



**AGENDA  
COUNCIL OF TRAPPE**

January 7, 2026  
Trappe Town Hall

Jeremy Newnam, President  
Brian Schmidt, Vice-President  
Walter Chase, Sr, Commissioner  
Rosalee Potter, Commissioner  
Michael Sullivan, Commissioner

Erin Braband, Administrator/Clerk

Notice: Council meetings are recorded electronically.

Please silence cell phones during the meeting. Council chambers employ video surveillance.

All public comments and/or speakers are given a maximum of 3 minutes per person to speak.

**WORKSHOP – 4:00 PM – to update and revise employee handbook**

**PUBLIC HEARING – 6:00 PM**

**Ordinance 7-2025** – An Ordinance of the Town of Trappe authorizing a Line of Credit Promissory Note with Shore United Bank, N.A., in the principal amount of \$645,000.00, the proceeds of which may be used to provide interim financing to cover expenses and indebtedness that may arise from the design and construction of an upgraded Town of Trappe wastewater treatment plant for enhanced nutrient removal, said loan to be repaid by grant funds received by the Maryland Department of the Environment, and that the Town will pledge its full faith and credit toward the repayment of the loan.

**MONTHLY MEETING OF THE COUNCIL OF TRAPPE**

**Call to order** – Council President

**Pledge of Allegiance**

**Agenda** – Amendments to the agenda – (approve or amend the agenda)

**Minutes** – December 3, 2025 Workshop and Council of Trappe Meeting and December 16, 2025 Workshop

**COMMITTEE AND DEPARTMENT REPORTS**

**Clerk's Report** – Administrator/Clerk Braband

**Public Works** – Superintendent Lane

**Public Safety** – Talbot County Sheriff's Office – 1<sup>st</sup> Sgt. Aita

**Planning and Zoning** – Vice-President Schmidt

**Communications** – Commissioners and Staff

**Attorney Updates** – Attorney Lyndsey Ryan

**Executive Session** – No executive session was held on December 3, 2025.

**ORDER OF BUSINESS BEFORE THE COUNCIL**

**Ordinance 7-2025** – An Ordinance of the Town of Trappe authorizing a Line of Credit Promissory Note with Shore United Bank, N.A., in the principal amount of \$645,000.00, the proceeds of which may be used to provide interim financing to cover expenses and indebtedness that may arise from the design and construction of an upgraded Town of Trappe wastewater treatment plant for enhanced nutrient removal, said loan to be repaid by grant funds received by the Maryland Department of the Environment, and that the Town will pledge its full faith and credit toward the repayment of the loan. *(available for adoption)*

**Wastewater Treatment Plant ENR Upgrade – Electrical Service** – Daniel String, KCI Technologies

**Wastewater Superintendent Contract Extension**

**Home Run Baker Park Softball Field Grant**

- Joint Use Agreement with Talbot County
- Distribution of Funds Agreement with Little League

**Public Questions/Comments** - Please state your name for the record.

**Executive Session** – No executive session is requested.

**ADJOURNMENT** – (When an executive session is convened during a public meeting of The Council of Trappe, the public meeting will adjourn following the executive session if there is no more business to come before the council.)