

**THE TOWN OF TRAPPE
REQUEST FOR PROPOSALS FOR
SEWER MAIN LINING INSTALLATION**

PUBLISHED INVITATION TO BIDDERS

Bids will be received by the Town of Trappe by email to clerk@trappemd.net for the Sewer Main Lining Installation Project. Bids will be accepted by the Town until **11:00 AM on November 3, 2025**, at which time they will be opened. The Town anticipates awarding this project on November 5, 2025.

The Sewer Main Lining Installation Project consists of a qualified contractor providing sewer main lining services on Harrison Circle and Main Street which consists of 1,214 feet of 8” fiberglass liner, reinstate laterals after lining, jetting sewer lines prior to installation of liner, bypass pumping during installation of the 8” liners, completing a CCTV inspection of the installed liners at completion, removing and replacing necessary asphalt (the “Project”).

Copies of the bid package may be obtained electronically by request to clerk@trappemd.net or by phone at 410-443-0087. Inquiries concerning bidding information and project should be directed via email to Erin Braband at clerk@trappemd.net.

The Town encourages minority-owned, women-owned, and small business enterprises to participate and submit proposals for this project and associated work. The Town is an Equal Opportunity Employer and will not discriminate against any interested firms or individuals in regard to race, creed, color, sex, age, handicap or national origin in the selection process.

The Town reserves the right to reject any and all bids, to waive any informality or irregularity in bids received, and to accept or reject any items of any bid deemed to be in the best interest of the Town.

By: Council of Trappe

**REQUEST FOR PROPOSALS
SEWER MAIN LINING
INSTALLATION
Trappe, Maryland**

The Town of Trappe (the “Town”) is seeking Proposals to provide labor and materials for sewer main lining services on Harrison Circle and Main Street which consists of 1,214 feet of 8” fiberglass liner, reinstate laterals after lining, jetting sewer lines prior to installation of liner, bypass pumping during installation of the 8” liners, completing a CCTV inspection of the installed liners at completion, and removing and replacing necessary asphalt (the “Project”).

Livingston recently completed a project in the Town to provide closed-circuit television (“CCTV”) inspection services following Pipeline Assessment & Certification Program standards of various sanitary sewers located in the Town that resulted in a condition assessment (the “Assessment”), which identified certain sewer lines in Town that required lining. Specifically, the lines are identified on the Assessment as MH-4R to MH-5R, MH-45 to MH-47, MH-47 to MH-48, and MH-48 to the force main. All lines require an 8” liner. A map is attached identifying the location of manholes within the Town.

Bids will be accepted by the Town until **11:00 AM on November 3, 2025**. Please provide a cost proposal for the cost of sewer lining per linear foot, and the applicable warranty for the product.

The successful bidder will be required to carefully document and submit project expenses with each request for payment. Contractor will be paid in full upon the completion of the Project and final inspection by the Town.

The successful bidder and any relevant subcontractors must demonstrate experience working with similar projects. The successful bidder and any subcontractors must hold a current contractor license, as applicable to the nature of the work.

Please provide qualifications and references for the bidder and any subcontractors.

The bidder and any subcontractors must be an Equal Opportunity Employer. Contractors and any subcontractors will be required to be insured. The Town encourages minority-owned, women-owned, and small business enterprises to participate and submit proposals for this project and associated work.

Selection Criteria:

- a) Qualifications and references.
- b) Cost

The contract will be awarded to the lowest proposal from a qualified contractor. The Town reserves the right to reject any and all bids, to waive any informality or irregularity in bids

received, and to accept or reject any items of any bid deemed to be in the best interest of the Town.

Bid Package. The Proposal must include:

- a) Request for Proposals.
- b) Contractor/Subcontractor Qualifications.
- c) Price Proposal Form.
- d) Affidavit of Qualifications to Bid.
- e) Non-Collusion Certification.
- f) Contractor's estimate of start date and timeframe for completion Project.
- g) Copy of current license for contractor and any relevant subcontractors.
- h) Copy of current insurance certificate for contractor and any relevant subcontractors.
- i) Equal Opportunity Employer and Drug Free Workplace Certification.
- j) Affidavit of Public Contracting Ability.

FAILURE TO INCLUDE ALL REQUIRED INFORMATION WILL RENDER THE PROPOSAL NON-RESPONSIVE.

Bidding Procedures:

1. Each Bidder by making their bid represents that they have read and understand the bidding documents, and that they have visited the site and familiarized themselves with the local conditions under which the work is to be performed.
2. All designations and prices shall be fully and clearly set forth with the amount of the bid stated in words and repeated in figures. In cases of variations, the worded amount shall prevail. Erasure or other changes in the bid shall bear the signature of the Bidder.
3. All bids will be based on the work being performed during a normal 8-hour working day, 40-hour work week specified that all costs associated with work requiring overtime or overtime necessary to maintain the project schedule shall be borne by the Contractor.
4. Before submitting a bid, the Bidders shall carefully examine the RFP and visit the site and be fully informed as to all laws, ordinances, regulations and existing conditions in the area of operation affecting the Contract or the work, and shall include in the Bid a sum to cover the cost of all labor, equipment, material and other items, implied or required, to attain the completed conditions contemplated by the Contract including all necessary overtime labor costs.

