

Town of Trappe Special Meeting
March 13, 2025 – 1:00 pm

President Schmidt called the special meeting to order at 1:00 pm. Council members Jeremy Newnam, Michael Sullivan and Rose Potter were present. Other attendees for the Town: Town Administrator Erin Braband and Town Attorney Lyndsey Ryan.

Attorney Ryan stated that the purpose of this special meeting is to interview the 3 firms that submitted bids in response to the Town's RFP for design and bidding services for the ENR treatment plant upgrade. On March 10, 2025 the Town received a letter from Rauch, Inc withdrawing their bid therefore leaving 2 firms to be interviewed.

The Council met with Daniel String, Ryan Flickinger and Aaron Whitenight from KCI Technologies at 1:00 pm and asked the prepared list of questions. KCI's interview was completed at 2:00 pm.

The Council met with Jason Lytle and Bradley Hogan from GMB at 2:00 pm and asked the prepared list of questions. GMB's interview was completed at 3:08 pm.

After the interviews the Council discussed both proposals and used the criteria scale to rate them. The Council discussed the importance of the schedule for the project and the costs. KCI's bid was \$41,754.73 cheaper than GMB's bid and their estimated date to be ready for construction is early 2026 while GMB's estimated date is October 2026. After discussion, Commissioner Sullivan made a motion to accept KCI Technologies bid in the amount of \$679,500. President Schmidt seconded the motion.

VOTE:

Potter – Y Schmidt – Y Sullivan – Y Newnam – Y

Motion approved.

With no further business to discuss, Commissioner Sullivan made a motion to adjourn the meeting at 3:49 pm. Commissioner Newnam seconded the motion and it was unanimously approved.

Respectfully submitted,

Erin Braband, Town Administrator