

GREATER OUTREACH GAZETTE

MESSAGE FROM THE CEO

Hello All,

We've achieved remarkable milestones, including office expansion, becoming a CABHA (Critical Access Behavioral Agency), Medicaid Ambassadors, Grand Opening of our South Carolina Office and South Carolina office Accreditation, new services to include Traumatic Brain Injury (TBI), Intensive In-home services, Multidisciplinary Evaluations (MDEs), and Clinicians becoming Forensic Evaluators to provide Forensic Evaluations (FEs).

Looking ahead to the new year, we remain committed to new opportunities to include another contract with the Department of Juvenile Justice (DJJ)/Department of Safety to provide Mental Health services inside of Dillon Detention center in Butner. Also, a Substance Use disorder MHBG with Vaya to provide services inside of Dillon Detention Center. Other opportunities include SAIOP, PSR, community networking guide, and 20 enhanced services in SC. Your continued support will be instrumental in ensuring we continue to grow and serve our community effectively.



As we step into March, this month's supervision focus is on documentation and treatment planning policies—two key areas that ensure compliance, effective client care, and ethical standards. Below are some best practices to keep in mind:

✦ Documentation Best Practices:

- ✓ Be Clear, Concise & Objective: Stick to the facts, avoid jargon, and ensure that progress notes accurately reflect the session.
- ✓ Use the DAP or SOAP Format: Structured notes help maintain consistency and meet requirements.

✦ Treatment Planning Reminders:

- ✓ Goals Should Be SMART: Specific, Measurable, Achievable, Relevant, and Time-bound.
- ✓ Tie Progress Notes to the Treatment Plan: Each session should connect to established goals.
- ✓ Update Plans Regularly: Review and revise treatment plans every 90 days or as client needs evolve.
- ✓ Client Collaboration is Essential: Ensure clients are actively involved in setting and adjusting their goals.