



## YEARLY STATUS REPORT - 2021-2022

<b>Part A</b>	
<b>Data of the Institution</b>	
<b>1.Name of the Institution</b>	<b>KASHI SAHU COLLEGE, SERAIKELLA</b>
• Name of the Head of the institution	<b>Dr. Saroj Kumar Kaibartta</b>
• Designation	<b>Prof. In charge</b>
• Does the institution function from its own campus?	<b>Yes</b>
• Phone no./Alternate phone no.	<b>06597234323</b>
• Mobile no	<b>9431304481</b>
• Registered e-mail	<b>principalksc2017@gmail.com</b>
• Alternate e-mail	<b>ksc.skela@gmail.com</b>
• Address	<b>Nishankpur Seraikella, Seraikella-Kharsawan</b>
• City/Town	<b>Seraikella</b>
• State/UT	<b>Jharkhand</b>
• Pin Code	<b>833219</b>
<b>2.Institutional status</b>	
• Affiliated /Constituent	<b>Constituent</b>
• Type of Institution	<b>Co-education</b>
• Location	<b>Rural</b>

• Financial Status	UGC 2f and 12(B)				
• Name of the Affiliating University	Kolhan University, Chaibasa				
• Name of the IQAC Coordinator	Dr. Basant subhankar				
• Phone No.	8409000048				
• Alternate phone No.	06597234323				
• Mobile	+91 8409000048				
• IQAC e-mail address	principalksc2017@gmail.com				
• Alternate Email address	ksc.skela@gmail.com				
<b>3. Website address (Web link of the AQAR (Previous Academic Year))</b>	<a href="https://kscollegeseraikella.ac.in/aqar">https://kscollegeseraikella.ac.in/aqar</a>				
<b>4. Whether Academic Calendar prepared during the year?</b>	No				
• if yes, whether it is uploaded in the Institutional website Web link:					
<b>5. Accreditation Details</b>					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	C	1.55	2018	26/09/2018	25/09/2023
<b>6. Date of Establishment of IQAC</b>			24/01/2017		
<b>7. Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,</b>					
Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	
NIL	NA	0	0	0	
<b>8. Whether composition of IQAC as per latest NAAC guidelines</b>			Yes		
• Upload latest notification of formation of IQAC			<a href="#">View File</a>		

<b>9.No. of IQAC meetings held during the year</b>	9	
<ul style="list-style-type: none"> <li>Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?</li> </ul>	No	
<ul style="list-style-type: none"> <li>If No, please upload the minutes of the meeting(s) and Action Taken Report</li> </ul>	<a href="#">View File</a>	
<b>10.Whether IQAC received funding from any of the funding agency to support its activities during the year?</b>	No	
<ul style="list-style-type: none"> <li>If yes, mention the amount</li> </ul>		
<b>11.Significant contributions made by IQAC during the current year (maximum five bullets)</b>		
<ul style="list-style-type: none"> <li>Organized webinars on course related topics and provided online links of study materials to students which were uploaded in the university website and e-pgpathsala.</li> </ul>		
<ul style="list-style-type: none"> <li>Created an online class system to help students learn and reduce academic setbacks. And we created students what's app group for each semester to update with academic information and regular classes and sharing notes and discussion of problems related to academic and health.</li> </ul>		
<ul style="list-style-type: none"> <li>Established a partnership with the University Examination System to evaluate and enhance students' performance, facilitating their progression to the next semester. This collaborative effort aims to prevent any academic session disruptions and ensure a smooth transition for the students.</li> </ul>		
<ul style="list-style-type: none"> <li>In the academic year 2021-22, institutions resumed operations after nearly two years of closure due to online education. To safeguard the well-being of everyone on the premises, a dedicated Covid Task Force was established. The implementation of Covid protocols, enforcement of social distancing measures in classrooms and labs, This comprehensive approach aimed to create a secure and healthy environment within the institutions as they transitioned from a prolonged period of closure and online learning to a reopened and physically attended academic year in 2021-22.</li> </ul>		
<ul style="list-style-type: none"> <li>For the College. In pursuit of this objective, the IQAC has undertaken various initiatives to furnish students with essential</li> </ul>		

knowledge, skills, and capabilities beyond traditional classroom learning. This effort aims to enhance their readiness to confront the complexities presented by the real world.

## 12. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
<p>Introduce and strengthen a hybrid learning model, incorporating both in-person and online classes to provide flexibility for students. Invest in technology and training for faculty to ensure effective delivery of courses in both modes.</p>	<p>We took part in various online faculty development program run by UGC and other institution during COVID-19 Lockdown. Three newly appointed teachers completed FIP during this academic year.</p>
<p>Develop a robust and adaptable contingency plan to address potential disruptions due to the ongoing COVID-19 situation. Establish health and safety protocols for on-campus activities, with regular updates based on public health guidelines.</p>	<p>We followed guideline and safety measures of COVID-19 provided by health department just after opening of college from lockdown, such as use of face mask, regular sanitization of classes and premises, check-up of body temperature at college entry point. A online workshop was conducted to aware from issues raised due to COVID19.</p>
<p>Conduct a thorough review of the existing curriculum, identifying areas for improvement or updates to align with industry trends and emerging skills. Integrate aspects of interdisciplinary learning and real-world applications to enhance the practical relevance of courses.</p>	<p>We identified shortfall in existing curriculum and requested university to incorporate in next academic year, As university develop curriculum for all colleges.</p>
<p>Strengthen student support services, providing resources for academic assistance, career counselling, and mental health support. Implement awareness campaigns and workshops to address mental health concerns</p>	<p>Awareness programme was completed. Health counselling was carried out by the help of health camp set trough local health department.</p>

and foster a supportive campus community.	
Planned to organize parent-teacher meeting for UG and PG students to obtain feedback of the students and also planned an annual alumni meet.	Conducted both the meetings during academic year and got feedbacks.

