

Town of Orangeville
Board Meeting
3529 Route 20 A, Warsaw, New York 14569
January 8, 2026

The Town Board of Orangeville met on January 8, 2026 to hold the Organizational meeting and to audit the town accounts and transact other such business as is necessary at this time.

Present were Town Board Members:

- Susan May Supervisor
- Hans Boxler, Jr. Councilman
- Andrew Flint Councilman
- James Herman Councilman
- Joseph Ahl Councilman

Others Present:

- Rosann A. Lowder, RMC-Town Clerk
- Tess Phillips, Deputy Town Clerk
- Lisa Perez, Bookkeeper
- Wade Roggow, Highway Superintendent
- Thomas Suto, Zoning Officer

Guests:

Name	Town of Residence	Name	Town of Residence
Cindy Gorrall	Orangeville		

Supervisor May called the board meeting to order at 7:00 p.m. at the town hall located at 3529 Rt. 20A, Warsaw, New York.

Supervisor May opened with the Pledge of Allegiance; all were thanked for attending the meeting. [There were no questions or comments from the audience.]

Supervisor May: I hereby appoint Hans Boxler, Jr as Deputy Supervisor, he continues to do a wonderful job. A motion was made by Mr. Flint, seconded by Mr. Ahl. Ayes: [4] May Boxler Flint Herman Ahl Noes: [0] Carried

Supervisor May requested a motion to appoint Laura Kirsch and Laury Lakas as Town Court Clerks. A motion was made by Mr. Flint, seconded by Mr. Boxler Ayes: [4] May Boxler Flint Herman Ahl Noes: [0] Carried

Supervisor May requested a motion to appoint Rosann A Lowder, RMC, as Registrar of Vital Statistics for two years. A motion was made by Mr. Boxler, seconded by Mr. Flint. Ayes: [4] May Boxler Flint Herman Ahl Noes: [0] Carried

Supervisor May and Registered Municipal Clerk, Rosann A. Lowder, requested a motion to appoint Tess Phillips, as Deputy Registrar. A motion was made by Mr. Flint, seconded by Mr. Boxler. Ayes: [4] May Boxler Flint Herman Ahl Noes: [0] Carried

Supervisor May requested a motion to appoint Rosann A Lowder, RMC, as Marriage Officer. A motion was made by Mr. Flint, seconded by Mr. Ahl. Ayes: [4] May Boxler Flint Herman Ahl Noes: [0] Carried

Supervisor May and Registered Municipal Clerk, Rosann A. Lowder, requested a motion to appoint Tess Phillips, as Deputy Town Clerk. A motion was made by Mr. Flint, seconded by Mr. Boxler. Ayes: [4] May Boxler Flint Herman Ahl Noes: [0] Carried

Supervisor May requested a motion to appoint Mr. Thomas Suto as the Town's Zoning Officer. A motion was made by Mr. Ahl, seconded by Mr. Boxler Ayes: [4] May Boxler Flint Herman Ahl Noes: [0] Carried

Supervisor May requested a motion to appoint Laury as the Town Historian. A motion was made by Mr. Flint, seconded by Mr. Boxler. Ayes: [4] May Boxler Flint Herman Ahl Noes: [0] Carried

Supervisor May requested a motion to appoint Maureen Gardner as Orangeville Youth Director. A motion was made by Mr. Flint seconded by Mr. Boxler Ayes: [4] May Boxler Flint Herman Ahl Noes: [0] Carried

Supervisor May requested a motion to appoint Ms. Lisa Perez as Town Book keeper and Sheryl Montgomery as Deputy Town Bookkeeper. A motion was made by Mr. Boxler, seconded by Mr. Flint Ayes: [4] May Boxler Flint Herman Ahl Noes: [0] Carried

Supervisor May and the Highway Superintendent requested to appoint Paul Matthew Fairchok as Deputy Highway Superintendent. A motion was made by

