

Orangeville Town Board & Organizational Meeting
Agenda
January 8, 2026

1. Call to Order
2. Pledge of Allegiance
3. Public Comments or Questions
4. Appointment of Deputy Supervisor
5. Appointment of Laura Kirsch and Laury Lakas as Town Court Clerks
6. Appointment of Rosann A. Lowder, as Registrar of Vital Statistics
7. Appointment of Tess Phillips as Deputy Registrar
8. Appointment of Rosann A. Lowder, RMC as Marriage Officer
9. Appointment of Tess Phillips as Deputy Town Clerk
10. Appointment of Thomas Suto as Town Zoning Officer
11. Appointment of Laury Lakas as Town Historian.
12. Appointment of Maureen Gardner as Orangeville Youth Director
13. Confirm Supervisor's appointment of Lisa Perez as Town Bookkeeper and Sheryl Montgomery as additional bookkeeper
14. Appointment of Paul Matthew Fairchok as Deputy Highway Superintendent
15. Re-Appointment of Jordyn Zuzze as ZBA Member– 5 year term – 12/2030
16. Re-Appointment of Nancy Herman as Planning Board member - 5 year term 12/31/2030
17. Re-Appointment of Anthony Phillips to Assessment Review Board Chairman 9/20/2029
18. James Kirsch as Town Assessor – Laura Kirsch, clerk to the Assessor
19. Establishment of regular Town Board Meetings
20. Designation of Batavia Daily News as official Town newspaper.
21. Designation of Bank of Castile / Five Star Bank / Community Trust, Green Valley, NY Class as official depositories of Town funds.
22. Establish method of payment of Planning and Zoning Board members, Assessment Board of Review members
23. Establish mileage reimbursement rates and designate Town officials and employees who qualify for reimbursement. [\$0.72.5]
24. Resolution NYSLRS
25. Establish hourly rate for part-time employees.

26. Require Town Clerk to publish a notice of the Supervisor's final report when it is completed.
27. Authorize Supervisor to withdraw, deposit or invest monies for the Town of Orangeville in their discretion.
28. Authorize the Supervisor to contract with the Law Offices of David M. DiMatteo to provide legal services to the Town as necessary.
29. Re-appoint Mr. Michael Manusia as Town Prosecutor
30. Establish the amount to be spent for small tools at \$2000.00
31. Other business
32. Review of the following policies:
 - a. Sexual Harassment Policy
 - b. Fund Balance Policy
 - c. Purchasing Policy
 - d. Petty Cash Policy
 - e. Clerk Reconciliation Policy
 - f. Ethic's Policy
33. Approval of Meeting Minutes
34. Appointed Officials" Reporting Resolution
35. Supervisor's Report
36. Zoning Officers Report
37. Highway Superintendent's Report
38. Town Clerk's Report
39. Correspondence
40. Highway Abstract #13 of 2025 including vouchers 206 - 220 totaling \$49,225.32.
41. General Abstract 13 of 2025 including vouchers 257 - 272 totaling \$33,670.32.
42. Highway Abstract #1 of 2026 including vouchers 01 -08 totaling \$49,237.59.
43. General Abstract #1 of 2026 including vouchers 01 – 17 totaling \$28,298.90.
44. Adjournment