<b>13. Whether the AQAR was placed before statutory body?</b>	No
---	----

- Name of the statutory body

Name	Date of meeting(s)
Nil	Nil

#### 14. Whether institutional data submitted to AISHE

Year	Date of Submission
2023	17/01/2023

#### 15. Multidisciplinary / interdisciplinary

K.S. College provides programs such as arts, commerce and Science, offering a diverse range of courses in Mathematics, Physics, Chemistry, Biology, Botany, Zoology, Finance, Marketing, Human Resource management, Accounts, Hindi, English, History, Geography, Pol. Science, Philosophy, Psychology, Home science and Tribal regional language such as HO, Santhali, and Kudmali and Vocational Studies (Bsc. IT). Adhering to the academic curriculum set by the Kolhan University, we actively encourage students to explore papers through Generic Electives, Ability Enhancement Courses, and Skill Enhancement Courses offered by various departments within the College.

With the advent of the National Education Policy (NEP) starting from the academic year 2022-23, we eagerly anticipate dismantling disciplinary boundaries further. Our goal is to foster holistic education, preparing students more effectively for the multifaceted challenges of real life. The NEP encourages a departure from unidimensional solutions, and we are committed to instilling this broader perspective in our students.

**16.Academic bank of credits (ABC):**

Both the University and the State Government are collaborating to establish an academic credit bank for students. This system will facilitate the seamless transfer of credits among colleges, universities, and states, promoting greater flexibility in the academic journeys of students. Planning to apply in next academic year.

**17.Skill development:**

- **Special Classes and Seminars for Skill Development:** The institution regularly conducts special classes and seminars to enhance students' skills.
- **Expansion of Skill Development Programs:** Future plans include organizing additional programs focused on skill development.
- **Entrepreneurship and Startups Focus:** Emphasis will be placed on skill development programs geared towards entrepreneurship and startups.
- **Encouraging Job Creators:** The objective is to equip students with the capabilities to become job creators rather than just job seekers.

**18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)**

Even prior to the implementation of NEP 2022, the College actively promoted the utilization of Indian languages, culture, and values. Classroom teaching and other activities are conducted in a bilingual mode. Initiatives such as Hindi Diwas, Hindi dramatics, Indian Culture Society, and Indian Music Society are implemented to instill pride and respect for one's motherland. The College organizes various events like local festivals (swarwati puja, Karma puja, Chau dance, Tusu) , fostering a sense of admiration for Indian culture among students. Bilingual teaching incorporates perspectives from the Indian knowledge system. Students are not only urged to participate but also represent the college in events organized by other institutions, enhancing the integration of Indian knowledge systems.

**19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):**

The Kolhan University has implemented the Learning Outcome-based Curriculum Framework (LOCF), which is designed to delineate the goals and objectives of each offered course. Before the commencement of a course, students undergo an orientation providing insights into the course details, a tentative lesson plan, and the course content/layout. Given the extensive array of choices within the

Choice Based Credit System (CBCS), it becomes imperative to explicitly define the course objectives and articulate what students will acquire by the end of course. This approach enables students to make informed career decisions by selecting courses aligned with their career objectives. The LOCF ensures a transparent and comprehensive educational structure, emphasizing the importance of clearly defined learning outcomes to guide students in their academic pursuits and future career paths.

## 20.Distance education/online education:

The pandemic (Covid-19) has heightened the visibility and accessibility of online education. Faculty members at the College actively contribute to the creation of E-Content, accessible not only to our students but also to a global audience which is provided in university website. Faculty lectures are accessible on YouTube, extending educational benefits to students worldwide. Additionally, the university subscribes to INFLIBNET, providing effortless access to an extensive array of resources. Textbooks, reference materials, research journals, and various supplementary reading materials are readily available with just a click, offering a wealth of educational content at the fingertips of users.

## Extended Profile

### 1.Programme

1.1	1
Number of courses offered by the institution across all programs during the year	

File Description	Documents
Data Template	No File Uploaded

### 2.Student

2.1	1681
Number of students during the year	

File Description	Documents
Institutional Data in Prescribed Format	<a href="#">View File</a>

2.2	As per the reservation policy of Govt. of Jharkhand
Number of seats earmarked for reserved category as per GOI/ State	

Govt. rule during the year	which is followed in all colleges of Kolhan University.
<b>File Description</b>	<b>Documents</b>
Data Template	<a href="#">View File</a>
2.3 Number of outgoing/ final year students during the year	1062
<b>File Description</b>	<b>Documents</b>
Data Template	No File Uploaded
<b>3.Academic</b>	
3.1 Number of full time teachers during the year	12
<b>File Description</b>	<b>Documents</b>
Data Template	No File Uploaded
3.2 Number of sanctioned posts during the year	33
<b>File Description</b>	<b>Documents</b>
Data Template	<a href="#">View File</a>
<b>4.Institution</b>	
4.1 Total number of Classrooms and Seminar halls	11
4.2 Total expenditure excluding salary during the year (INR in lakhs)	480000
4.3 Total number of computers on campus for academic purposes	51
<b>Part B</b>	



**CURRICULAR ASPECTS****1.1 - Curricular Planning and Implementation**

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The institution aligns with the curriculum and academic calendar crafted by Kolhan University, Chaibasa. Oversight of the master routine falls under the purview of the Routine Committee, led by the college Principal. This master routine serves as the guiding schedule for various departments within the college. Specifically, postgraduate sections have their departmental routines tailored by individual departments.