Mr. Flint, seconded by Mr. Boxler Ayes: [4] May Boxler Flint Herman Ahl Noes: [0] Carried

Supervisor May requested a motion to reappoint Jordyn Zuzze as Planning Board member / secretary, 5-year term through 12/2030. A motion was made by Mr. Ahl, seconded by Mr. Flint. Ayes: [4] May Boxler Flint Herman Ahl Noes: [0] Carried

Supervisor May requested a motion to reappoint Nancy Herman as Planning Board member, 5-year term through 9/2029. A motion was made by Mr. Boxler, seconded by Mr. Flint. Ayes: [4] May Boxler Flint Herman Ahl Noes: [0] Carried

Supervisor May requested a motion to reappoint Anthony Phillips as Assessment Review Board Chairman, 5-year term through 9/2029. A motion was made by Mr. Flint, seconded by Mr. Boxler. Ayes: [4] May Boxler Flint Herman Ahl Noes: [0] Carried

Supervisor May requested a motion to continue to appoint James Kirsch as the Town Assessor and Laura Kirsch as the Clerk to the Assessor. A motion was made by Mr. Flint, seconded by Mr. Boxler. Ayes: [4] May Boxler Flint Herman Ahl Noes: [0] Carried

Supervisor May: Establishment of regularly scheduled board meetings for 2026. [2025 BOARD MEETINGS -SCHEDULE – 7:00pm / January 8 – Organizational & Board / February 12 / March 12 / April 9 / May 14 / June 11 / July 9 / August 13 / September 10 / October 1 – Budget Meeting / October 8 / November 5 / December 10 / January 14, 2027 Organizational Meeting & Board]. A motion was made by Mr. Ahl, seconded by Mr. Flint Ayes: [4] May Boxler Flint Herman Ahl Noes: [0] Carried

Supervisor May: Designation of the “The Batavia Daily” as the official Town newspaper. A motion was made by Mr. Ahl, seconded by Mr. Flint. Ayes: [4] May Boxler Flint Herman Ahl Noes: [0] Carried

Supervisor May: Designation of Tompkins Bank, Community Bank, NY Class, Five Star Bank and Green Valley Community as official depositories of Town funds. A motion was made by Mr. Flint, seconded by Mr. Boxler. Ayes: [4] May Boxler Flint Herman Ahl Noes: [0] Carried

Supervisor May: Establish methods of payment by voucher for the Planning, Zoning and Assessment Board of Review members; to continue with the

establish method of payment per meeting or yearly depending on the committee and to establish a rate for educational instruction for the committee members to attend: \$21.00 / hour for time sitting in attendance and mileage, not travel time. A motion was made by Mr. Flint, seconded by Mr. Ahl Ayes: [4] May Boxler Flint Herman Ahl Noes: [0] Carried

Supervisor May: Requested a motion to establish mileage reimbursement rates and designate Town officials and employees who qualify for reimbursement, \$0.725. The Town Officials would be the Supervisor, Town Councilman, Zoning Officer, Planning Board and Zoning Board Chairman and Planning Board and Zoning Board members, cleaner and the Town Clerk and anyone attending an event for Town Business. A motion was made by Mr. Ahl, seconded by Mr. Flint: Ayes: [4] May Boxler Flint Herman Ahl Noes: [0] Carried

Supervisor May: We have already established the standard work day hours for Judges and Court Clerks, 6-hour days and a resolution to made a standard work day 8 hours and parttime to be 6 hours. A motion was made by Mr. Herman, seconded by Mr. Flint. Ayes [5] May Boxler Flint Herman Ahl Noes: [0] Carried

Supervisor May: Establish the hourly rate for part time employee and seasonal workers - \$21.00. A motion was made by Mr. Flint, seconded by Mr. Ahl. [5] May Boxler Flint Herman Ahl Noes: [0] Carried

