



AGENDA
COUNCIL OF TRAPPE
December 3, 2025
Trappe Town Hall

Jeremy Newnam, President
Brian Schmidt, Vice-President
Walter Chase, Sr, Commissioner
Rosalee Potter, Commissioner
Michael Sullivan, Commissioner

Erin Braband, Administrator/Clerk

Notice: Council meetings are recorded electronically.
Please silence cell phones during the meeting. Council chambers employ video surveillance.
All public comments and/or speakers are given a maximum of 3 minutes per person to speak.

WORKSHOP – 4:00 PM – To update and revise employee handbook

MONTHLY MEETING OF THE COUNCIL OF TRAPPE – 6:00 PM.

Call to order – Council President

Pledge of Allegiance

Agenda – Amendments to the agenda – (approve or amend the agenda)

Minutes – November 5, 2025 Workshop and Council of Trappe Meeting and November 20, 2025 Workshop

COMMITTEE AND DEPARTMENT REPORTS

Clerk's Report – Administrator/Clerk Braband

- FY 24/25 Audit presentation – Roy Geiser, UHY, LLP

Public Works – Superintendent Lane

Public Safety – Talbot County Sheriff's Office – 1st Sgt. Aita

Planning and Zoning – Vice-President Schmidt

Communications – Commissioners and Staff

Attorney Updates – Attorney Lyndsey Ryan

Executive Session – An executive session was held on November 5, 2025 to discuss a personnel matter.

ORDER OF BUSINESS BEFORE THE COUNCIL

Resolution 4-2025 – A Resolution of the Town of Trappe authorizing the renewal of a Line of Credit Promissory Note with Shore United Bank, N.A., in the principal amount of \$100,000.00 of which funds were drawn and borrowed for various Town expenses pursuant to prior legislative acts of the Council of Trappe. *(available for adoption)*

Ordinance 7-2025 – An Ordinance of the Town of Trappe authorizing a Line of Credit Promissory Note with Shore United Bank, N.A., in the principal amount of \$645,000.00, the proceeds of which may be used to provide interim financing to cover expenses and indebtedness that may arise from the design and construction of an upgraded Town of Trappe wastewater treatment plant for enhanced nutrient removal, said loan to repaid by grant funds received by the Maryland Department of the Environment, and that the Town will pledge its full faith and credit toward the repayment of the loan. *(available for introduction)*

Lakeside Development

- **Proposal for Irrigation Meter Trade** – James Cook
- **Lakeside Well 4R update and additional capacity consideration** – James Cook

Pumping Station Project Amendment for CA and Inspection Services

Pumping Station Project – Change Order #1 and #2 Requests

Home Run Baker Park Joint-Use Agreement

Public Questions/Comments - Please state your name for the record.

Executive Session – No executive session is requested.

ADJOURNMENT – (When an executive session is convened during a public meeting of The Council of Trappe, the public meeting will adjourn following the executive session if there is no more business to come before the council.)