Each department maintains a roster of both permanent and guest faculties to ensure the smooth and timely conduct of classes. Faculty members actively engage students in utilizing diverse learning resources, assigning tasks, and conducting internal assessments to enhance the effectiveness of the teaching-learning module. To enrich academic exposure, departments frequently organize symposia, invited talks, and seminars, providing students and faculty with valuable insights.

Additionally, study tours and excursions are organized by various departments to expose students to off-campus environments. The college is equipped with a Grievance Redressal Committee, swiftly addressing any grievances related to students. Departments also offer extra classes and doubt-solving sessions, with a special emphasis on aiding slow learners. Teachers play a mentoring role both inside and outside the classroom.

Utilizing IT-based teaching aids such as projectors, presentations, videos, and animations, various topics are delivered to enhance the learning experience. The comprehensive approach ensures a well-rounded educational environment

File Description	Documents
Upload relevant supporting document	No File Uploaded
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

KSC follows the Academic Calendar given by Kolhan University. This calendar lays out the plan for teaching, exams, breaks, and holidays. The college also creates its own events calendar, shared with everyone and posted on the college website.

During the introduction sessions for new students in the college and individual departments, we stress the importance of the information mentioned earlier.

The Principal/Professor In-charge holds meetings with faculty, committee and society leaders, and non-teaching staff to make sure everything runs smoothly.

To evaluate students continuously, teachers plan their teaching, tests, and assignments according to the timetable and academic calendar programs, students gain insights into environmental issues and sustainability. Additionally, faculty members occasionally deliver brief moral lectures in class, contributing to the maintenance of discipline and promoting gender equality and sustainability among students.

File Description	Documents
Upload relevant supporting document	No File Uploaded
Link for Additional information	Nil

**1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year.**  
**Academic council/BoS of Affiliating University**  
**Setting of question papers for UG/PG programs**  
**Design and Development of Curriculum for Add on/ certificate/ Diploma Courses**  
**Assessment /evaluation process of the affiliating University**

**B. Any 3 of the above**

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	No File Uploaded
Any additional information	No File Uploaded

## 1.2 - Academic Flexibility

### 1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

#### 1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

24

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	No File Uploaded

### 1.2.2 - Number of Add on /Certificate programs offered during the year

#### 1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

NIL

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template )	No File Uploaded

### 1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

0

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	No File Uploaded

### 1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The institution endeavours to involve all stakeholders, including students, faculty, non-teaching staff, parents, and nearby industries, in fostering awareness and understanding of gender equality, human values, environment, and sustainability. During campus plantation programs, students gain insights into environmental issues and sustainability. Additionally, faculty members occasionally deliver brief moral lectures in class, contributing to the maintenance of discipline and promoting gender equality and sustainability among students.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	No File Uploaded

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

24

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Institutional Data in Prescribed Format	No File Uploaded

### 1.3.3 - Number of students undertaking project work/field work/ internships

240

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	No File Uploaded

### 1.4 - Feedback System

**1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni**

C. Any 2 of the above

File Description	Documents
URL for stakeholder feedback report	Nil
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	No File Uploaded
Any additional information	No File Uploaded

**1.4.2 - Feedback process of the Institution may**

C. Feedback collected and

<b>be classified as follows</b>	<b>analyzed</b>
File Description	Documents
Upload any additional information	No File Uploaded
URL for feedback report	Nil
<b>TEACHING-LEARNING AND EVALUATION</b>	
<b>2.1 - Student Enrollment and Profile</b>	
<b>2.1.1 - Enrolment Number Number of students admitted during the year</b>	
<b>2.1.1.1 - Number of students admitted during the year</b>	
1681	
File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	No File Uploaded
<b>2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)</b>	
<b>2.1.2.1 - Number of actual students admitted from the reserved categories during the year</b>	
840	
File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	No File Uploaded
<b>2.2 - Catering to Student Diversity</b>	
2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners	
In e-classrooms, teachers utilize educational podcasts, videos (such as TED Talks and YouTube content), enhancing the quality of lecture delivery. Additionally, teachers share reading materials, short notes, and e-books through various channels like Google Classroom, email, College Portal, blogs, WhatsApp, etc. Information and	

Communication Technologies (ICTs) are commonly used for routine tasks such as lesson planning, information presentation, basic internet searches, and record-keeping.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

### 2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
1681	13

File Description	Documents
Any additional information	No File Uploaded

### 2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The faculty members across different departments are dedicated to ensuring academic excellence for all students. Recognizing that there may be students who take a bit more time to grasp concepts, the faculty pays special attention during class interactions and internal assessments. Slow learners receive additional time and personalized attention from the faculty to assist them. Occasionally, teachers organize brainstorming sessions to encourage participative learning. Students are encouraged to explore various authors and books on related topics to enhance their understanding and solve any problems they may encounter with the subject.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in

maximum of 200 words

The college boasts a Wi-Fi-enabled campus, facilitating seamless internet connectivity for teachers and students to access updated information. Some educators utilize and distribute e-books, providing a convenient and cost-effective alternative to physical textbooks.

