

**Board of Directors  
Muenster Hospital District  
November 20, 2019  
MMH Board Room**

The Board of Directors of the Muenster Hospital District met at 7 p.m., Wednesday, November 20, 2019, in regular session in the Board Room of Muenster Memorial Hospital. Present were board members Beverly Fuhrmann, Jon Reed, Don Richardson and Ronnie Weinzapfel. Also present: Brian Roland, Chief Executive Officer, and Marion Willimon, Chief Financial Officer. Board members Aaron Hess, Lisa Schilling and T.J. Walterscheid were absent.

President Ronnie Weinzapfel announced quorum and called the meeting to order at 7:12 p.m. Invocation was led by Weinzapfel in memory of former board members recently passed.

There were no public comments.

**Minutes:** A motion was made by Reed and seconded by Fuhrmann to approve the minutes from the October 2019 board meeting as presented. Motion passed unanimously.

The **financial report** for the District (Hospital, Family Health Clinic and Retail Pharmacy combined), October 2019 was presented by CFO Willimon as follows: Total Gross Revenue of \$1,054,237.50, which was up from September. Net patient revenues for the month were \$984,769.93. Total operating revenue for October was \$1,433,938.86, which included an uncompensated care payment of \$206,000 and tax revenue, which will be allocated monthly at a rate of \$111,875.06 per month. Total expenses for the month were \$1,036,828.45, which gave October an operating gain of \$397,110.41. The gain without taxes showed \$285,235.35. Year-to-date operating revenues are at \$4,157,402.37 with expenses of 3,716,587.35, resulting in a YTD gain of \$440,815.02. Minus tax revenue of \$447,500.06, the District shows a YTD loss of \$6,685.04.

Board members also reviewed individual financials for entities of the District. All followed a new format, which was complimented by all board in attendance.

Other financial indicators including patient type and financial class, revenue by payer source, collections, bad debt, AR days and cash on hand were also reviewed and questions answered.

CFO Willimon presented statistics from October 2019 that showed total patient days at 363 for the month and 1226 for the year, which is 18% lower than last year. Clinic visits are up 12% over last year at a total of 2001 visits for the year. Other ancillary stats were also reviewed.

Reed inquired what else could be done to move the district to a positive bottom line. CEO Roland stated that administration is currently looking at chronic care management for the clinic, and had reduced payroll substantially. Medicare utilization has been a focus, as well as reduction of expenses. An

operational assessment may help identify further opportunities. Fuhrmann made a motion to approve October 2019 financials as presented. Reed seconded. Approved 4-0.

CEO Roland presented two physicians to the board for **appointment/reappointment** to the Medical Staff.

- New Appointment: William Jones, D.O., Courtesy Staff, ER
- New Appointment: Perry Reding, MD, Courtesy Staff, ER

Richardson made the motion to approve the credentialing as presented. Fuhrmann seconded. Approved 4-0.

**Consider and Approve Fire Door Project:** CEO Roland explained to board members that the fire doors in the hospital's patient hallway did not pass inspection during the recent Life Safety Code Survey for proper closure and smoke retention and would have to be replaced. Four companies were contacted, with one response. A bid of \$9,887.63 was reviewed. Motion made by Richardson and seconded by Weinzapfel to approve the purchase and installation of the new fire doors. Approved 4-0.

There were no **Policies or Procedures** or **Quality Assurance** reports for review.

The board was advised that **Compliance Training** was being completed by all employees in November.

Roland updated the board on the recent **CMS survey** and plan of correction. He announced that the plan of correction had been received and accepted by CMS. This includes the Life Safety, Hospital and Generator inspections. It will probably be 3-4 years before surveyors return.

Roland reminded members of the board meeting schedule: 12/18/19, 1/29/2020, at which time the audit will be presented, and February 26, 2020.

At 7:47 p.m., Reed made the motion that the board move into closed session pursuant to Section 551.085 of the Texas Government Code (changed from 551.074). Fuhrmann seconded. Approved 4-0.

The Board of Directors of the Muenster Hospital District adjourned its closed session and returned to open session at 8:30 p.m., on a motion by Reed, seconded by Richardson, and approved unanimously.

Following brief discussion, a motion was made by Reed to proceed with an operational assessment with cost report affect analysis for the District. Motion seconded by Richardson and approved 4-0.

At 8:40 p.m., a final motion was made by Reed to adjourn the meeting. Motion was seconded by Weinzapfel. Motion carried and the meeting was adjourned.

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Ronnie Weinzapfel - Board Chairman

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Aaron Hess - Board VP/Secretary