

**Board of Directors  
Muenster Hospital District  
September 23, 2020  
MMH Board Room**

The Board of Directors of the Muenster Hospital District met at 7 p.m., Wednesday, September 23, 2020, in regular session in the Board Room of Muenster Memorial Hospital, and via teleconference due to COVID 19. Present were board members Beverly Fuhrmann, Aaron Hess, Don Richardson, Lisa Schilling (via phone) and Ronnie Weinzapfel. Also present: Brian Roland, Chief Executive Officer, and Marion Willimon, Chief Financial Officer. Absent: Board Member T.J. Walterscheid.

President Ronnie Weinzapfel announced quorum and called the meeting to order at 7:02 p.m. Invocation was led by Fuhrmann. There were **no public comments**.

CEO Brian Roland presented a **COVID 19 Update** to the Board.

**-Personal Protective Equipment:** Still keeping a high inventory of masks, gowns, for COVID protection and in preparation for upcoming flu season.

**-Employee Daily Monitoring** continues.

**-No Visitation policy** remains in effect through end of September, when HHS will announce a continuation or new recommendations.

**Item 5 – Approval of Board Minutes** from August 2020: Motion made by Richardson; second by Hess; approved 5-0.

CFO Willimon began her monthly **financial report** with utilization statistics for August and Year to Date. Acute admissions were static at 3, July to August. Swing Bed admissions and days were down. Medicare utilization in the hospital was reported at 73% for August and 75% for the year to date. Total patient days were 224 for the month, and 468 for the year, which is about 19.4% lower than same time last year. Clinic visits were down slightly for the month at 262. FY21 visits showed a 46% decrease from FY20 with a total of 539, compared to 1005 at this time last year. Other ancillary stats were also reviewed, showing Therapy visits down from same period 2020 about 12%, ER visits down 7%, Radiology down 24%, Lab down 13.4% and pharmacy scripts down 3.86%.

The financial report for the District (Hospital, Family Health Clinic and Retail Pharmacy combined), August 2020, was presented by CFO. Total gross revenue was reported at \$735,608.08, with deductions of \$268,210.36, leaving net patient revenue of \$467,397.72 and operating revenue of \$1,059,076.26. After expenses of \$1,057,052.32, the District showed a loss of \$2,023.94 (\$109,851.12 minus tax revenue) for August. No tax money was taken in August.

HHS money was added to the financials for July and August, but not actually used. It will be retained to cover the months ahead if census stays low.

Board members also reviewed individual financials for entities of the District. Hospital revenue was down for August; net revenue for the clinic was up, but expenses were also up as benefits were added for new providers and some repair and maintenance expenses also hit; retail pharmacy was down.

Other financial indicators including patient type and financial class, revenue by payer source, collections, bad debt, AR days and cash on hand were also reviewed and questions answered.

Richardson made a motion to approve August 2020 financials as presented. Fuhrmann seconded. Approved 5-0.

**Item 7 – Physician Credentialing:** Privileges were granted to: Jessica Bowman, Family Nurse Practitioner – Active Staff - Provisional – 1 year; Bryan Dulock, CRNA – Allied Staff - Anesthesia – 2 years, on a motion by Richardson, seconded by Weinzapfel. Approved 5-0.

There were no **policies or procedures** for review.

**Item 9 – Approve the Proposed Tax Rate of .1975:** Motion made by Weinzapfel. Second by Richardson. Approved 5-0.

Roland reminded members of the **board meeting schedule:** October 28, 2020; and November 18, 2020. December date will be announced next meeting.

Roland concluded with announcement of the hospital's selection by the Center for Optimizing Rural Healthcare as one of 30 hospitals nationwide to be included in a one-year rural hospital assistance program, funded through a grant from HRSA and facilitated by Texas A&M University. MMH has been selected as one of five in-depth participants who will receive assistance and data on our areas of interest: outpatient migration, staff education, staffing models, telehealth, strategic planning and board education. They will also provide an operational assessment. The other 25 hospitals in the programs will receive general assistance while MHD's will be very customized.

At 7:30 p.m., Weinzapfel made the motion that the board move into **closed session** pursuant to Sections 551.074 (Personnel), 551.085 (Strategic Planning) of the Texas Government Code and 161.032 (Compliance) Texas Health and Safety Code. Hess seconded. Approved 5-0.

The Board of Directors of the Muenster Hospital District adjourned its closed session and returned to open session at 8:10 p.m., on a motion by Weinzapfel, seconded by Hess, and approved unanimously. No action taken. Weinzapfel made a motion to adjourn, seconded by Schilling. Approved 5-0. Meeting adjourned at 8:12 p.m.

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Ronnie Weinzapfel - Board Chairman

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Aaron Hess - Board VP/Secretary