Practical classes for subjects like Mathematics, Commerce, Computer Science, and Economics are conducted in well-equipped labs. These labs are equipped with updated software, R, Microsoft Office, and the latest Excel utility from the Income Tax Department website. Online lectures on platforms like Google Meet, Zoom, and Microsoft Teams are conducted, with faculty participating in Faculty Development Programs (FDPs) to familiarize themselves with these platforms.

In e-classrooms, teachers utilize educational podcasts, videos (such as TED Talks and YouTube content), enhancing the quality of lecture delivery. Additionally, teachers share reading materials, short notes, and e-books through various channels like Google Classroom, email, College Portal, blogs, WhatsApp, etc. Information and Communication Technologies (ICTs) are commonly used for routine tasks such as lesson planning, information presentation, basic internet searches, and record-keeping.

File Description	Documents
Upload any additional information	No File Uploaded
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	No File Uploaded

### 2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year )

#### 2.3.3.1 - Number of mentors

13



File Description	Documents
Upload, number of students enrolled and full time teachers on roll	No File Uploaded
Circulars pertaining to assigning mentors to mentees	No File Uploaded
Mentor/mentee ratio	No File Uploaded

## 2.4 - Teacher Profile and Quality

### 2.4.1 - Number of full time teachers against sanctioned posts during the year

13

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	No File Uploaded
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	No File Uploaded

### 2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

#### 2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

10

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	No File Uploaded

### 2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

#### 2.4.3.1 - Total experience of full-time teachers

13

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	No File Uploaded

## 2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Teachers ensure that students have a clear understanding of the criteria used for Internal Assessment Evaluation. This is thoroughly discussed with them to promote transparency and thoroughness, emphasizing the importance of individual and original work. The criteria are objective and transparent, avoiding any bias from the teacher's side. Students are informed in advance that points will be awarded for independent learning, original thinking, and new ideas.

A diverse range of techniques and methods, including Multiple Choice Questions (MCQs), analytical tests, case studies, book reports, classroom presentations, individual and group projects, are employed. The college actively promotes continuous assessments like Class test, MCQs, and Analytical Tests before semester-end examinations conducted by the University. Teachers use pedagogical practices during tutorials to bridge knowledge gaps, and bridge courses are available for additional support in various subjects.

Students are encouraged to apply theoretical concepts learned in class to real-life situations, fostering practical application of their knowledge.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

- The satisfaction of students with awarded marks is crucial in the teaching-learning system.
- Internal assessment relies on students' written performance in response to specific questions.

- The records of internal assessment are maintained in both the concerned department and the Examination Department.
- Student attendance is an integral factor in the internal assessment process.
- If students express grievances about underassessment or marks allotment, the faculty and Examination Department respond promptly.
- Grievances are addressed within a limited period, and copies are displayed to the students concerned for transparency in the resolution process.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

## 2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

The institution adheres to the guidelines of the "Kolhan University" by adopting Program Outcomes (PO) and Course Outcomes (CO) for all its programs.

The Learning Outcomes-based Curriculum Framework (LOCF) aligns with the current needs of students, guiding them toward higher studies or terminal degrees and helping with career choices. These outcomes are integral to the college's vision, mission, and objectives.

Learning objectives and specific course outcomes are communicated through various channels, including the college prospectus, the Principal's address to students and parents, Alumni meets, and dissemination in classrooms by faculty. They are also prominently featured on college boards, the college magazine, and other publications distributed during conferences and seminars.

The college sends teachers to workshops, seminars, conferences, and Faculty Development Programs (FDPs) to enhance their ability to achieve the desired outcomes during the teaching-learning process. Many teachers actively participate in syllabus sub-committees, ensuring a precise alignment of perception and outcomes, ultimately enhancing the quality of teaching and learning.

Successful alumni students are invited to interact with both students and teachers at specific events and meetings, where they share how their individual courses shaped their careers.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil
Upload COs for all Programmes (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The institution consistently assesses students' performance by employing various methods to gauge the achievement of Program Outcomes (PO), Program Specific Outcomes (PSO), and Course Outcomes (CO). Throughout the academic year, faculty members meticulously record each student's progress in relation to program outcomes. Additionally, bridge classes are conducted to assist slow learners in catching up with the desired pace of progression.

**Evaluation Process:** The assessment of program outcomes and program-specific outcomes is conducted through a direct evaluation process, utilizing relevant course outcomes. This involves University Examinations, terminal exams, internal and home assignments, unit tests, surprise tests, among other methods.

**Average Attainment in Evaluation Process:** For students under university examination, 75% of total marks come from external evaluation, while the institution contributes 25% through internal assessment. Students enrolled in Add On/Certificate Courses offered by the institution are assessed internally. Simultaneously, observations of students' knowledge and skills against measurable course outcomes are evaluated consistently throughout the academic year.

**Methods of Measuring Attainment Include:**

Annual and End Semester University Examinations

Internal and External Feedback Evaluation

**Class test and surprise test**

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil

**2.6.3 - Pass percentage of Students during the year****2.6.3.1 - Total number of final year students who passed the university examination during the year**

1341

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	No File Uploaded
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

**2.7 - Student Satisfaction Survey****2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)**

<https://kscollegeseraikella.ac.in/>

**RESEARCH, INNOVATIONS AND EXTENSION****3.1 - Resource Mobilization for Research****3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)****3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)**

0

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	No File Uploaded

### 3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

#### 3.1.2.1 - Number of teachers recognized as research guides

0

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	No File Uploaded

### 3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

#### 3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	No File Uploaded
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

## 3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

**NIL**

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

### 3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

#### 3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

0

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	No File Uploaded

### 3.3 - Research Publications and Awards

#### 3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

##### 3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

10

File Description	Documents
URL to the research page on HEI website	Nil
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	No File Uploaded
Any additional information	No File Uploaded

