

Orangeville Town Board & Organizational Meeting
Agenda
January 9, 2025

1. Call to Order
2. Pledge of Allegiance
3. Public Comments or Questions
4. Appointment of Deputy Supervisor
5. Appointment of Laura Kirsch and Laury Lakas as Town Court Clerks
6. Appointment of Rosann A. Lowder, as Registrar of Vital Statistics
7. Appointment of Tess Phillips as Deputy Registrar
8. Appointment of Rosann A. Lowder, RMC as Marriage Officer
9. Appointment of Tess Phillips as Deputy Town Clerk
10. Appointment of Thomas Suto as Town Zoning Officer
11. Appointment of Laury Lakas as Town Historian.
12. Appointment of Maureen Gardner as Orangeville Youth Director
13. Confirm Supervisor's appointment of Lisa Perez as Town Bookkeeper and Sheryl Montgomery as additional bookkeeper
14. Appointment of Paul Matthew Fairchok as Deputy Highway Superintendent
15. Re-Appointment of Kathy Von Langen as ZBA Chairperson– 5 year term – 12/2029
16. Re-Appointment of Scott Livingstone as Planning Board Chairman - 5 year term 09/2029
17. Mary Kerm Assessor -
18. Establishment of regular Town Board Meetings
19. Designation of Batavia Daily News as official Town newspaper.
20. Designation of Bank of Castile / Five Star Bank / Community Trust, Green Valley, NY Class as official depositories of Town funds.
21. Establish method of payment of Planning and Zoning Board members, Assessment Board of Review members
22. Establish mileage reimbursement rates and designate Town officials and employees who qualify for reimbursement. [\$0.70]
23. Establish a standard Court Work Day
24. Establish hourly rate for part-time employees.
25. Require Town Clerk to publish a notice of the Supervisor's final report when it is completed.
26. Authorize Supervisor to withdraw, deposit or invest monies for the Town of Orangeville in their discretion.

27. Authorize the Supervisor to contract with the Law Offices of David M. DiMatteo to provide legal services to the Town as necessary.
28. Re-appoint Mr. Michael Manusia as Town Prosecutor
29. Establish the amount to be spent for small tools at \$2000.00
30. Other business
31. Review of the following policies:
 - a. Sexual Harassment Policy
 - b. Fund Balance Policy
 - c. Purchasing Policy
 - d. Petty Cash Policy
 - e. Clerk Reconciliation Policy
 - f. Ethic's Policy
32. Approval of Meeting Minutes
33. Standard Work Day Resolution
34. Reporting Resolution
35. Supervisor's Report
36. Zoning Officers Report
37. Highway Superintendent's Report
38. Town Clerk's Report
39. Correspondence
40. Highway Abstract #13 of 2024 including vouchers 211 – 229 totaling \$59,821.98.
41. General Abstract 13 of 2024 including vouchers 292–317 totaling \$83,291.10.
42. Highway Abstract #1 of 2025 including vouchers 01 -05 totaling \$73,407.93.
43. General Abstract #1 of 2025 including vouchers 01 – 10 totaling \$19, 434.00.
44. Adjournment