



**Palm Springs
BLACK HISTORY COMMITTEE
&
City of Palm Springs**



P. O. Box 2633 • Palm Springs, CA 92263
Tel: (760) 323-8271

To: **2024 Black History Month Participants Specialty Booth Services**

The 37th Annual Black History Month Parade will be held on Saturday, February 24, 2024. The parade starts at 11:00 a.m. in beautiful downtown Palm Springs, California.

After the parade, which ends on Palm Canyon Drive at Amado, the festivities will continue with the Town Fair at Downtown Park on Museum Way across from the Palm Springs Art Museum. **This year's Town Fair will start at 12:00 p.m. and end at 6:00 p.m. and feature on-field performances, musical renditions, on-stage shows, and specialty booth displays.**

If you or your organization is interested in securing a booth for services, complete the Registration Form below & return it, along with appropriate fees, **no later than February 1st at 5:00 p.m.**

Payable to:
Palm Springs Black History Committee
P. O. Box 2633
Palm Springs, CA 92263

*****Please submit payments in Cash or Money order only*****

Late Registration forms **will not** be accepted. Space is limited and **No Refunds** within 7 days before the event. Available spaces will be granted on a first-come basis. The Palm Springs Black History Committee has the right to refuse services to anyone.

NOTE: ♦ Please DO NOT mix foodstuffs with toxins or any other materials.
♦ No table or chairs will be provided.

**BOOTH FEE: \$350 FOR FOOD BOOTHS AND \$200 FOR NON-FOOD BOOTHS
WITH A LIMIT OF ONE (1) BOOTH PER ORGANIZATION**

Included with fee: **\$50 cleanup deposit for food vendors, one-day City of Palm Springs business license, if not exempt, application fee, and 10' x 10' booth**
Heath Dept., City License and booth fee are non-refundable after two weeks prior to event.
NO ALCOHOLIC BEVERAGES ARE PERMITTED!

Operators with food booths must adhere to Riverside County Health Department Codes:

- Hats, hair nets, gloves, hot/cold storage, thermometer, hand washing areas, proper fire extinguishers, etc.
- Some duplication of sales items will occur, but the Palm Springs Black History Committee will determine the number of duplications.
- The first organization or person submitting the above Registration Form will receive priority.

Food servers should prepare for a heavy influx of people.

REGISTRATION FORM

Name of Person or Organization: _____

Nonprofit Status: **501c3** # _____ Resale # _____

Name of Contact Person (please print): _____

Address: _____

City: _____ State: _____ Zip: _____

Telephone No.: _____ **E-Mail Address:** _____

Please check box and write description of all sales items: food craft information

Will you require electricity? Yes _____ No _____

Please acknowledge that the Palm Springs Black History Committee & Riverside County Health Department can close your booth if you do not adhere to the rules and codes:

(Signature) _____ **(Date)** _____

I hereby consent participating in the above activity, and I hereby execute the above agreement, waiver. I state that said person is physically able to participate in said activity. I hereby agree to indemnify and hold the Palm Springs Black History Committee, James O. Jessie Desert Highland Unity Center, City of Palm Springs/ Recreation Division, its officers, employees and agents free and harmless from any loss, liability, negligence, damage, cost or expense which they may incur as a result of the death or any injury or property damage that said person may sustain while participating in said activity. In case of injury, I give my permission for necessary emergency medical treatment by qualified personnel.

The Palm Springs Black History Committee, James O. Jessie Desert Highland Unity Center, City of Palm Springs reserves the right to photograph all program participants and use these photos in any issue of the City's recreation brochure or other City publication without the expressed written consent of the individuals.

Refunds will not be granted unless approved by majority of Palm Springs Black History Committee members. After this time has passed and up to the second meeting, refunds will be granted. Requests for refunds after the second meeting based on special circumstances must be made in writing to the Palm Springs Black History Committee.

I HAVE CAREFULLY READ THIS AGREEMENT, WAIVER AND RELEASE AND FULLY UNDERSTAND ITS CONTENTS. I AM AWARE THAT THIS IS A RELEASE OF LIABILITY AND A CONTRACT BETWEEN MYSELF PALM SPRINGS BLACK HISTORY COMMITTEE AND THE CITY OF PALM SPRINGS RECREATION DIVISION, ITS OFFICERS, EMPLOYEES AND AGENTS, AND I SIGN IT OF MY FREE WILL.

Name (please print) _____

Signature _____ Date _____