

MINUTES: Roosevelt Lake Ranch Water System Board of Directors Meeting September 11, 2024

Meeting Called to Order at:	3:03PM
Board Members in Attendance:	Dustin Penwell, Clint King-Elmes, Delaine Britton, Cheryl Leipham and Eileen Scheibner
Community members in Attendance:	Don Sneyd

Guest Topics:	Don found a few things on the RLRWS website that need to be updated.
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Approve Minutes from August:	Motion to approve by Eileen, 2 nd by Clint, AIF.
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Summary of Water Operator Reports from August 2024:

Hours Worked Report	Reviewed.
Coliform Test	Reviewed.
Daily Chlorine Test Report	Discussed. With less water usage, the chlorine has been adjusted downward.
Water Pumped Report	12,053,300 gallons pumped. This is 870,800 gallons more than August of last year and 285,500 gallons less than last month.

Treasurer's Report: Account balances as of August 30, 2024:

Contingency Fund: \$28,167.87	STCU: \$10,439.13	STCU-CD: \$107,419.15	Checking: \$75,443.36	Total: \$221,469.51
Clint:	<ul style="list-style-type: none"> ○ Income and Expenses were reviewed. <ul style="list-style-type: none"> ○ There has been an increase to our expenses due to the generator rental. ○ Still waiting for requested documentation from the attorney. ○ STCU Permissions: Need updated Minutes to add Clint to the account. Previous Minutes specified US Bank only. ❖ MOTION: A Motion was made by Delaine to grant access to the STCU accounts to our Treasurer, Clint King Elmes. Motion 2nd by Eileen Scheibner, AIF. ○ Beginning preliminary work on Grant application. <ul style="list-style-type: none"> ○ Eileen to assist, research. 			

Action Items

President	Water Line Break: Last week there was a water line break on Sterling Valley Road, the PVC pipe connection to the curb stop cracked. It was fixed within several hours.
	Pumphouse Generator Issue: Currently renting through Western States (\$6500/mo.) Got a "ball park" estimate from WS to repair the old one could be in the \$35,000 range. Still need to get figures on picking up and evaluating the old one. To be continued.
	Meter Availability Issue: HD Fowler no longer carries our radio read master meters. They did not notify us that they were discontinuing these meters. And now they are out of them. Consolidated, Ferguson and another vendor in Western WA were contacted.

	Ferguson is looking into compatible meters that would work with our Springbrook meter reading software. To be continued.
	<p>Barriers around Hydrants:</p> <p>There have been issues with the water system equipment (hydrants, water boxes) being hit, specifically in the Timbers and Pines area. To protect the equipment, it would be a good idea to move some of our ecology blocks to protect them. Lincoln Excavation will be doing road work in the area, expected in October or November. It would be a good idea to have Lincoln Excavation move the ecology blocks to the area prior to starting the road work project.</p> <p>❖ MOTION: A Motion was made by Eileen to approve hiring Lincoln Excavation to place the ecology blocks to protect the water system equipment prior to doing the road work project in the Timbers & Pines areas. Motion 2nd by Delaine. AIF.</p>
	<p>Pump Control Panel Screen:</p> <p>Have been in contact with the electrician. Still waiting for them to install.</p>

New Business:

- ❖ The date for the Backflow Testing has been set for October 4th-8th. The fee will be added to the October billing statement.

PROJECT LIST:

Project	Status
Establish "RLRWS" email address for BOD members	After August elections.
Update Approved Vendor List	Needs to be done.
Steel Water Line Replacement Project	Awaiting Bid, then investigate Grant possibilities.
Sterling Valley Line over Welch Creek	Awaiting Bid, then investigate Grant possibilities.
Voting on contracts that Board Members may be a part of	Verbiage needs to be drafted.
Approval of Expenses	Clint reviewing procedures.
Pump House	Repair rather than replace. Roof work in 2024.
Easements	Nearing completion.
Easement, Meter & Backflow at Bell Trust property	Waiting for road easement information. 12/19/23 rec'd email from the Chertudi's.
Mapping	Todd, Kathleen & Dustin are working on a mapping project, to better outline where the water system lines are located.
Transponder Issues	Dustin is working with a community member who may have an option to assist with WIFI communication between our equipment.
Olson's Bluff Bladder Tanks	Valve to be installed when available.

Next Board Meeting Scheduled for: *October 16th @ 4pm*

Meeting Adjourned at: 3:53PM