

Trappe Town Council Workshop
November 19, 2024

President Schmidt called the workshop to order at 4:30 pm. Council members Jeremy Newnam, Michael Sullivan, Rose Potter and Walter Chase were present. Other attendees for the Town: Town Administrator Erin Braband

Administrator Braband presented the Council with 4 bid packages that were received in response to the Town's RFP for the influent bar screen rehab/replacement. After discussion, the Council requested to meet with Bearing Construction and GMB on December 4, 2024 at 4:30 pm to discuss their bid and the difference in the two proposed screen options.

Administrator Braband presented the Council with 4 quotes to remove the existing mulch at Lakeview Park and prepare the base for rubber mulch. Also presented was one quote to use pea gravel in place of the rubber mulch. After discussion, Commissioner Chase made a motion to approve Peake Contracting's bid in the amount of \$5,550.00 which consisted of removing the existing mulch, grading, putting down 2 layers of fabric and 4 layers of sand and to approve the quote from Playground Outfitters in the amount of \$10,021.40 for the rubber mulch. Commissioner Potter seconded the motion. Commissioner Sullivan, Schmidt, Potter and Chase voted to approve this motion and Commissioner Newnam voted against it.

Administrator Braband presented the Council with 6 quotes to purchase a speed trailer for the Town's use. After discussion, Commissioner Newnam made a motion to approve the quote from 95 Traffic Safety Supply in the amount of \$12,289.80. Commissioner Chase seconded the motion and it was unanimously approved. There is an additional \$600.00 freight charge that President Schmidt requested Administrator Braband to inquire about picking the trailer up instead of having it delivered.

Administrator Braband presented the Council with a contract amendment from Davis, Bowen and Friedel to extend their services regarding the lead line inventory. After discussion, the Council agreed that they would like to continue the contract but wanted to wait to see how much money was still available after the influent bar screen RFP was awarded.

Commissioner Newnam requested that Administrator Braband discuss with Attorney Ryan how the Town can allocate ARPA funds for sewer liner installations after receiving the sewer camera/jetting report given the short time frame.

With no further business to discuss, Commissioner Potter made a motion to adjourn the workshop at 5:24 pm. Commissioner Chase seconded the motion and it was unanimously approved.

Respectfully submitted,

Erin Braband, Town Administrator/Clerk