Supervisor May: Requested a motion to have the Town Clerk to publish a notice of the Supervisor's final report when it is completed. A motion was made by Mr. Boxler, seconded by Mr. Flint: [5] May Boxler Flint Herman Ahl. Noes: [0] Carried

Supervisor May: Authorize the Supervisor to withdraw or invest monies for the Town of Orangeville in her discretion. A motion was made by Mr. Boxler, seconded by Mr. Herman: [5] May Boxler Flint Herman Ahl Noes: [0] Carried

Supervisor May: Authorize the Supervisor to contract with the Law Offices of David Di Matteo to provide legal services to the Town as necessary. A motion was made by Mr. Herman, seconded by Mr. Flint. Ayes: [5] May Boxler Flint Herman Ahl Noes: [0] Carried

Supervisor May: Authorize the Supervisor to reappoint Mr. Michael Manusia as Town Prosecutor as necessary. A motion was made by Mr. Ahl, seconded by Mr. Flint. Ayes: [5] May Boxler Flint Herman Ahl Noes: [0] Carried

Supervisor May: Establish the amount to be spent for small tools at \$2,500. A motion was made by Mr. Boxler, seconded by Mr. Flint. Ayes [5] May Boxler Flint Herman Ahl Noes: [0] Carried

Supervisor May: Increase the Deputy Clerk’s hourly rate to \$25.00/hour. A motion was made by Mr. Flint, seconded by Mr. Ahl. Ayes [5] May Boxler Flint Herman Ahl Noes: [0] Carried

Review of Town’s Policies:

- Sexual Harassment Policy
- Fund Balance Policy
- Purchasing Policy
- Petty Cash Policy
- Clerk Reconciliation Policy

On a motion by Mr. Ahl, seconded by Mr. Boxler to approve the above policies. [5] May Boxler Flint Herman Ahl Noes: [0] Carried

Supervisor May requested a motion to adjourn the Organizational Meeting. On a motion by Mr. Herman, seconded by Mr. Ahl, the Organizational Meeting was adjourned at 7:25pm. [5] May Boxler Flint Herman Ahl Noes: [0] Carried

Supervisor May continued with the Town Board Meeting. Supervisor May requested a motion to approve the December 11th meeting minutes. On a motion by Mr. Flint, seconded by Mr. Herman to approve the minutes. [5] May Boxler Flint Herman Ahl Noes: [0] Carried

Transfers: 2025 General & Highway Budget Transfers

2025 General Funds Transfer:

- Transfer from A1990.4 – Contingency to cover:
 - A1330.4 - \$78.33
 - A1420.4 - \$1,215.09
 - A5010.1 - \$0.04
 - A5132.4 - \$506.09
 - SL5184.4 - \$2.61

2025 Highway Budget Transfer:

- Transfer from DA5110.1 to the following lines:
 - DA5130.1 - \$654.00
 - DA5142.1 - \$6,233.76
 - DA5148.1 - \$3,180.48

Transfer from DA110.4 to the following lines:

- DA5148.1- \$5,799.12
- DA5130.4 - \$3,785.59
- DA5142.4 - \$1,523.59
- DA9030.8 - \$887.37
- DA9060.8 - \$289.35

Transfer from DA5112.2 to the following lines:

- DA5142.4 - \$18,221.18

Supervisor May requested a motion to approve the above transfers. On a motion by Mr. Flint, seconded by Mr. Herman to approve the above transfers. . [5] May Boxler Flint Herman Ahl Noes: [0] Carried

Supervisor May requested a motion to approve the Supervisors Report. A motion was made by Mr. Boxler, seconded by Mr. Flint to approve the Supervisor Report. [5] May Boxler Flint Herman Ahl Noes: [0] Carried

Zoning Report: One permit for a new house, second for an application for a SUP – Sawhall Energy.

