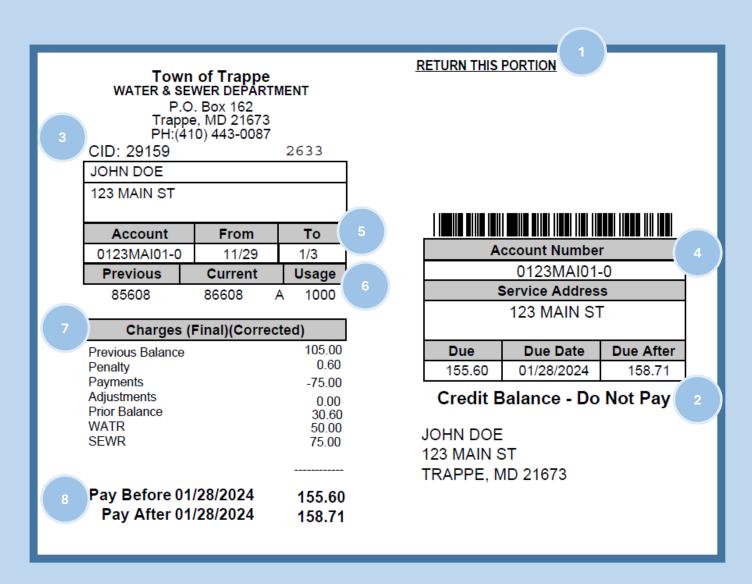
## How to Read Your Town of Trappe Water/Sewer Bill



This is an example. Your bill may appear slightly different based upon account type, services, balance, etc.

- 1. Return This Portion Bills are printed on a perforated postcard. Return the right half with your payment and keep the left half for your records.
- 2. <u>Credit Balance</u> If you see this on your bill, you do not owe anything. Your account has a credit that will be applied to future bills.
- tomer portal (optional).
- 4. Account Number Unique number used to identify each account. You will also be asked for this number when signing up for the customer portal.
- 5. From/To This is the billing period. The dates are based on when the Town reads water meters to determine usage.
- 6. Usage This line shows the previous and current meter readings. To deterreading type is also shown - A=actual, E=estimate, F=final.
- 7. Charges Previous Balance is the amount billed for the prior billing period. A that may appear on your bill, visit https://trappemd.net/water-sewer.
- 8. Totals This section shows the total balance and due date (Pay Before). The charges. The Prior Balance (past due) must be paid by the date listed on the delinquent notice, regardless of the date listed on the bill.

3. CID You will need this customer identification number to sign up for the cus-

mine the number of gallons used during the billing period, the previous reading is subtracted from the current reading and a multiplier is applied (usually x10). The number of gallons is used to calculate your WATR and SEWR charges. The

Penalty of 2% is applied to any amount leftover after the due date. Prior Balance is the past due amount. Customers with a past due balance will receive a delinguent notice. The past due amount must be paid by the date on the notice or service will be disconnected and the customer will be charged additional fees/penalties. WATR and SEWR are services. Customers may see a variety of services listed dependent upon their account type. For a full listing of services

Pay After amount includes interest applied if the first amount is not paid by the due date. <u>Please note</u> that the totals include both the Prior Balance and current