PRICE PROPOSAL FORM

Item	Cost
8” sewer main liner	(per linear foot)
Jetting 8” sewer lines	
Reinstating laterals	
Bypass pumping	
Asphalt (removal and replacement)	
Any additional costs	
Total	

Product (Liner) Description:

Anticipated Schedule:

Vendor Name: _____

Signature: _____

By: _____
(Name and Title)

Date: _____

AFFIDAVIT OF QUALIFICATION TO BID

I hereby affirm that:

1. I am the (Title) _____ and the duly authorized representative of the Company of (Name of Corporation) _____ whose address is _____ and that I possess the legal authority to make this affidavit on behalf of myself and the firm for which I am acting.
2. Except as described in paragraph 3 below, neither I nor the above firm, nor to the best of my knowledge, any of its officers, directors, or partners, or any of its employees directly involved in obtaining contracts with the State or any county, bi- county or multi-county agency, or subdivision of the State have been convicted of, or have pleaded nolo contendere to a charge of, or have during the course of an official investigation or other proceeding admitted in writing or under oath acts or omissions which constitute bribery, attempted bribery, or conspiracy to bribe under the provisions of Section 16-311 the State Finance and Procurement Article of the Annotated Code of Maryland or under the laws of any state or the federal government (conduct prior to July 1, 1977 is not required to be reported).
3. (State “none” or, as appropriate, list any conviction, please, or admission described in paragraph 2 above, with the date, court, position with the firm, and the sentence or disposition, if any).

I acknowledge that this affidavit is to be furnished to the Council of Trappe, the Town Attorney, and where appropriate, the Attorney General under Maryland Code, State Finance and Procurement, § 16-311. I acknowledge that, if the representations set forth in this affidavit are not true and correct, the Council of Trappe may terminate any contract awarded and take any other appropriate action. I further acknowledge that I am executing this affidavit in compliance with the State Finance and Procurement § 16-311 of the Annotated Code of Maryland, which provides that certain persons who have been convicted of or have admitted to bribery, attempted bribery, or conspiracy to bribe may be disqualified, either by operation of law or after a hearing, from entering into contracts with the State or any of its agencies or subdivisions.

I do solemnly declare and affirm under the penalties of perjury that the contents of this affidavit are true and correct.

(Signature) _____ Date _____
By:

NON-COLLUSION CERTIFICATE

I HEREBY CERTIFY I am the _____ (Title)
and the duly authorized representative of the firm of _____
whose address is

AND THAT NEITHER I nor, to the best of my knowledge, information and belief, the
above firm or any of its other representatives I here represent have:

- (a) Agreed, conspired, connived or colluded to produce a deceptive show of competition in
the compilation of the bid or offer being submitted herewith;
- (b) Not in any manner, directly or indirectly, entered into any agreement, participated in any
collusion to fix the bid price or price proposal of the bidder or offer or herein or any
competitor, or otherwise taken into action in restraint of free competitive bidding in
connection with the Contract for which the within bid or offer is submitted.

In making this affidavit, I represent that I have personal knowledge of the matters and
facts herein stated.

(Signature)

(Date)

(Printed or Typed Name)

TOWN OF TRAPPE, MARYLAND
Equal Opportunity Employer
And
Drug Free Workplace Certification

I affirm that this Company does not discriminate in any manner against any employee or applicant for employment because of race, national origin or ethnicity, sex, pregnancy, gender identity, or family status, age, creed or religion or disability, age, or for any other reason protected by state or federal law.

I affirm that this Company complies with all applicable federal, state and local laws and policies and programs regarding drug, alcohol and a smoke-free work place.

Bidder: _____
Type/Print Name of Firm

Address: _____

City/State: _____
Zip Code

By: _____
Signature of Person Authorized to Sign Bid

Type/Print Name and Title of Person Authorized to Sign Bid

TOWN OF TRAPPE
AFFIDAVIT OF PUBLIC CONTRACTING ELIGIBILITY

The bidder represents, and it is a condition of the acceptance of this bid, that the bidder has not been a party with other bidders to any agreement to bid a fixed or uniform price. The bidder also represents that none of its officers, directors, partners, or employees who are directly involved in obtaining or performing contracts with any public bodies has:

- 1) been convicted of bribery, attempted bribery, or conspiracy to bribe, under the laws of any state or of the federal government;
- 2) been convicted under a State or federal law or statute of any offense enumerated in Md. Code Ann., State Fin. and Proc. §16-203; or
- 3) been found civilly liable under a State or federal antitrust statute as provided in Md. Code Ann., State Fin. and Proc., §16-203.

The Bidder warrants that it has not been debarred or suspended under Md. Code Ann., State Fin., and Proc., Title 16 Subtitle 3 and that it shall not knowingly enter into a contract with a public body under which a person or business debarred or suspended under Md. Code Ann., State Fin., and Proc., Title 16, Subtitle 3 will provide, directly or indirectly, supplies, services, architectural services, construction related services, leases of real property, or construction.

The Bidder and/or any person signing on its behalf acknowledges that all documents, information and data submitted in its Bid/Proposal shall be treated as public information unless otherwise indicated.

Name of Bidder: _____

By: _____
Signature of Person Authorized to Sign

Title: _____

