

## MINUTES: June 8, 2022 Roosevelt Lake Ranch Water System Meeting

Meeting Called to Order at:	4:58 PM
Board Members in Attendance:	Dustin Penwell, Kari Johnson, Larry Sanborn, Todd Heaton, Delaine Britton and via Zoom Debby and Jerry Ivy
Community members in Attendance:	Jill Hassaj and Don Sneyd

**Guest Topics:** None

### **Meeting Minutes to Approve from May:**

Motion to approve by Kari Johnson, Second by Larry Sanborn, AIF

### **Summary of Water Operator Reports**

- Daily Chlorine Test Report: All tests performed & passed.
- Coliform Test: All tests performed & passed.
- Water Pumped Report:
- Hours Worked Report: Reviewed
- DOH Sanitary Survey set for July 19<sup>th</sup>.

### **Treasurer's Report**

- Account Balances: The cash balances as of May 31, 2022 are \$4,757.89 in the checking account and \$308,823.80 in the contingency fund

### **Old Business / Action Items**

President	WA State Dept of Ecology and Dept of Health update: DOE: Proof of Appropriation Letter; They cannot reassess until all lots are hooked up. We've asked for another 10-year extension. We were told that we cannot approve any Annexations until all lots within RLRWS are hooked up. DOH: Sanitation Survey set for July 19 <sup>th</sup> .
	New Hydrant and T-Valve on Redwine near Mill Site Progress Report: Work was completed yesterday. The RV Park can now be isolated from the East Lincoln area.
	Olson's Bluff Bladder Tanks and Building Progress Report: Vault building in place, concrete cut for door and water lines is done and the door installed. Next up is plumbing before tanks can be installed. Tanks are on site.
	Meter & Backflow at Bell Trust property: Much discussion was had around this issue. Kari has reached out to Backflow Mngt Co. They are familiar with Enforcement and Ordinances regarding water systems. They have suggested that we contact the DOH Spokane office (Andy Savante sp?) and seek advice from attorneys versed in these issues. Continue our due diligence on water quality testing. We need to determine if there

	<p>is a legal easement for the road. It may have been done back when the Mill owned the property.</p> <p>A motion was made by Todd Heaton and 2<sup>nd</sup> by Kari Johnson to seek legal advice in regard to this matter.</p>
	<p>Trailer next to Water Tank fence: Resident will move trailer. Asked we maintain the area.</p>
	<p>Locates and Surveys: Larry Kendrick continues to work on this project.</p>
Vice President	<p>RLRWS Website: New section for "Notifications". Will post Consumer Confidence Report. Also links to other water system reports that are available on-line.</p>
	<p>RLRWS Newsletter: Topics will include parts shortages; the annual meeting; the moratorium; fire prevention; Proxy's; Annual Form 990.</p>
Treasurer	<p>Secondary Account: STCU found information on Secretary of State website to be delinquent. This is causing a hold on creating a new account, which will need to be set up at the Airway Heights office. Larry and Dustin will be the signers on this account.</p> <ul style="list-style-type: none"> <li>○ After the meeting, Dustin spoke with a Sec of St employee who said that the back-log of paper filings is causing the website to be outdated. Our info should be updated soon. Most financial institution are aware of the problem and have made accommodations for non-profit organizations.</li> </ul>
	<p>Liability Insurance: Increase in coverage equals increase to premium. Bookkeeper had checked with Larry to ensure billing was accurate.</p>
Todd Heaton	<p>Meter for 2" Hydrants: Getting closer and hoping to get more than one.</p>

### **New Business:**

- Gravel driveway at Water Tanks:
  - We need to put gravel down and a lanyard across the driveway to the water tanks.
  - After tank cleaning, we need to gravel the border and 10ft easement area around the tanks.

<b><u>PROJECTS</u></b>	<b><u>STATUS</u></b>
Air Release Valve	Create from old 2" line; Redwine near Real Estate office.
Water Tank Cleaning & Inspection	To be scheduled for end of September with Liquivision. They will honor quote from last year of \$3,800 (for both) plus fee based on amount of sediment.
Formal Rate Study	A community member has volunteered to review our finances to ensure we are fiscally sound for the future.

	Rob Heintz will begin this fall, after more hook ups are completed.
Pumphouse Replacement	Planning phase. Work to begin after Olson Bluff project.
E. Mill Drive Asphalt Road Repair	Todd is trying to coordinate with the paving of the church parking lot in Creston.
USDA Rural Development Loan Application	Due to the need to update the DOE & DOH information, and to do a pump and well assessment, this project is on hold pending the outcome of these reports.

**Next Board Meeting Scheduled for:** *July 13, 2022 @ 5pm*

**Meeting Adjourned at:** 6:19pm