



AGENDA
COUNCIL OF TRAPPE
December 4, 2024
Trappe Town Hall

Brian Schmidt, President
Walter Chase, Sr, Vice-President
Jeremy Newnam, Commissioner
Rosalee Potter, Commissioner
Michael Sullivan, Commissioner

Erin Braband, Administrator/Clerk

Notice: Council meetings are recorded electronically.
Please silence cell phones during the meeting. Council chambers employ video surveillance.
All public comments and/or speakers are given a maximum of 3 minutes per person to speak.

COUNCIL WORKSHOP – 4:30 PM

Bids received for influent bar screen replacement/rehab

PUBLIC HEARING – 5:45 PM

Ordinance 4-2024 – An Ordinance of the Council of Trappe to repeal and replace the Town Procurement Policy governing purchases by the Town.

Ordinance 5-2024 – An Ordinance of the Town of Trappe, a municipal corporation of the State of Maryland, amending and supplementing Ordinance No. 3-2019; providing for the issuance and sale of up to (and including) One Million One Hundred Forty-One Thousand Dollars (\$1,141,000) par amount of bonds, to be issued and sold pursuant to the authority of Sections 19-301, et seq. of the Local Government Article of the Annotated Code of Maryland, as amended, and Section 612 of the Charter of the Town of Trappe, for the purpose of providing funds necessary to pay the costs of repairing, upgrading or replacing sanitary sewer pumping stations and other public improvement for the Town of Trappe, and paying capitalized interest on and the costs of issuing the bonds; providing that the bonds shall be issued upon the full faith and credit of the Town of Trappe; providing for the disbursement of the proceeds of the sale of the bonds and for the levy of annual taxes upon all assessable property within the corporate limits of the issuer subject to assessment for the payment of the principal of and interest on the bonds as they shall mature; providing for the form, tenor, denomination, maturity date, interest rate and other provisions of the bonds; providing for the sale of the bonds; and providing for the designation of specific projects to be financed with proceeds of the bonds and related purposes.

Ordinance 6-2024 – An Ordinance of the Town of Trappe, a municipal corporation of the State of Maryland, amending and supplementing Ordinance No. 4-2019; providing for the issuance and sale of no more than One Million One Hundred Forty-One Thousand Dollars (\$1,141,000) par amount of General Obligation Bond Anticipation Notes to be known as “The Town of Trappe General Obligation Bond Anticipation Notes”, to be issued and sold pursuant to the authority of Section 19-212 of the Local Government Article of the Annotated Code of Maryland, as amended, and Section 612 of the Charter of the Town of Trappe, for the purpose of providing funds necessary to pay the costs of repairing, upgrading or replacing sanitary sewer pumping stations, and other public improvements for the Town of Trappe, and paying capitalized interest on and the costs of issuing the notes, all in anticipation of the future issuance of the issuer’s General Obligation Bonds; providing that the notes shall be issued upon the full faith and credit of the Town of Trappe; providing for the disbursement of the proceeds of the sale of the notes and for the levy of annual taxes upon all assessable property within the corporate limits of the issuer subject to assessment for the payment of the principal of and interest on the notes as they shall mature; providing for the form, tenor, denomination, maturity date, interest rate and other provisions of the notes; providing for the sale of the notes; and providing for the designation of specific projects to be financed with proceeds of the notes and related purposes.

MONTHLY MEETING OF THE COUNCIL OF TRAPPE – 6 PM.

Call to order – Council President

Pledge of Allegiance

Agenda – Amendments to the agenda – (approve or amend the agenda)

Minutes – November 6, 2024 Council of Trappe Meeting and November 19, 2024 Council Workshop

COMMITTEE AND DEPARTMENT REPORTS

Clerk’s Report – Administrator/Clerk Braband

Public Works – Superintendent Callahan

Public Safety – Talbot County Sheriff’s Office

Planning and Zoning – Commissioner Schmidt

Communications – Commissioners and Staff

Attorney Updates – Attorney Lyndsey Ryan

Executive Session – An executive session was held on November 6, 2024 to discuss a personnel matter.

ORDER OF BUSINESS BEFORE THE COUNCIL

Talbot County Accommodations Tax – Cassandra Vanhooser

ARPA Funds

Ordinance 4-2024 – An Ordinance of the Council of Trappe to repeal and replace the Town Procurement Policy governing purchases by the Town. *(available for adoption)*

Ordinance 5-2024 – An Ordinance of the Town of Trappe, a municipal corporation of the State of Maryland, amending and supplementing Ordinance No. 3-2019; providing for the issuance and sale of up to (and including) One Million One Hundred Forty-One Thousand Dollars (\$1,141,000) par amount of bonds, to be issued and sold pursuant to the authority of Sections 19-301, et seq. of the Local Government Article of the Annotated Code of Maryland, as amended, and Section 612 of the Charter of the Town of Trappe, for the purpose of providing funds necessary to pay the costs of repairing, upgrading or replacing sanitary sewer pumping stations and other public improvement for the Town of Trappe, and paying capitalized interest on and the costs of issuing the bonds; providing that the bonds shall be issued upon the full faith and credit of the Town of Trappe; providing for the disbursement of the proceeds of the sale of the bonds and for the levy of annual taxes upon all assessable property within the corporate limits of the issuer subject to assessment for the payment of the principal of and interest on the bonds as they shall mature; providing for the form, tenor, denomination, maturity date, interest rate and other provisions of the bonds; providing for the sale of the bonds; and providing for the designation of specific projects to be financed with proceeds of the bonds and related purposes. *(available for adoption)*

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providing for the disbursement of the proceeds of the sale of the notes and for the levy of annual taxes upon all assessable property within the corporate limits of the issuer subject to assessment for the payment of the principal of and interest on the notes as they shall mature; providing for the form, tenor, denomination, maturity date, interest rate and other provisions of the notes; providing for the sale of the notes; and providing for the designation of specific projects to be financed with proceeds of the notes and related purposes. *(available for adoption)*

Resolution 6-2024 – A Resolution of the Town of Trappe authorizing a Note Modification Agreement with the Shore United Bank for a General Obligation Bond in the principal amount of \$1,376,000 and a General Obligation Grant in the amount of \$599,500, of which the sum of \$435,121.71 has been drawn and borrowed from the BAN note for expenses necessary to pay the cost of repairing, upgrading or replacing sanitary sewer pumping stations and other public improvements for the Town, capitalized interest on the Note and the payment of the costs of issuing the Note pursuant to prior Legislative acts of the Council of Trappe. *(available for adoption)*

Resolution 7-2024 – A Resolution of the Town of Trappe authorizing the renewal of a Line of Credit Promissory Note with Shore United Bank, N.A., in the principal amount of \$100,000.00, of which funds were drawn and borrowed for various Town expenses pursuant to prior Legislative acts of the Council of Trappe. *(available for adoption)*

Public Questions/Comments - Please state your name for the record.

Executive Session – An executive session is requested to discuss a personnel matter.

ADJOURNMENT – (When an executive session is convened during a public meeting of The Council of Trappe, the public meeting will adjourn following the executive session if there is no more business to come before the council.)