikella has a system in place to assess and evaluate the performance of its faculty and staff, with the aim of improving teaching, research, and service. The college carefully reviews the results of these assessments and evaluations, both for teachers and other staff members, and uses them appropriately.

To encourage participation, the college provides a suggestion box where anyone can offer feedback on faculty performance. Students regularly give feedback and can communicate directly with the principal and management.

The relevant committees, along with the Teacher-in-charge and the principal, provide their overall assessment. All suggestions and feedback are analyzed, and a report is prepared for the Governing Body (GB) to review. The GB then decides on the actions to be taken by the executives.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Internal Audit: At the College, we check our finances every year to make sure everything's okay. The college Bursar oversees the accounts office, where they keep records of all the money coming in and going out. We also keep a special book to track how much money we spend and earn each day. Every month, we double-check our records and fix any mistakes before we finish.

External Audit: The College hires a professional accounting firm as per direction of University to check our finances every year. They look at all the reports from our internal audit and carefully review them for accuracy. The auditors come to the college once a year to check everything and then they give us a final report. Once the college's governing body approves the report, we can use our financial records for legal purposes."

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	No File Uploaded

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Kashi Sahu College, Seraikella is a college that receives all types of fund from the government. The government pays the salaries of both teaching and non-teaching staff who hold permanent positions.

To raise funds, the college has several strategies:

1. **Fees Collection:** The college collects fees from students.
2. **Research Grants & Infrastructure Development Grants:** The college receives grants from different government agencies for research and improving its infrastructure.
3. **Donations:** People donate money to the college, and sometimes there are voluntary contributions.

The college uses its resources wisely by:

1. **Paying Staff Salaries:** Ensuring that staff members are paid.
2. **Maintaining Physical Facilities:** Keeping the campus, classrooms, laboratories, seminar halls, and equipment in good condition.
3. **Campus Infrastructure Maintenance:** Making sure the campus infrastructure is well-maintained, and expenses related to faculty development.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The IQAC regularly checks the quality of education provided by the college. We take note of suggestions made by NAAC peer teams and consider implementing them. This process is closely monitored and evaluated.

We're focused on using technology more in education, so we introduced tools like the Learning Management System (MOODLE) to make learning more accessible and improve administrative processes.

We've also proposed new postgraduate programs in Botany, Chemistry, Geology, Zoology, Mathematics, and Geography. These proposals have been sent to Kolhan University for approval. Additionally, we plan to create new teaching positions in management for self-financed programs to ensure a better student-to-teacher ratio. We enhanced our library by acquiring new books,

journals, and e-journals. We also proposed to set up a separate library for postgraduate students and added electronic resources to improve teaching and learning.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

To maintain and improve academic standards, the IQAC periodically provides valuable suggestions, considering local needs and challenges. It also conducts regular quality control assessments. The IQAC recommended that teachers' teaching workload align with UGC norms. However, in programs facing a shortage of permanent positions, the college hires additional teachers on a temporary or contract basis to meet the demand. The IQAC suggests teaching methods that focus on students, and it also promotes the use of technology in teaching. Additionally, it encourages teachers to participate in Faculty Development Programs to enhance the teaching and learning process.

The IQAC has introduced an online learning platform called LMS to combine traditional and online teaching methods. Teachers can upload lectures in text, audio, or video format using MOODLE. At university level academic council meetings are held as per UGC guidelines to review and discuss academic matters. The college collects feedback from students and other stakeholders regularly, analyzes it, and uses it to improve the institution overall. Teachers can upload lectures in text, audio, or video format using MOODLE.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of

A. All of the above

**Internal Quality Assurance Cell (IQAC);
Feedback collected, analyzed and used for
improvements Collaborative quality
initiatives with other institution(s)
Participation in NIRF any other quality audit
recognized by state, national or international
agencies (ISO Certification, NBA)**

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	No File Uploaded

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

College helps its students to understand and support fairness between genders and other related topics. So, learning about gender isn't just limited to class lessons. Different groups in the College hold events like conferences, seminars, and lectures about gender topics.

Improving Fairness through Activities Outside of Class: More and more girls have been taking part in sports and games over the years.

The Women's Forum plans events about women's health and related topics and offers counselling sessions. They also arrange talks about women's rights and job options.

Establishment of Internal Complaints Committee (ICC): The college has a committee dedicated to addressing cases of sexual harassment, ensuring a safe environment. The college promotes gender equality and a harmonious atmosphere on campus. To date, there have been no reported cases of sexual harassment.

Separate Common Room with an attached washroom. There are enough washrooms available to accommodate the needs of female students.

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Nil

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

C. Any 2 of the above

File Description	Documents
Geo tagged Photographs	No File Uploaded
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Waste Mangament Practice in the college -

Solid Waste: The college now has a composter that turns biodegradable waste into fertilizer. Plastic waste is separated and sent for recycling. The college urges everyone to avoid using single-use plastic on campus.

Water Recycling system: No any system developed for water recycling in our college. The college currently lacks a system for recycling wastewater.

Liquide Waste: To prevent the wastage of drinking water, the college closely monitors its usage. It has a well-designed system of covered drains to ensure that liquid waste is properly discharged. Waste water is efficiently drained to maintain a clean

campus and create a visually appealing environment in harmony with nature.

E-Waste system: Used batteries and broken computers are sent to external organizations for recycling.