#### 3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

##### 3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

0

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	No File Uploaded

### 3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

#### 3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

0

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	No File Uploaded

### 3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Volunteer of NSS conducted various programs such as health awareness camp, vaccination camp, COVID-19 check-up camp, apart of this several important days were celebrated during this academic year such as Yoga day, Constitution day, NSS day, Selfie with daughter etc. Few of NSS volunteer also participated in Camp and training.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

### 3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

#### 3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

0



File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	No File Uploaded
e-copy of the award letters	No File Uploaded

**3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., ( including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs ) during the year**

**3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year**

11

File Description	Documents
Reports of the event organized	<a href="#">View File</a>
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	No File Uploaded

**3.4.4 - Number of students participating in extension activities at 3.4.3. above during year**

**3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year**

60

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	No File Uploaded

**3.5 - Collaboration**

**3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year****3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year**

0

File Description	Documents
e-copies of related Document	No File Uploaded
Any additional information	No File Uploaded
Details of Collaborative activities with institutions/industries for research, Faculty	No File Uploaded

**3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year****3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year**

0

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	No File Uploaded

**INFRASTRUCTURE AND LEARNING RESOURCES****4.1 - Physical Facilities**

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The institution possesses sufficient infrastructure equipped with WIFI and physical facilities to support the teaching-learning process. It features an adequate number of classrooms and laboratories for departments like Physics, Chemistry, Zoology, and Botany.

Additionally, the institution provides a well-equipped computing facility for students, featuring computer labs with high-end configuration computers. Some departments are equipped with computers such as B.Sc. IT, Zoology, contributing to the teaching-learning process.

Furthermore, 3 classrooms are equipped with smartboards, and projector enhancing the overall teaching-learning experience.

College has boys hostel and library with syllabus books and journals.

Examination department is equipped with computer and printer for smooth functioning of examination activities.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The institute boasts a vast 26-acre campus, inclusive of two playgrounds. These grounds serve as venues for various outdoor sports activities such as cricket, football, and athletics, etc.

Furthermore, the institute features a well-equipped Multi-Purpose Examination Hall with amenities like false ceilings, lights, and fans. This hall has a seating capacity for 1500 students and serves the dual purpose of hosting examinations and organizing diverse cultural activities, seminar and workshop.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

02

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	No File Uploaded

#### 4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

##### 4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

0

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template)	No File Uploaded

#### 4.2 - Library as a Learning Resource

##### 4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Library has enable internet system.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional Information	Nil

##### 4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

E. None of the above

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	No File Uploaded

#### 4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

##### 4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	No File Uploaded

#### 4.2.4 - Number per day usage of library by teachers and students ( foot falls and login data for online access) (Data for the latest completed academic year)

##### 4.2.4.1 - Number of teachers and students using library per day over last one year

0

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	No File Uploaded

#### 4.3 - IT Infrastructure

##### 4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The institute is furnished with Wi-Fi internet access across the campus, allowing teachers and students to connect using their smartphones, desktops, and laptops. The speed of internet connectivity is regularly monitored, and adjustments are made to enhance speed if necessary.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

#### 4.3.2 - Number of Computers

51

File Description	Documents
Upload any additional information	No File Uploaded
List of Computers	No File Uploaded

#### 4.3.3 - Bandwidth of internet connection in the Institution

B. 30 - 50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	No File Uploaded

#### 4.4 - Maintenance of Campus Infrastructure

##### 4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

##### 4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

0

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	No File Uploaded

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The Kolhan University take care of all maintenance of Physical, academic and support facilities such as laboratory, library, sport equipments, computer and classrooms, some minor expenses are managed by contingency fund (RS. 40,000) provided every months by the university. For new purchasing in college there is a purchasing committee which decide collectively.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	<a href="https://kscollegeseraikella.ac.in/">https://kscollegeseraikella.ac.in/</a>

## STUDENT SUPPORT AND PROGRESSION

### 5.1 - Student Support

#### 5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

##### 5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

1987

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	No File Uploaded

#### 5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

**5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year**

0

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	No File Uploaded

**5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills  
Language and communication skills Life skills  
(Yoga, physical fitness, health and hygiene)  
ICT/computing skills**

B. 3 of the above

File Description	Documents
Link to Institutional website	Nil
Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	No File Uploaded

**5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

0

**5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

0



File Description	Documents
Any additional information	No File Uploaded
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	No File Uploaded

**5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees**

**A. All of the above**

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	No File Uploaded
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

## **5.2 - Student Progression**

### **5.2.1 - Number of placement of outgoing students during the year**

#### **5.2.1.1 - Number of outgoing students placed during the year**

**0**

File Description	Documents
Self-attested list of students placed	No File Uploaded
Upload any additional information	No File Uploaded
Details of student placement during the year (Data Template)	No File Uploaded

### 5.2.2 - Number of students progressing to higher education during the year

#### 5.2.2.1 - Number of outgoing student progression to higher education

0

File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	No File Uploaded
Details of student progression to higher education	No File Uploaded

### 5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

#### 5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

0

File Description	Documents
Upload supporting data for the same	No File Uploaded
Any additional information	No File Uploaded
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	No File Uploaded

### 5.3 - Student Participation and Activities

#### 5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one)

**during the year**

**5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

1

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	No File Uploaded

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms )

Extra Classes have been conducted for competitive examination and special attention has been given poor progressing students .

students are facilitated to participate in various state and national level sports.

