

Trappe Town Council
June 17, 2024

Council President Brian Schimdt called the meeting to order at 3:04 pm. Council members Jeremy Newnam, Michael Sullivan and Rose Potter were present. Other attendees for the Town: Billing Administrator Cheyenne Foster and Town Attorney Lyndsey Ryan.

ORDER OF BUSINESS BEFORE THE COUNCIL

USDA Funding Letter of Condition for Pumping Station Project – Attorney Ryan stated that the Town initiated the pumping station project in 2017 and originally the Town had received funding from USDA in the amount of \$2,002,000 and that was to cover Phase 1 and Phase 2 of the project. Design took longer than expected and once they were finally designed the Town put construction for Phase 1 out to bid. The construction budget for Phase 1 based off the Preliminary Engineering Report was \$1,396,000 and the bid that was awarded to the lowest bidder, Schummer, was \$2,195,850. Therefore the Town does not even have enough funding to cover the construction costs of Phase 1. The Town has been working with USDA and applied for additional funding and they have agreed to give the Town an additional \$1,141,00 in loan only. USDA said grant funding was not available because Trappe did not qualify as one of the highest scoring projects so they are only able to offer loan funding. This morning USDA sent a Letter of Conditions to the Town to approve the additional loan funding but the letter must be signed and returned today. USDA has a new build America, buy America deadline that is upcoming and by locking in the funding today the Town can avoid this requirement which will substantially save the Town money. Attorney Ryan reviewed the Letter of Conditions with the Council. After discussion, Commissioner Newnam made a motion to authorize Council President Schmidt to sign the Letter of Conditions, Letter of Intent of Intent to Meet Conditions and the Request for Obligation of Funds. Commissioner Sullivan seconded the motion and it was unanimously approved.

With no further business to be discussed, Commissioner Newnam made a motion to close the meeting at 3:32 pm. Commissioner Sullivan seconded the motion and it was unanimously approved.

Respectfully submitted,
Erin Braband, Town Administrator