



**Ken Carey**  
President

**Alice Daley**  
Secretary - Treasurer

Greetings!

Thank you for your interest in our Association. If this is your first food truck, cart or trailer, welcome to the business. As fellow entrepreneurs with a similar interest...we, the members of the Oregon Food Truck Association would like to take this opportunity to welcome you, introduce ourselves and personally invite you to attend our membership meetings. Our meetings are held the semi-monthly. We post them on our OFTA Facebook page and other food truck pages in the greater Salem area.

You may be asking yourself....

*"Why should I care if there is a Food Truck Association out there?" or*

*"I sure wish I knew of this Association when I started in this business...it would have made everything SO much easier".*

These comments came from real people who became members. That is our ultimate goal, to help those starting out in the food truck business or those already operating a food truck, to be successful. If one of our member's hasn't jumped over one hurdle, another one has, and sometimes those mistakes or lessons can be quite costly and painful. We help each other avoid the pitfalls, if possible...or at least to ease over them gently if we can. Many of the issues you face will come from the cities or counties that you will be operating in, so it's nice to not have to take on those hurdles alone.

Included in this packet are two of our Board Member's names and phone numbers. Either of them will gladly visit with you about any concerns/questions you may have. Also included is an application to complete, a copy of our Philosophy, and our Code of Conduct that will need to be signed.

Thank you for taking the time to review this packet and we hope you will join us on this food truck journey!!!

email: [OFTA.OR@gmail.com](mailto:OFTA.OR@gmail.com) • P.O. Box 21182 • Keizer, OR 97307  
website: [www.oregonfoodtruckassociation.com](http://www.oregonfoodtruckassociation.com)



*Welcome to the...  
Oregon Food Truck Association*

## MISSION STATEMENT

*The Oregon Food Truck Association is a non-profit organization dedicated to unifying and promoting Oregon mobile food vendors and serving as a resource for them, as well as, local governments, community organizations, and the public. As members, we are united in the common goal of elevating our image as mobile food vendors, giving exceptional customer service and supporting the community we serve in meaningful ways including education, advocacy and community outreach.*

Contact us at:

[OFTA.ORG@gmail.com](mailto:OFTA.ORG@gmail.com)

Ken Carey – Pres 503 477-2836

Alice Daley - Sec 503 409-4680



# Oregon Food Truck Association (OFTA) Membership Application

## Mobile Food Truck Information *(includes trucks, trailers and carts)*

Mobile Unit Name: \_\_\_\_\_

Operator's Name: \_\_\_\_\_

Health Dept. License No: \_\_\_\_\_ County Issued: \_\_\_\_\_

License Classification:  Class III  Class IV Expiration Date: \_\_\_\_\_

City License No: (if applicable) \_\_\_\_\_ City: \_\_\_\_\_ Exp Date: \_\_\_\_\_

Insurance Company: \_\_\_\_\_ Policy No: \_\_\_\_\_ Exp Date: \_\_\_\_\_

## Community Member Contact Information

Name: \_\_\_\_\_ Telephone: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ Zip \_\_\_\_\_

Website: \_\_\_\_\_ Facebook: \_\_\_\_\_

Other Social Media: \_\_\_\_\_

## Additional Business Representative

Name: \_\_\_\_\_ Title: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

## Certifications and Agreements

*Applicant must be in good standing and in compliance with local county health department laws to be accepted as members.*

\_\_\_\_\_ (Initial) I have read, understand, and agree to the OFTA's Code of Conduct.

By signing below, applicant certifies they are currently and will continue to be in compliance with all local health department rules and regulations. They agree to provide the OFTA with copies of applicable local, city, and county health licenses and permits, and insurance certificates of liability annually. They also agree to abide by the OFTA Code of Conduct & By-Laws.

\_\_\_\_\_  
*Signature of Owner/Operator*

\_\_\_\_\_  
*Date*

## Dues and Payment

**\$ 70 Members:** Owner/operator of a class III or IV mobile food truck, trailer, or cart.

Membership dues may be paid by cash, check, debit or credit card, and are non-refundable. Annual membership is effective from Jan 1<sup>st</sup> – Dec 31<sup>st</sup>.

Make checks payable to: Oregon Food Truck Association  
4377 Rivercrest Dr N. Keizer, OR 97303

Attach current copy of County Health Dept License & any current City Licenses.  
Attach current Certificate of Liability Insurance or Declaration Page of insurance policy



## Our Philosophy

*It is the philosophy of the Oregon Food Truck Association to...*

- unify, encourage and support our members,
- advise local jurisdictions to develop fair and acceptable guidelines for mobile food vendors,
- assist in the education, development and success of our fellow operators,
- champion the goals and aspirations of our members,
- promote professionalism, integrity and collaboration in our industry, and
- develop personal and professional relationships - among our members and throughout Oregon.

---

## Code Of Conduct

We, the undersigned owners/operators, in recognition of the duty we have as responsible business owners to respect the communities that we serve, hereby agree to abide by the following provisions in the operation of our businesses:

- Maintain the highest standards of business integrity by abiding by all civil laws, rules and regulations applicable to our operations and carrying them out in a professional manner.
- Maintain all necessary insurance and legal permits for both health and vending required by the OFTA and each jurisdiction in which I/we operate.
- Maintain the professional appearance of my equipment. I will do my best to keep my truck, trailer, cart and the area around it clean and presentable at all times, ideally leaving the location cleaner than when I arrived.
- Cooperate in every reasonable way with fellow members and the OFTA in advancing the interests of the Association and the food truck industry in my community.
- Maintain a fair, professional and courteous relationship with event coordinators, competitors, vendors, associates, our employees, and the public in all of our dealings.
- Be friendly, professional and respectful to regulatory and law enforcement officials.
- Handle any disputes or concerns in a courteous manner, refraining from disparaging other OFTA members, business owners or officials publicly or via social media.
- Honor our commitments to events, parties, etc., understanding that a no show/no call to an OFTA referred event without a valid reason (ie. medical emergency, mechanical breakdown, accident) may result in disciplinary action by the OFTA.
- Refrain from sharing OFTA proprietary information or leads with non-members without the express consent of the OFTA Board Of Directors or its officers.
- Support the OFTA by taking an active role in its meetings, committees, and events, as well as adhering to its policies and upholding this Code of Conduct.

Signature \_\_\_\_\_

Date \_\_\_\_\_

Print Name \_\_\_\_\_