

June 9, 2020

Woods Manor Timeshare Owner,

Due to the Summit County COVID-19 ban on timeshare usage from March 21st to June 5th, you were not able to utilize your timeshare week at Woods Manor. The HOA Board has approved a compensation procedure for owners who were not able to use their week, **did not** deposit their week with RCI, and were current with their HOA dues. You can request the use of an HOA-owned week by emailing me with your request and specifying the HOA unit # and Week # you desire. This will be on a first-come basis, based on when I receive your email. You can specify back-up weeks in your email in case your first choice is no longer available.

Currently, due to the Conversion Plan, HOA weeks are only available through September 5th. If availability is extended, we will allow future HOA-owned weeks for compensation purposes.

The HOA weeks and units available at this time for compensation are shown in the chart below as "HOA".

Once your compensation week is confirmed, I will notify Wilderrest Management to ensure your reservation is in their system.

Thanks,

Len Vest

Conversion Plan Coordinator

lenvest@comcast.net

720-291-5678

RCI Week #	Check-In Date	Check-Out Date	101B	102B	203B	303B
23	6-Jun	13-Jun	HOA			
24	13-Jun	20-Jun				
25	20-Jun	27-Jun			HOA	
26	27-Jun	4-Jul		P		HOA
27	4-Jul	11-Jul	HOA			
28	11-Jul	18-Jul		P	HOA	
29	18-Jul	25-Jul	HOA	P	HOA	
30	25-Jul	1-Aug	P	P		
31	1-Aug	8-Aug				
32	8-Aug	15-Aug			HOA	HOA
33	15-Aug	22-Aug		HOA		HOA
34	22-Aug	29-Aug	HOA	HOA		HOA
35	29-Aug	5-Sep				P