



November 2020

GOVERNOR SIGNS EXECUTIVE ORDER 192 PROTECTING THE STATE'S WORKFORCE DURING THE COVID-19 PANDEMIC
Employees, students, residents and providers must attest to being COVID-symptom free when reporting to any First Choice Job Site

Last week New Jersey Governor Phil Murphy signed Executive Order 192 that goes into effect today. This new Executive Order "requires safety protocols to protect employees, customers and all others that come into contact with an organization."

First Choice has been following heightened safety protocols since the pandemic began earlier this year, however, Executive Order 192 requires documentation to ensure our organization's compliance to maintain public health and safety. As such, here are the guidelines reinforced in the new Executive Order:

- Individuals at worksites maintain at least 6 feet of distance from others to the maximum extent possible (Infection Prevention provides recommendations when not possible);
- Employees and visitors wear masks when entering the worksite;
- Sanitization materials are provided to employees and visitors;
- Employees practice hand hygiene and provide sufficient break time for that purpose;
- Routine cleaning and disinfect of all high-touch areas in accordance with Department of Health (DOH) and Centers for Disease Control (CDC) guidelines;
- Daily health checks, such as temperature screenings, visual symptom checking and self-assessment checklists prior to each shift, consistent with CDC guidance;
- Sick employees are excluded from the workplace;
- Prompt notification of any known exposure to COVID-19 at the worksite.

At First Choice, we are aligning our self-monitoring and self health assesment to ensure our compliance of this new Executive Order by following and documenting these guidelines:

- To protect patients and co-workers, First Choice employees, will be responsible to monitor for symptoms each day for signs of possible COVID-19 symptoms/**red flags** before the start of each shift/workday.
- No employee may enter the job site with any of the COVID-19 symptoms/**red flags** noted in the checklist.
- All employees exhibiting symptoms/**red flags** must remain at home, contact their Foreman or Office Staff to report on the symptoms, onset, duration, last day worked, location and any other risk factors. they will determine appropriate action of completion of further screening.

Upon entering any First Choice Jobsite, employees, will attest “NO” to all COVID-19 symptoms/red flags before clocking in through their TimesStation Application. DO NOT Clock in if you have ANY of the COVID-19 symptoms/ red flags listed below. Leave the Jobsite and contact your Foreman or Office Staff Member.

RED FLAG/ SYMPTOMS

- A red flag temperature at or above 99.6 or feeling unusually hot (if no thermometer is available), accompanied by shivering/chills
- Sore throat
- Runny/stuffy/nasal congestion, not related to allergies or relieved by antihistamines (medication)
- Chills
- New cough
- Shortness of breath or difficulty breathing
- Fatigue, not related to a chronic condition
- Muscle or body aches
- Headache unrelated to a chronic condition
- New loss of taste or smell
- Congestion or runny nose
- Nausea or vomiting
- Diarrhea
- Have you had a positive COVID-19 test in the past 14 days?
- Have you been within 6 feet for more than 15 minutes with a confirmed or suspected COVID-19 positive case in the past 14 days without PPE (face mask)?

Prior to clocking in, you may use the following link or scan the QR code with your phone to access NJ's self-health questionnaire.

<https://covid19.nj.gov/forms/self>



By Signing below, I agree that I will complete a thorough health assessment daily prior to starting my shift and clocking in via TimeStation. If I have any Red Flags/Symptoms or answer YES to any of the questions, I will not report to work until permitted. By clocking in you agree to being free of any symptoms and to abide by social distancing and other guidelines set forth in the executive order.

Employee Name: _____

Employee Signature: _____