



2023-2024 Stough PTA Mini-Grant Application

Please read the Stough PTA Mini-Grant Program Information before completing this application. The purpose of the mini-grant program is to partner with the school to maximize the use of PTA funds to serve as many Stough students as possible across the Stough community.

To apply, please complete the below form in its entirety (including providing supporting documentation if needed) and submit it to the PTA box in the front office or email your materials to: stoughpta@gmail.com Subject "MiniGrant Application" **Note: You must obtain Principal Lay's approval of the application before submission.** See [Stough PTA Mini-Grant Program Guide](#) for more information. Grant awards are limited to \$500.00 per applicant.

PTA MINI-GRANT APPLICANT INFORMATION

1. Name(s): _____
2. Email: _____
3. Phone Number: _____
4. Relationship to Stough: _____
5. Are you currently a member of the Stough PTA? _____
(To join the Stough PTA, visit <https://stough.memberhub.com/store?limit=21&live=true>)

MINI-GRANT REQUEST INFORMATION PURCHASE INFORMATION:

1. Name and brief description of items to be purchased (attach additional sheets, if needed):

2. Curriculum Area(s) Supported: _____

3. Number of students this project will benefit: _____

4. Grade(s) of students impacted: _____

5. The goals and benefits of this purchase: _____

6. Total amount requested: _____

7. Please itemize the cost of the items to be purchased: _____

8. Will you consider partial funding for this mini-grant? _____

9. Will the funds be used for purchases that can be re-used in subsequent years? _____

As a condition of receiving the requested mini-grant, I/we acknowledge the following:

- I will implement the project, as presented to the PTA in this application;
- I will not use the mini-grant funds except as set forth in this application;
- I will submit all receipts to the PTA Treasurer within a timely manner, as directed by the PTA;
- I will share the results of the project or purchase to the PTA upon completion of the project

Applicant Signature: _____

Date: _____

Applicant Signature: _____

Date: _____

Principal Signature of Approval: _____

Date: _____