



AGENCY COMMITMENT AGREEMENT

We offer a one-time consultation about your trip for Free.

Customized planning requires submitting this Commitment Agreement.

Commitment Deposits are required on all Individualized itineraries and Group Reservations

We will begin to plan your travel once this form and required documents are received:

NOTE: This commitment form does not obligate you to complete a purchase

Sign, initial and Scan to email: tina@tinatravel.com

-OR- FAX to: (512) 251-1891

PASSENGER INFORMATION REQUIRED

✓ **A Copy Of Your Passport Allows Us To Ensure You Are Ready To Travel And Is A Requirement For International Travel.**

If your passport has expired, or is pending receipt, please discuss this with us.

✓ **Driver's Licenses Are Required For Domestic Travel To Ensure You Qualify to fly Under The Real Id Act.**

NOTE: ADDITIONAL FEES ARE CHARGED BY MOST SUPPLIERS FOR NAME CORRECTIONS

FEE SCHEDULE: Please initial below which fee you are authorizing

___ **\$250 NEW CUSTOMER SET-UP FEE:** Per Couple or Family (5 or less)

✓ *One-time charge for expenses incurred for establishing a new account with agency*

___ **\$300 TRIP PLANNING FEE** (3 or more destinations on a single itinerary)

✓ *Waived for loyal VIP customers who have booked 1 or more trips valued at \$10k during the past 3 years.*

✓ *Planning fee is forfeited if customer does not purchase trip within 30 days of quote.*

___ **\$550 PLAN TO GO DEPOSIT**

✓ *This fee is a combination of the **NEW CUSTOMER SET-UP FEE** and **TRIP PLANNING FEE**.*

✓ *\$250 will be retained by the agency to set up the new account.*

✓ *\$300 will be applied to the final payment when a customer books their trip with us within 30 days.*

ALL FEES ARE NON-REFUNDABLE and SUBJECT TO THE DISCRETION OF THE AGENCY

WHY WE CHARGE FEES: Like any professional, our time is valuable and our work is based on years of training and investment to gain personal experience and professional expertise. Every request for travel planning has complexities and will require considerable time to modify to your specific interests. Individual itineraries are not a "one-and-done" purchase such as on-line all-inclusive travel can be. The agency utilizes contacted suppliers, often more than one to build a single itinerary, with whom we have established relationships. This all takes considerable time therefore we ask that you are committed to completing your purchase with us before we begin. By submitting this form, you are agreeing to pay the agency for it's time and service.

I authorize the appropriate Fee to be charged to my credit card for Travel to: _____

Credit Card Type: Amex Disc MC Visa / **Name on Card** _____

CC # _____ **Exp** _____ **Code** _____ (3 or 4 digit)

Billing address: _____

SIGNATURE: _____ **DATE:** _____