Hazardous chemicals waste management: The waste from the chemistry, botany and Zoology lab is treated with acid or alkali to make it safe, and then it's disposed of properly to reduce pollution.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	No File Uploaded

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

1. Restricted entry of automobiles
2. Use of bicycles/ Battery-powered vehicles
3. Pedestrian-friendly pathways
4. Ban on use of plastic
5. Landscaping

A. Any 4 or All of the above

File Description	Documents
Geo tagged photos / videos of the facilities	No File Uploaded
Various policy documents / decisions circulated for implementation	No File Uploaded
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	C. Any 2 of the above
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File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading	A. Any 4 or all of the above
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File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The college recognizes its duty to create an inclusive atmosphere that respects and welcomes people from all backgrounds. It also acknowledges its responsibility to preserve local heritage, promoting the region's culture and showing appreciation for different beliefs. Additionally, the college celebrates indigenous festivals like Sarhul and Karma, fostering religious harmony among its community. Additionally, To protect the rich culture and many languages of Jharkhand, the college has created a language lab and provides TRL courses.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	No File Uploaded
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Kashi Sahu College regularly holds programs to teach students about their responsibilities as citizens according to the constitution. The college has special classes in the curriculum to discuss various issues related to these responsibilities. There's also an Electoral Literacy Club in the college. This club has done great work in helping students understand their duties as citizens. Some of the big events organized by the club are Voter Registration Camp, National Election Quiz, EVM VVPAT Demonstration, street plays, training on the C-VIGIL app, and

Voter Signature Campaigns. Every year, Republic Day and Independence Day are celebrated with lots of excitement to promote love for the country and a sense of duty towards the nation. Just before Independence Day, there's a competition for patriotic songs and dances.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	Nil
Any other relevant information	Nil

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

B. Any 3 of the above

File Description	Documents
Code of ethics policy document	No File Uploaded
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Kashi Sahu College Seraikella enthusiastically celebrates and organizes national and international commemorative days and events.

1. Celebrating World Bicycle Day on June 3, 2022.
2. Observing World Environment Day on June 5, 2022.
3. Marking International Yoga Day on June 21, 2022.
4. Honoring Nature Conservation Day on July 30, 2022.
5. Celebrating World Indigenous Day on August 9, 2022.
6. Independence Day Celebrations on August 15, 2022.
7. Recognizing World Mental Health Day on October 12, 2022.
8. Celebrating Jharkhand Day/ Janjatia Gaurav Diwas on November 15, 2022.
9. Observing International Day For The Elimination Of Violence Against Women on November 30, 2022
10. Indian Navy Day on December 4, 2022.
11. National Youth Day on January 14, 2023.
12. Celebrating Republic Day on January 26, 2023.
13. Marking National Women's Day on February 13, 2023.
14. Observing International Women's Day on March 3, 2023.
15. Honoring Earth Day on April 23, 2023.
16. Observing World No Tobacco Day on May 31, 2023.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	No File Uploaded
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Best practices of the college -

Mentoring the students

In order to provide comprehensive support to each member of the faculty, mentorship is assigned based on the subject and class they teach at K. S. College, Seraikella. Each staff member is responsible for mentoring 10 to 20 students throughout their academic journey in both undergraduate and postgraduate levels. Mentor sheets are utilized to capture academic, co-curricular, and

personal details of each student, including information about their family. Additionally, mentors also offer guidance and assistance on health and personal issues that students may face during their time at the college.

Regular meetings

In college regular meeting at various level has been practiced. IQAC meeting almost held at monthly level where all teaching and non-teaching staffs are participating in the meeting. Sometimes students' representatives are also invited to take part in the meeting. All college level progress has been reviewed in the meeting. It is perfect platform for cross learning. In the college various cells have been functioning and all cells conduct meeting at regular basis. Departmental meetings also held at regular basis. Principal also conduct teachers meeting at regular basis.

File Description	Documents
Best practices in the Institutional website	Nil
Any other relevant information	Nil

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Since 1969, KSC has been all about giving students a great education, no matter who they are. They want students to be smart, kind, and fair. KSC teaches in a way that changes students for the better, so they can make the world a nice place.

KSC cares about their students' well-being. They have special areas like a common room and big lawns where students can chat, share ideas, and feel like they belong. The college itself is beautiful, with a big playground and lots of trees that they keep planting more of. The library even has cool stuff about a traditional dance called chhau, specific to the Seraikella district.

KSC is also planning some exciting gardens - one with medicinal plants, another to save endangered plants, and a special one to

remember important things. All these things make KSC a fun and interesting place to learn, not just from books, but about the world around them too.

File Description	Documents
Appropriate web in the Institutional website	No File Uploaded
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

Plan of action for next academic year -

1. To strengthen the implementation of NEP 2020 by improving infrastructure, availing resources, giving better understanding to students as well as faculty members.
2. To conduct Academic Audit of UG and PG programmes.
3. To form Alumni Association at college level.
4. To organize seminar for career advancement and Counselling.
5. Enhance the academic collaborations and implement exchange programmes.
6. To organise national conference/seminars.
7. Orientation to faculty members on Blended (Hybrid) Teaching Learning process.
8. To establish a dedicated documentation centre in IQAC.
9. MOUs with different stakeholders
10. Quality initiatives to strength the college system in view of NAAC guideline.
11. Organize Parents and teachers meet.