

TOWN OF TRAPPE
PLANNING COMMISSION MEETING
APRIL 19, 2022

Meeting – 6:00 pm

The meeting was called to order at 6:00 pm by Chairman Edgar Harrison. Planning Commission members Scott Metje, Brian Schmidt and Ben Diefenderfer were present. Other attendees for the Town: Town Administrator Erin Braband and Town Planner Peter Johnston.

Review of Minutes:

The minutes from the March 15, 2022 meeting were approved as presented.

Old Business:

None

New Business:

Lakeside sign permits –

Bob Rauch presented signs for Lakeside and requested approval. These signs include site id signs, banners, lot number signs, for sale signs, amenity pole banners, model id signs and amenity signs. The Planning Commission has the authority to vary the Town's signage requirements for any sign that is approved in connection with a PUD plan as stated in Section 10.20, Subsection 10. After discussion and review Commissioner Metje made a motion to vary the sign requirements for temporary signs and to allow the temporary signs for 1 year, subject to review and reapproval at that end of that time period. Commissioner Schmidt seconded the motion and it was unanimously approved. Commissioner Metje made a motion to approve the amenity signs as submitted for Phase 1. Commissioner Schmidt seconded the motion and it was unanimously approved.

Coffee Trappe – Lot Line Revision

Administrator Braband stated that the Coffee Trappe has submitted plans for the lot line revision for their property. The Board of Appeals have a hearing scheduled on May 5th for a setback variance for their proposed addition and for a parking waiver. The Planning Commission submitted a favorable recommendation to the Board of Appeals for both applications at their March 15, 2022 meeting. Commissioner Schmidt made a motion to approve the lot line revision as submitted. Commissioner Diefenderfer seconded the motion and it was unanimously approved.

Commission/staff Items:

Zoning Ordinance amendments/additions

The Planning Commission reviewed Section 9- Village Overlay Zone Revisions and Planner Johnston's recommendations. After discussion the Planning Commission came to the consensus to remove the words special exception in Subsection 9.00 under 2a, Subsection 9.05 under 2a and Subsection 9.10 in the opening paragraph. These sections are highlighted on Planner Johnston's memo. The Planning Commission also came to the consensus to remove the table under Subsection 9.2 and replace it with the

table shown on Subsection 9.3 as shown on Planner Johnston's memo. The Planning Commission would also like a master table of all the zones, permitted uses and uses by special exception at the very beginning of the Zoning Ordinance to help simplify the information for residents.

With no further business to discuss the meeting was adjourned at 7:30 pm.

Respectfully submitted,

Erin Braband, Town Administrator