

**MINUTES: Roosevelt Lake Ranch Water System Board of Directors Meeting
May 14, 2025**

Meeting Called to Order at:	4:05 PM
Board Members in Attendance:	Dustin Penwell, Delaine Britton, Clint King Elmes, Eileen Scheibner and Cheryl Leipham
Community members in Attendance:	Don Sneyd

Guest Topics:	None
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Approve Minutes from April:	Motion to approve by Cheryl, 2 nd by Eileen, AIF.
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Summary of Water Operator Reports from April 2025:

Hours Worked Report	Reviewed.
Coliform Test	Good.
Daily Chlorine Test Report	Reviewed.
Water Pumped Report	2,306,400 gallons pumped. 113,900 more than April 2024 and 550,700 more than March 2025.
Duties	Work on a current list of duties.

Treasurer's Report: Account balances as of April 30, 2025:

Contingency Fund: \$29,918.80	STCU: \$10,442.59	STCU-CD: \$110,297.20	Checking: \$108,017.17	Total: \$258,675.76
Clint	Income/Expense Review: Expected income & expenses, including insurance premiums paid.			
	Grant: Lincoln County Conservation District approved \$3,200 in covered expenses toward clearing, gravel & maintaining a clear space around the pumphouse. Lincoln Excavation will perform the work. All paperwork to be submitted by the first week of June.			
	US Bank High Yield Savings Account: Discussions around moving money between accounts to best utilize the higher interest this account pays. ❖ MOTION: A Motion was made by Delaine to approve the opening of the High Yield Savings account utilizing funds from the other US Bank accounts and revise the STCU checking account to become our Contingency Fund. Seconded by Eileen. All in Favor.			

Action Items

President	Sterling Valley Line over Welch Creek: Copenhaver and Lincoln County have been out to review the project. Inland P&L has agreed to assist with power lines. Discussions regarding placement of the line over Welch Creek. Proposed line placement would be within county road easements. Project estimate should be received soon. Research into Grant possibilities continues.
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	Pumphouse Generator Update: We are still about 2 months out from receiving the generator. We may need to rent a unit until the new one arrives. The Soft Starts and VFD are in Spokane. Eileen to pick up. Electrician will be scheduled to install.
	Inland Power & Light Rebate for Soft Starts/VFD's: They will review our current set-up, then return after the generator is installed and related work is completed. Then they will determine the amount of rebate that we qualify for.

PROJECT LIST:

Project	Status
Sterling Valley Line over Welch Creek	Dustin met with Copenhagen Construction to go over the scope of this project. An Estimate will be developed. Eileen is researching Grant possibilities.
Steel Water Line Replacement Project	Measurements from the pump house to the old pump station will be provided for an Estimate. In addition to the water line, a new road and gravel will be needed. Funding options being researched.
Pumphouse Breaker Box	The electrician will inspect when the Soft Starts are installed and give us a better estimate and timeline.

Next Board Meeting Scheduled for: *June 4th @ 4pm*

Meeting Adjourned at: 6:05 PM