



**AGENDA**  
**COUNCIL OF TRAPPE**  
November 6, 2024  
Trappe Town Hall

Brian Schmidt, President  
Walter Chase, Sr, Vice-President  
Jeremy Newnam, Commissioner  
Rosalee Potter, Commissioner  
Michael Sullivan, Commissioner  
  
Erin Braband, Administrator/Clerk

Notice: Council meetings are recorded electronically.  
Please silence cell phones during the meeting. Council chambers employ video surveillance.  
All public comments and/or speakers are given a maximum of 3 minutes per person to speak.

**EXECUTIVE SESSION – 4:30 PM**

An executive session has been requested to discuss a personnel matter.

**MONTHLY MEETING OF THE COUNCIL OF TRAPPE – 6 PM.**

**Call to order** – Council President

**Pledge of Allegiance**

**Agenda** – Amendments to the agenda – (approve or amend the agenda)

**Minutes** – October 2, 2024 Council of Trappe Meeting

**COMMITTEE AND DEPARTMENT REPORTS**

**Clerk’s Report** – Administrator/Clerk Braband

**Public Works** – Superintendent Callahan

**Public Safety** – Talbot County Sheriff’s Office

- Traffic complaint – Main Street

**Planning and Zoning** – Commissioner Schmidt

**Communications** – Commissioners and Staff

- Reschedule January 1, 2025 Council Meeting due to holiday

**Attorney Updates** – Attorney Lyndsey Ryan

**Executive Session** – An executive session was held on October 2, 2024 to discuss a personnel matter.

**ORDER OF BUSINESS BEFORE THE COUNCIL**

**Lead Line Survey Inventory**

**ARPA Funds**

**Resolution 5-2024** – A Resolution of the Council of Trappe adopting the Public Works, Water and Wastewater Superintendent job description. *(available for adoption)*

**Ordinance 4-2024** – An Ordinance of the Council of Trappe to repeal and replace the Town Procurement Policy governing purchases by the Town. *(available for introduction)*

**Ordinance 5-2024** – An Ordinance of the Town of Trappe, a municipal corporation of the State of Maryland, amending and supplementing Ordinance No. 3-2019; providing for the issuance and sale of up to (an including) One Million One Hundred Forty-One Thousand Dollars (\$1,141,000) par amount of bonds, to be issued and sold pursuant to the authority of Sections 19-301, et seq. of the Local Government Article of the Annotated Code of Maryland, as amended, and section 612 of the Charter of the Town of Trappe, for the purpose of providing funds necessary to pay the costs of repairing, upgrading or replacing sanitary sewer pumping stations and other public improvement for the Town of Trappe, and paying capitalized interest on and the costs of issuing the bonds; providing that the bonds shall be issued upon the full faith and credit of the Town of Trappe; providing for the disbursement of the proceeds of the sale of the bonds and for the levy of annual taxes upon all assessable property within the corporate limits of the issuer subject to assessment for the payment of the principal of and interest on the bonds as they shall mature; providing for the form, tenor, denomination, maturity date, interest rate and other provisions of the bonds;

providing for the sale of the bonds; and providing for the designation of specific project to be financed with proceeds of the bonds and related purposes. *(available for introduction)*

**Ordinance 6-2024** – An Ordinance of the Town of Trappe, a municipal corporation of the State of Maryland, amending and supplementing Ordinance No. 4-2019; providing for the issuance and sale of no more than One Million One Hundred Forty-One Thousand Dollars (\$1,141,000) par amount of General Obligation Bond Anticipation Notes to be known as “The Town of Trappe General Obligation Bond Anticipation Notes”, to be issued and sold pursuant to the authority of Section 19-212 of the Local Government Article of the Annotated Code of Maryland, as amended, and section 612 of the Charter of the Town of Trappe, for the purpose of providing funds necessary to pay the costs of repairing, upgrading or replacing sanitary sewer pumping stations, and other public improvements for the Town of Trappe, and paying capitalized interest on and the costs of issuing the notes, all in anticipation of the future issuance of the issuer’s General Obligation Bonds; providing that the notes shall be issued upon the full faith and credit of the Town of Trappe; providing for the disbursement of the proceeds of the sale of the notes and for the levy of annual taxes upon all assessable property within the corporate limits of the issuer subject to assessment for the payment of the principal of and interest on the notes as they shall mature; providing for the form, tenor, denomination, maturity date, interest rate and other provisions of the notes; providing for the sale of the notes; and providing for the designation of specific projects to be financed with proceeds of the notes and related purposes. *(available for introduction)*

**Public Questions/Comments** - Please state your name for the record.

**Executive Session** – An executive session is requested to discuss a personnel matter.

**ADJOURNMENT** – (When an executive session is convened during a public meeting of The Council of Trappe, the public meeting will adjourn following the executive session if there is no more business to come before the council.)