Highway Superintendent Report:

- Over the last month we have mainly been plowing and sanding.
- Any down time has been used to service and grease trucks.
- Plowing with new 205, 1/7/2026 took in to Tracey Road for some program changes. Engine brake did not work with PTO on, PTO would kick out a higher RPM, and was not shifting right.
- 204 needs to get shift cable replaced.
- Have been mixing sand and salt.
- Having NOCO running propane lines, and start furnaces in new building 1/12/2026. NOCO will be coming to change out propane tanks for main building 1/12/2026.

(\$4000 to run new lines & hook up propane & fees associated with fuel)

Supervisor May requested a motion to have NOCO hookup the propane. A motion to have NOCO hook up propane was made by Mr. Boxler, seconded by Mr. Herman. [5] May Boxler Flint Herman Ahl Noes: [0] Carried

- NOCO would be interested in servicing the board room HVAC.

- Recaps on 207 are not performing well this winter, I am in the process of purchasing new winter tires for 207. Approximately \$4,600 state bid.
- J. Beach to do some electrical to tanks.

Supervisor May discussed information on the request for an addition to the Battery storage site. This information is with the planning board and our attorney. Looking to hire an attorney to complete all of the task that go with a SUP and this project.

Town Clerk Report: The Towns total revenue for the month of December 2025 \$277.00, \$200.00 for Zoning, \$72.00 for dog licenses, \$5.00 for other. We had 7 renewal licenses and 1 new license. To the general fund, \$229.00, Zoning - \$200.00, Dogs were \$29.00, \$5.00 for late fee. We disbursed \$40.00 to Wyoming County, and \$8.00 to Ag and Markets for dogs.

A copy of the Clerks annual report was also given to the Board for their review.

Total Receipts: Marriage - \$200.00, Certified copies - \$370.00. Decals-3,682.00, Building permits-\$2,210.00, Miscellaneous Rev-\$2,123.20, Dog licenses-\$2,980.00. Total-\$11,565.20

Total Disbursements: Paid to General Fund-\$5,881.04, Paid to NYS DEC-\$3,603.66, Paid to Wyoming County-\$1,605.00, Paid to Ag & Market-\$363.00, Paid to NYSDOH-\$112.50.

Correspondence: Received a resolution for the Board to review regarding the speed limit along Route 20A between the town line (cemetery hill) and Route 238. The Board has decided to look at this next month.

Supervisor May requested a motion to approve the 2025 Highway Fund Bills: Abstract #13 Vouchers #206 through 220 totaling \$49,237.59. A motion was made by Mr. Ahl, seconded by Mr. Herman to approve the payment of the Highway Fund bills. Ayes [5] May Boxler Flint Herman Ahl. Noes [0] Carried

Supervisor May requested a motion to approve the 2025. General Funds bills: Abstract #13 Vouchers #207 to #272, totaling \$33,670.32. A motion was made by Mr. Herman seconded by Mr. Flint to approve the payment of the General Fund bills. Ayes [5] May Boxler Flint Herman Ahl. Noes [0] Carried

Supervisor May requested a motion to approve the 2025 Highway Fund Bills: Abstract #1 Vouchers #1 through #08 totaling \$69,272.80. A motion was made

by Mr. Herman seconded by Mr. Flint to approve the payment of the Highway Fund bills. Ayes [5] May Boxler Flint Herman Ahl. Noes [0] Carried

Supervisor May requested a motion to approve the 2025. General Funds bills: Abstract #1 Vouchers #01 to #18 totaling \$28,298.90. A motion was made by Mr. Boxler seconded by Mr. Herman to approve the payment of the General Fund bills. Ayes [5] May Boxler Flint Herman Ahl. Noes [0] Carried

The meeting was adjourned at 8:45pm on a motion by Mr. Boxler, seconded by Mr. Flint to adjourn. Ayes [5] May Boxler Flint Herman Ahl. Noes [0] Carried

Respectfully submitted

Rosann A. Lowder, RMC

Rosann A. Lowder, Registered Municipal Clerk
Town of Orangeville