

Trappe Town Council
July 2, 2025

Commissioner Schmidt made a motion at 5:00 pm to open the meeting and enter into executive session to discuss public safety. Commissioner Chase seconded the motion and it was unanimously approved.

Commissioner Sullivan made a motion to adjourn the executive session at 5:45 pm. Commissioner Chase seconded the motion and it was unanimously approved.

President Newnam called the meeting to order at 6:00 pm. Council members Brian Schmidt, Michael Sullivan and Walter Chase were present. Other attendees for the Town: Town Administrator Erin Braband and Town Attorney Lyndsey Ryan.

Agenda: Commissioner Chase made a motion to approve the agenda as presented. Commissioner Schmidt seconded the motion and it was unanimously approved.

Minutes: Commissioner Schmidt made a motion to approve the June 4, 2025 Council minutes as presented. Commissioner Sullivan seconded the motion and it was unanimously approved.

Clerk's Report: The Clerk's Report is filed in the records along with the General Fund budget and the Enterprise Fund budget. Commissioner Chase made a motion to suspend the reading aloud of the Clerk's Report during the meeting. Commissioner Sullivan seconded the motion and it was unanimously approved.

Public Works: President Newnam stated that the public works report is in the Council's binders and filed with the records.

Public Safety: Sgt. Aita presented the monthly police report.

Planning & Zoning: Commissioner Schmidt stated that the June Planning meeting was canceled due to lack of agenda items.

Communications: President Newnam read the Fire Department's flyer regarding the carnival that will be held July 31st through August 2nd. The parade will be held on August 2nd and Main Street will be closed during the parade. Administrator Braband stated that the street sweeper will be here on July 29th to do the curbed streets. President Newnam requested that the public works department have the streets prepared at least 2 weeks before that date.

Attorney Updates: Attorney Ryan stated that she did not have any updates.

Executive Session: President Newnam stated that no executive session was held on June 4, 2025.

ORDER OF BUSINESS BEFORE THE COUNCIL

Ordinance 4-2025 – An Ordinance of the Town of Trappe to amend Section 14 of the Trappe Town Code titled “Water and Sewer”, to increase the amount of the penalty for violating Section 14 of the Code and to include a new section to prohibit the unlawful turn-on or connection of the Town’s water or sewer service was read by President Newnam. Attorney Ryan stated that the Town has had issues with contractors connecting to the Town’s system without permission or water being turned on after disconnection due to non-payment. This Ordinance would increase the violation amount from \$100.00 to up to \$5,000.00. Commissioner Chase made a motion to introduce Ordinance 4-2025. Commissioner Sullivan seconded the motion and it was unanimously approved. A public hearing will be held on August 6th at 5:55 pm.

Home Run Baker Park – Nick Newnam, President Trappe Little League Association stated that he met with Talbot County a couple of weeks ago regarding the installation of the softball field and the possibility of opening the end of Kelly Drive for additional parking. Mr. Newnam stated that plans have not been finalized yet but this is an option that they are exploring. The Town has received complaints from homeowners regarding the lack of parking and forcing cars to park along Kelly Drive blocking driveways. The Council discussed the possibility of opening Kelly Drive and expressed interest in looking into that option. Richard Allison voiced his concerns over the additional parking and the possibility of widening the current entrance. Mr. Newnam will continue with the plans and bring back a draft for Council review at a future meeting.

Public Questions/Comments: None

Executive Session: President Newnam stated that no executive session was requested.

With no further business to discuss, Commissioner Chase made a motion to adjourn the meeting at 6:35 pm. Commissioner Schmidt seconded the motion and it was unanimously approved.

Respectfully submitted,
Erin Braband, Town Administrator