quiz competition/debate/easy writing/drawing competitions are regularly conducted.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

**5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)**

**5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year**

13

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	No File Uploaded

#### 5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

**NIL**

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.4.2 - Alumni contribution during the year (INR in Lakhs)

**E. <1Lakhs**

File Description	Documents
Upload any additional information	No File Uploaded

#### GOVERNANCE, LEADERSHIP AND MANAGEMENT

##### 6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The governance, leadership, and management at Kashi Sahu College Seraikella reflect and align with the institution's vision and mission. Our vision is to provide education grounded in values, encouraging students to acquire skills and life strategies for enhanced survival and the pursuit of a dignified, high-quality life aligned with moral principles, as outlined in NEP-2020. We aim to

cultivate a mindset conducive to entrepreneurship and adept at embracing new challenges in today's world. Special emphasis will be placed on empowering slow learners and those from socially challenged backgrounds to compete on a global scale. The institution's vision encompasses enhancing infrastructure, promoting gender equality, delivering quality education, and fostering the creation of a harmonious society guided by moral ethics. The institution's governance and work culture are a reflection of its Vision and Mission. The vision revolves around delivering quality education infused with moral values, aiming to equip students to become not just job seekers but job creators in the future. Various committees within the institution operate, making collective decisions aligned with the Vision & Mission. Continuous efforts are directed towards strengthening the institution's infrastructure.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The essence of leadership at KSC is characterized by Distributed Leadership, ensuring effectiveness through the unique competencies and commitment of the Leadership and Management team. Decentralization and participative management permeate all institutional practices related to Leadership, Management, and Governance at KSC.

The longstanding tradition of establishing diverse committees at KSC aims to ensure the effective management and governance of administrative, curricular, co-curricular, inter, and intra-mural engagements. The attached file outlines the various committees and their concise roles, emphasizing the prevailing spirit of decentralization and a participatory management style at KSC.

This approach, rooted in decentralization and a participatory style of management, aids the Leadership and Management team in being contextually relevant, contemporary, and rigorous.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

## 6.2 - Strategy Development and Deployment

### 6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Derived from the Vision and Mission Statement of KSC, the strategic action plan for 2021-2022 has been formulated to address short and medium-term perspectives. Collaboratively designed with various committees, these strategic plans aim to engage stakeholders, ensuring both inclusion and participation. KSC's strategic and action plans consistently prioritize the balanced consideration of all stakeholders' needs.

The effective execution of the action plan for 2021-2022 involves specific measures to appropriately deploy personnel, materials, and resources, ensuring the successful implementation of the adopted strategic plan. The action plan encompasses optimal resource utilization on the KSC Campus, the enhancement of teaching and learning infrastructure, a reassessment of discipline-centric study programs, a rigorous focus on inclusivity, and the promotion of wellness on campus. The challenges posed by the Covid-19 outbreak tested the resilience and direction of our teaching and learning relationships.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

### 6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The Institution operates various specific offices, each dedicated to distinct tasks such as accounts, sports, examinations, admissions, student-related activities, cultural events, project planning, monitoring and evaluation, NSS, and placement services. These

offices function collectively under a single umbrella. Administrative oversight for each office is entrusted to designated Incharges and Coordinators, with the overall administration overseen by the Head of the Institution.

In the execution of duties and file processing, adherence to the Jharkhand State University Act is paramount. This includes procedures for leave allocation, completion of service books, processing files related to salary and remuneration disbursement, and handling files associated with post-retirement benefits, PF sanctioning, and any advances.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the institution webpage	Nil
Upload any additional information	No File Uploaded

### 6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user inter faces	No File Uploaded
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	No File Uploaded

### 6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

In adherence to university regulations, KSC aligns with university guidelines to offer various leave benefits, including Casual Leaves, Restricted Holidays, Earned Leaves, Half-Pay Leaves, Medical, Maternity, and Child-care Leaves, to both teaching and

administrative staff. Additionally, the institution provides Loan Benefits. KSC consistently conducts Faculty Enhancement programs aimed at skill upgrading for both teaching and administrative staff.

Employees are readily granted permission to participate in Conferences, Refresher Courses, Orientation Programs, and Short-Term Courses for professional development. For enhancing e-skills, teachers undergo Computer Training Courses. The administrative staff is enrolled in computer training courses organized by the University. Other Support Facilities are:

Staff Cafeteria

Grievance Redressal Cell

Internal Complaints Canteen Committee

Parking facilities for both teaching and administrative staff

Clean drinking water facilities

Bank facilities

ICT Facilities

The College is fully Wi-Fi enabled.

One full-fledged Computer labs and One language lab

One Psychology lab for research work for both students and faculty.

Separate department rooms are provided to the teaching staff.

Online method of Annual Appraisal Assessment Reports for faculty  
Regular feedback system (online)

Outdoor and indoor Gymnasium facilities for all.

March Past and other games held during Sports Day for both teaching and non-teaching staff.



File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

### 6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

#### 6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	No File Uploaded

### 6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

#### 6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

0

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	No File Uploaded

### 6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

#### 6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

03

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	No File Uploaded

### 6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

As part of the promotion process for both teaching and non-teaching staff, a Confidential Character Report (CCR) is appended. This report encompasses an assessment of performance, behavior, conduct, discipline, and commitment exhibited by the employees in fulfilling their assigned responsibilities.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

## 6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Internal audit is an ongoing process at the college. Following each financial transaction, the initial stage is conducted internally, involving scrutiny and verification of financial data by the officer in-charge, Administrative Officer, and Principal. The

Income/Expenditure is closely monitored by the Bursar, and Principal. To ensure a proper procurement process, the institution has established a Purchase Committee, which follows a structured procedure involving the solicitation of quotations and price comparisons.

