FCCLA Planning Process Worksheet

IDENTIFY CONCERNS

My concerns were making a place for all of our chapter members to get their information. It's been difficult in the past for our members to find everything in one spot.

SET A GOAL

My goal is to make it easier for my fellow chapter members and advisor to navigate all necessary aspects of FCCLA.

FORM A PLAN

- who
- what
- where
- when
- why
- how

To begin I want all of my information gathered and website builder picked out on December 10. By January 2nd I want my website to be structured and information plugged in. After that I would like to get officer descriptions and pictures from Chapter officers before January 20th. Next I want to add pictures and social media platforms by January 25th. In order to make sure this goes smoothly I'll ask for chapter members and my advisors help on information or pictures. I want to make sure this website has everything my chapter needs in it, in order to accomplish that I will have my advisor look it over.

ACT

I began creating the website over two months and added elements that show off my chapter. I made sure all the criteria were covered along with things that will benefit my chapter.

FOLLOW UP

What could have gone better/what did you learn?

Something I think I could have done better is starting my project sooner. If I would have started sooner I could get more feedback from members and staff. I would have liked to get more help from my fellow chapter officers to see if there's any elements of the website that they think should be added. Overall I just wish I had gotten more feedback from different people.

© Family, Career and Community Leaders of America, Inc. ▪ www.fcclainc.org REPRODUCIBLE