HERITAGE CHILDREN'S ACADEMY
Tuition Agreement

**My child, _____, is registered to attend the
Heritage Children's Academy. The following tuition requirements are to be met to assure service:**

- A $100 registration fee is required prior to enrollment and is non-refundable.   A $75 re-registration fee is due every year thereafter.

- My child is enrolled _____ days per week, (circle the appropriate days)

    Monday   Tuesday   Wednesday   Thursday   Friday.

- My child is enrolled: 1/2 Days   Full Days   9-3   (circle one)
                                                                    Or
           School age - Before Care / After Care (circle one or both as needed)

- **Monthly** tuition for the above enrolled days of service is $ _____.

- I agree to pay tuition the first of every month prior to that month's service.

- I understand that there is no deduction or reimbursements in tuition for my child's absences due to illness, vacation, or other family matters including disenrollment.

- I understand that there will be no refunds or reductions for emergency closures, early dismissals or delayed openings.

- The center is closed two weeks per year as well as holidays and there is no deductions made for these closings.

- I will contact the Director regarding any emergencies that may interrupt my child's enrollment.

- A late fee of $15 is established for payments over 5 days late.

- Late payments of 15 days or more may require my child to be temporarily suspended from our program until payment is made.

- Two late payments per year may result in termination of my child from the center.

- A service charge of $25 is established for returned insufficient funds checks, payable immediately.

- A service charge of $15 is established for any checks written incorrectly which result in return from the bank.

- I may change the number of days per week my child attends according to my family's needs and availability of classroom space, which may require that a new tuition agreement is signed.

I, the enrolling parent, have read the above tuition agreement, fully understand it and agree to comply with the requirements to assure my child's continuing enrollment.

Primary Parent signature _____Date _____