The University's audit wing conducts periodic visits to the college. Corrections are implemented based on their audit report, and responses to any queries they raise are submitted as audit replies. Utilization certificates for University's grants are prepared and submitted annually to the University. The institution periodically receives instructions for both internal and external audits. Chartered Accountants/Auditors from the University's panel conduct the internal audit of various college accounts, following all necessary procedures. External audits of these accounts are performed by auditors from the AG Office, Government of Jharkhand, Ranchi.

Audit objections raised by the Chartered Accountants/Auditors are communicated to both the institution and the finance department of Kolhan University. The accounts department, along with the Bursar and the Principal, makes every effort to promptly address and rectify the objections outlined in the audit reports.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

#### **6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)**

##### **6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)**

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	No File Uploaded

#### 6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The college operates as a Constituent Unit/Government Educational Institution under Kolhan University, Chaibasa. It secures funds from diverse sources, including the State Government, Central-State Government under RUSA, and its internal funds for various developmental activities, expansion, and infrastructure enhancement. Strict financial control is maintained in accordance with the norms outlined in the JSU Act, along with directives received from the University and HRD, Government of Jharkhand, as per the prevailing guidelines.

Procurements are typically carried out through the GeM Portal, while developmental projects undergo tender or e-tender processes. Monitoring and control over resource utilization are exercised by various committees established at both the University and College levels, ensuring optimal and accountable use of resources.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

### 6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The College's IQAC strives to cultivate a culture of quality awareness across all aspects of teaching, learning, and administration. Recognizing the importance of accurate and timely data, the institution has developed and implemented robust software solutions. These solutions are designed to efficiently capture, collate, analyze, and report data from diverse stakeholders,

including faculty, students, departments, and societies. This technological initiative facilitates access to essential information with just a simple click.

The IQAC plays a crucial role in maintaining overall standards in teaching and learning processes through the systematic collection, analysis, and implementation of corrective measures based on feedback. Gathering insights from students, teachers, parents, employers, alumni, and staff provides an honest and unbiased assessment of the quality of services delivered at the college level.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The establishment of the IQAC adheres to the guidelines outlined by NAAC. The IQAC's core objective is to ensure a high-quality teaching-learning experience, empowering individuals to realize their full potential. At Kashi Sahu College, there is a dedicated effort to instill values of compassion, conscience, and inclusion among students, aiming to nurture not only successful professionals but also compassionate and socially responsible individuals.

The IQAC also took the lead in forming a dedicated body known as the Academic Advisory Committee. This committee was established to streamline the academic processes within the College, with a specific focus on the transition period post the pandemic. It addressed concerns related to faculty workload, students' course choices, and other pertinent academic matters

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

**6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)**

**A. All of the above**

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	No File Uploaded

## **INSTITUTIONAL VALUES AND BEST PRACTICES**

### **7.1 - Institutional Values and Social Responsibilities**

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The institution advocates for the educational support of the single female child whose parent had enrolled in any program through the National Scholarship Portal.

International Women's Day is observed at the institution, accompanied by regular gender sensitization campaigns organized by NSS units. Emphasis is placed on contemporary women's issues, with a focus on mental health, sexual identities, and workplace harassment in the 21st century. Various societies and departments collaborate to host diverse events and activities aimed at promoting mental health, well-being, and empowering education.

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Nil

<b>7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment</b>	<b>C. Any 2 of the above</b>
--	------------------------------

File Description	Documents
Geo tagged Photographs	No File Uploaded
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

**Solid Waste Management at the College:** The institution employs diverse strategies to effectively handle solid waste, emphasizing reduction, reuse, and recycling. Students showcase creativity by using discarded materials such as waste papers and single-use plastics for decoration during various college events. Internal communication utilizes one-sided printed paper, and reused papers find purpose within the institution. The campus features bins for biodegradable and non-biodegradable waste at multiple locations, complemented by five composting pits dedicated to managing biodegradable waste. Incinerators are deployed for the safe disposal of sanitary waste.

In an effort to minimize the use of single-use plastic, the college promotes initiatives such as 'Bring Your Bottle,' 'Bring Your Own Bag,' and 'Bring Your Cutlery,' encouraging both students and staff to adopt sustainable practices on campus.

**Liquid waste management:** The liquid waste materials are channeled

through constructed pathways, exiting in the college campus.

**Bio-medical Waste Management:** Biomedical wastes are typically not produced on the college campus.

**Waste recycling system:** The treated water from the Reverse Osmosis (RO) system is recycled for use in the restroom flushing system via a dedicated pipeline.

**Hazardous chemicals and radioactive waste management:** The institution does not produce any hazardous chemicals or radioactive wastes through its activities in college campus.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	No File Uploaded

**7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus**

A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Any other relevant information	No File Uploaded

**7.1.5 - Green campus initiatives include**

**7.1.5.1 - The institutional initiatives for greening the campus are as follows:**

1. Restricted entry of automobiles
2. Use of bicycles/ Battery-powered vehicles
3. Pedestrian-friendly pathways
4. Ban on use of plastic

B. Any 3 of the above



**5. Landscaping**

File Description	Documents
Geo tagged photos / videos of the facilities	No File Uploaded
Various policy documents / decisions circulated for implementation	No File Uploaded
Any other relevant documents	No File Uploaded

**7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution**

**7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities**

**C. Any 2 of the above**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

**7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading**

**B. Any 3 of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Students from diverse religious, cultural, and socio-economic backgrounds are enrolled in the institution, representing various traditions and faiths. Cultural and traditional harmony is evident during festivals and cultural programs. Tribal folk dances, songs, and solo performances serve as expressions of the tolerance and harmony prevailing among students and teachers.

To foster awareness, special lectures and talks are organized on topics such as the environment, gender equality, and women's empowerment. The NSS units actively contribute to enhancing greenery on the campus. NSS units also adopt nearby villages to promote awareness of cleanliness, health, and hygiene among rural communities.

In an effort to promote sustainable practices, the institution is working on the development of a rooftop rainwater harvesting system. This initiative involves collecting rainwater in a newly excavated pond to facilitate underground water recharge.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	No File Uploaded
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Institute has celebrate constitution day on 26th of November, 2021 where the constitutional values rights duties and responsiblites have been delibrated in details. Teachers alongwith with students participated in this celebration.

The Institution has also celebrated human rights day on 10th of December, 2021. experts from outside are invited for lecture on this topic.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	Nil
Any other relevant information	Nil

**7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized**

A. All of the above

File Description	Documents
Code of ethics policy document	No File Uploaded
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

KSC actively engages in observing numerous national and international significant days to educate students about the rich

history, traditions, and practices of India through interactive means. The celebration of India's Independence Day saw enthusiastic participation from students, with online events organized by various cultural societies. Republic Day was marked with diverse programs organized by the NSS on January 26, 2022.

The National Service Scheme (NSS) at KSC takes an active role in commemorating national and international events. Notable events they organized include World Environment Day on June 5, 2022 and the 8th International Yoga Day on June 21, 2022, For the International Day of the Girl Child, and a full-day event was dedicated to commemorating National Girl Child's Day on January 24, 2022. NSS units provided students with public service orientations through various events and outreach programs.

KSC also celebrates pan-Indian and regional festivals such as Diwali, Holi, Karma, Tusu, Sohrai etc., fostering a sense of respect for religious and cultural diversity among students

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	No File Uploaded
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

## 7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Similar to other institutions across the country, this institution also confronted the challenges posed by the Covid-19 pandemic in the academic year 2020-21. Various directives were issued by the Central and State Governments, UGC, and the University at large, acknowledging the highly contagious nature of the coronavirus. In response, traditional offline classes were prohibited to prevent the spread of the virus. Despite these challenges, the institution implemented two noteworthy best practices.

1. **Enhancing the online education:** Enhancing the online education delivery system involves implementing strategies and improvements to optimize the effectiveness of remote learning platforms. This may include investing in advanced technology,

updating educational resources, refining instructional methods, and providing additional support for both educators and learners. The goal is to create a seamless and engaging online educational experience, ensuring that students receive high-quality instruction, interactive content, and effective assessments.

2. **Fostering environmental consciousness through activities such as tree planting, green audits, seminars, and lectures:**  
Promoting environmental consciousness is a crucial endeavor in today's world, and it involves a multifaceted approach. One impactful way is through tree planting initiatives, contributing not only to greenery but also to the overall well-being of the planet. Conducting green audits allows for a systematic evaluation of environmental practices, identifying areas for improvement and sustainability. Seminars and lectures play a pivotal role in educating individuals about the importance of environmental conservation.

File Description	Documents
Best practices in the Institutional website	Nil
Any other relevant information	Nil

### 7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Established in 1969, KSC has been dedicated to delivering quality education to young students across diverse backgrounds. Our vision revolves around fostering the development of students into students of competence, compassion, and conscience through transformative education. Our goal is to empower them to become agents of positive transformation in society.

KSC places great importance on creating safe spaces for its students. The institution provides areas like the Common Room, and the lawns specifically designed for public discussions, encouraging an open and inclusive environment for intellectual exchange and community engagement. The college campus stands out for its exceptional features, including a high-quality playground and abundant greenery that contributes to its lush appearance. The library showcases local traditional folk dances like chhau dance specific to Seraikella district, the state of Jharkhand, adding a

unique cultural dimension. Ongoing endeavors to maintain the campus's greenery involve periodic plantation drives. To enhance the campus environment, the college is actively working on establishing a medicinal garden, a garden dedicated to endangered plant species, and a commemorative garden.

File Description	Documents
Appropriate web in the Institutional website	No File Uploaded
Any other relevant information	No File Uploaded

### 7.3.2 - Plan of action for the next academic year

The institution has formulated an action plan for the upcoming academic year, aligning it with the provisions of NEP-2020 and addressing the current inadequacies in the available infrastructure to meet the specified requirements:

- Aligned with the vision of NEP-2020, students will undergo training to cultivate improved discipline, moral values, a positive attitude towards women, a deeper understanding of the nation's history, and other curriculum aspects in accordance with NEP-2020.
- To support the integration of the New Education Policy 2020 into the college, orientation programs will be conducted for both students and faculty members.
- To actively promote a culture of research and collaboration within the institution, we aim to conduct workshops, talks, seminars and joint publications.
- The artistic and cultural elements, including local folk dances and songs, will be strengthened.
- Regular and intensive career counseling sessions will be conducted to enhance job opportunities for students. Specialized training programs will be organized to equip students with the necessary professional skills to navigate these career counseling sessions effectively.
- To initiate the process of building a girl hostel for the students of the college. Initiatives will be undertaken to enhance awareness regarding the environment and sustainability, aiming to contribute to making the Earth a better place to live.